

CLEVEDON TOWN COUNCIL
MINUTES OF THE FINANCE & GENERAL POLICY COMMITTEE MEETING HELD IN THE
COUNCIL OFFICES 44 OLD STREET ON WEDNESDAY 31ST OCTOBER 2018 AT 7.30PM

Present: Committee Chairman Cllr G. Hill
 Cllrs B. Cherokoff, C. Francis-Pester, L. Little, J. Middleton, T. Morgan,
 G. Watkins, J. West.
 In attendance Cllr S. Moores
 Ms Paula Heath Town Clerk,

FGP 18/845 RECEIVE APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors, L. Fone, J. Geldart, J. Norton-Sealey, D. Shopland.

FGP 18/846 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda at this point.

FGP 18/847 RECEIVE THE MINUTES OF PREVIOUS COMMITTEE MEETING

The minutes of the Finance & General Policy Committee meeting held on 5th September 2018 and ratified by Council on 17th October 2018 were accepted and signed by the Chairman as a true record.

FGP 18/848 RECEIVE THE FGP COMMITTEE BUDGET/ACTUAL SPREADSHEET 2018/19

Members noted the accounts sheets that had been circulated with the agenda. In response to questions it was noted that the invoice from NSC as Data Protection Officer had not yet been received, and that the Photocopier figures include the changeover of the lease.

FGP 18/849 RECEIVE THE EXTERNAL AUDITORS REPORT AND COMMENTS.

A copy of the External Auditors report had been circulated with the agenda; Members NOTED the comments.

The Town Clerk explained that the first statement re the Accounts & Audit Regulation sec 15 has been made to most Councils. The regulation states the time for the exercise of the public rights which the Council has followed. The accounts were agreed by the Finance & General Policy Committee on 23rd May, exercise of the public right on 4th June, and ratified by the Council on 27th June.

NSI savings - the annual statement had been included with the paperwork submitted to the auditor; this had been accepted by auditors in the past, but we are now, it appears, required to write to NSI and ask for confirmation that the statement balance is correct.

FGP 18/850 RECEIVE DETAILS OF THE 3-YEAR FUNDING REQUEST, TO DECIDE ON THE GRANTS OR AGREE APPLICANTS FOR PRESENTATION AND