



CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

Tel 01275 877815 Fax 01275 877820 Email: office@clevedon.gov.uk

FINANCE AND GENERAL POLICY

Chairman of the Committee: - Cllr C. Francis-Pester

Members: B. Garner, J. Geldart, C. Hall, G. Hill, L. Knott, P McNeill, J Middleton, T. Morgan, J. Norton-Sealey, N. Pennycott, D Shopland G Watkins, C Wring

Dear Member

You are hereby summoned to attend the **Finance and General Policy** meeting of Clevedon Town Council, which will be held in the Committee Room, 44 Old Street, Clevedon on **Wednesday 17th September 2014 at 7.30 pm**

Signed Ms P. J. Heath MILCM
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence
2. Declarations of Interest for items on the agenda
3. To receive the minutes of previous committee meetings held on 23rd July 2014
4. To receive the FGP Committee Budget/actual spreadsheet 2014/2015.
5. To receive the external audit section 3; to receive and consider the external auditors report.
6. To consideration draft Terms of Reference for Finance & General Policy Committee
7. To receive report on the 4th August "lights out" event and discuss, in principal, the planning of an event in 2018,(11.11.2018 is a Sunday) to mark the cessation of hostilities on 11th November 1918.
8. To receive notification of servers warranty due to expire Dec 2014 and decide if the council wish to extend quotation attached
9. To receive details of photocopier quotes following the end of the lease of the current machine.
10. To receive and consider the small grant applications as already circulated to committee members
 - 8.1 to receive details of grant requests made after the deadline.

FOR INFORMATION

11. Chairman Items for information only
12. To determine Part I and Part II items.

The following items will be heard under section 1 (2) Public Bodies (admission to meetings) Act 1960 due to the confidential nature of the business to be discussed in regards to staffing.

13. To receive minutes of the staffing sub-committee dated 11th July 2014; 8th August 2014; 8th September 2014. To receive and agree recommendations from the subcommittee as listed in 8th September minutes.

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting

Members are reminded that under standing orders they are to switch off all mobile phones or devices.