

CLEVEDON TOWN COUNCIL
MINUTES OF THE TRANSPORT & HIGHWAYS COMMITTEE MEETING HELD IN THE
COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 13TH NOVEMBER 2013

PRESENT: Cllr N Pennycott – Committee Chairman in the Chair
 Cllrs G Hill, J Middleton, P McNeill, B Hatch
 D Shopland, G Watkins, Mrs I Johnson – Deputy Town Clerk.

TH/13/358 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs A Cotton, C Hall, J Geldart.

TH/13/359 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest made by Committee Members.

TH/13/360 MINUTES

The minutes of the Transport & Highways Committee held on 23rd September 2013 were approved and signed.

TH/13/361 INFORMATION AND UPDATE ON COMMITTEE BUDGET 2013/14

The Transport & Highways Committee budget statement was NOTED.

PART 1

TH/13/362 COMMITTEE BUDGET 2014/15

362.1 OLD STREET ZEBRA CROSSING ADJACENT TO VILLAGE HALL

Following the recent Site Meeting, NSC had provided information and estimated costings for works to highlight this crossing to motorists – anti-skid road surfacing which will last for 2-3 years £10,000; vehicle activated signs £8,000-£10,000; carriageway build out £13,000; speed cushions £15,000; raise the crossing £20,000; upgrade existing belisha beacons £3,500. It was noted there is no NSC safer route to school funding to carry out this work or that at Moor Lane.

RESOLVED: 1. To arrange a demonstration of the proposed belisha beacon and allocate £4,000 in the Committee budget for 2014/15 to upgrade the beacons.
 2. To write to First Bus concerning the bus stop on Old Street near the zebra crossing requesting all bus drivers to pull their vehicles into the allocated area at the kerbside. **ACTION: Deputy Town Clerk**

362.2 MOOR LANE PEDESTRIAN REFUGE/REFUGES

At the Site Meeting two locations had been highlighted for refuges. NSC had provided plans and costings for a refuge by the junction with Yeo Moor where the road is wide, traffic faster and school children cross (referred to as crossing 1) £9,792.19 and close to the turning to Elm View Nursing Home (referred to as crossing 2) £7,608.65 where elderly residents have requested a crossing.

RESOLVED: 1. To allocate £10,000 for crossing 1 in the Committee budget for 2013/14.
 2. To consider allocating funding for crossing 2 when the budget is set for 2015/16 next year. **ACTION: Deputy Town Clerk**

362.3 ADDITIONAL BUS SHELTER

The replacement programme and requests for bus shelters received from residents have been completed.

RESOLVED: To consider new bus shelters next to the Little Harp and adjacent to Salthouse Fields in the next financial year. A replacement bus shelter at Albert Road Sixways should this be necessary to be considered in 2015/16. **ACTION: Deputy Town Clerk**

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

PART 2**TH/13/362 COMMITTEE BUDGET 2014/15** continued...

RESOLVED: TO RECOMMEND to the Finance & General Policy Committee the following Budget for the Transport & Highways Committee for 2014/2015;

	£	£ anticipated c/f from 2013/14
Nailsea & District Community Transport	8,000	
Bus Shelter Clean & Maintenance Contract	4,500	
Additional Bus Shelters – seafront	8,000	4,000
Grit Bins	-	450
Old Street Zebra Crossing adjacent to Village Hall – upgrade the belisha beacons	4,000	
Pedestrian refuge Moor Lane close to Junction with Yeo Moor	<u>10,000</u>	9,000
	34,500	
Less earmarked monies c/f from 2013/14	13,450	
TOTAL	<u>21,050</u>	

TH/13/363 PARK ROAD RE-SURFACING WORKS

Cllr Wring had written to thank the Committee for progressing this work and giving credit to the NSC Project Engineer and the Contractors. The Committee Chairman reported that this work had been much more complex than anticipated and the Contractor had been unable to complete the works nearest to the junction with Hill Road as the time allotted under the road closure notice had run out. A resident had written drawing attention to an area of pavement still to be completed.

RESOLVED: To ask NSC to arrange for a temporary repair to the footway prior to the project being completed as soon as possible. **ACTION: Deputy Town Clerk**

TH/13/364 SURVEY OF PAVEMENTS IN CLEVEDON TH/13/350

Cllr Watkins to provide the Deputy Town Clerk with details of pavements requiring urgent works in Walton Ward. Cllr Giles-Townsend provided photographs of holes in Beaconsfield Road. The pavement around the Friary on Marine Hill was also highlighted.

RESOLVED: To forward these details to NSC. **ACTION: Deputy Town Clerk**

TH/13/365 UPDATE ON TRAFFIC REGULATION ORDERS INC HOLLY LANE

The Committee Chairman had followed this item up with NSC but there is no date set for this work. Agreed to continue to push for a commencement date.

TH/13/366 QUEENS SQUARE

366.1 BUS INTERCHANGE DISPLAY BOARD TH/13/333 – Now in place.

366.1 PAVING – The Committee Chairman reported that there had been five accidents reported to NSC involving people tripping.

RESOLVED: To ask NSC to survey the paving in Queens Square.

ACTION: Deputy Town Clerk

TH/13/367 UPDATE ON FUTURE ARRANGEMENTS NSC CLEVEDON AREA OFFICER STREETS & OPEN SPACES

There had been no formal response from NSC although it appeared that there will be a new Clevedon Area Officer.

RESOLVED: When the Officer is in post to invite him to attend the next meeting of the Transport & Highways Committee. **ACTION: Deputy Town Clerk**

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

TH/13/368 BUS SHELTER MAINTENANCE CONTRACT MONTHLY REPORTS

No concerns raised by the Contractor. NOTED.

TH/13/369 NAILSEA & DISTRICT COMMUNITY TRANSPORT

Cllr G Hill, the Town Council representative reported on the meeting held on 1 November 2013. Investigations are under way to raise funds to replace two buses. Also the lease for the offices is due for renewal soon. NOTED.

TH/13/370 TO CONSIDER THE LOCATION FOR A BOAT TO BE PLANTED WITH FLOWERS

A boat had been acquired by the Town Council and is being painted and prepared to be used as a planter. The Committee Chairman had been advised by NSC Highways that there would be no objection to the boat being sited on the corner of Tickenham Road and Court Lane near the town sign.

- RESOLVED:**
1. To formally agree to the boat being sited at this location.
 2. To ensure the boat is included on the Town Council public liability insurance.
 3. To make arrangements for the boat to be added to the Town Council Flower bed Contract next year.
- ACTION: Deputy Town Clerk**

TH/13/371 FOR INFORMATION The following item was noted;**371.1 ENFORCEMENT OF PARKING RESTRICTIONS**

Cllr Morgan had reported that he had received a letter from the Clevedon Chamber of Trade urging that a letter is written to the Police & Crime Commissioner Sue Mounstevens as suggested at the Town Council meeting. It was confirmed that this will be done.

ACTION: Deputy Town Clerk

371.2 LANE RUNNING BETWEEN 53 AND 55 DIAL HILL ROAD – Designation as Public Footpath LA22/87 Now complete.**371.3 NORTH SOMERSET LOCAL ACCESS FORUM – Annual Report, Agenda and Minutes of Last meeting.****371.4 STREET LIFE WINTER NEWSLETTER****TH/13/372 NEXT TRANSPORT & HIGHWAYS COMMITTEE****372.1 DATE OF NEXT MEETING – Members agreed to change the date to **Monday 20th January 2014.******372.2 ITEM FOR NEXT AGENDA – Concerns about the need to renew white lining on highways in the town. **All Councillors to highlight poor lining on highways in their wards.****

ACTION: All Councillors & Deputy Town Clerk

TH/13/373 CHAIRMAN'S ITEMS FOR INFORMATION ONLY

There were no Chairman's items.

TH/13/374 TO DETERMINE PART I AND PART II ITEMS

APPROVED AS A TRUE RECORD *The meeting finished at 9.10 pm*

CHAIRMAN:..... DATE:.....

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL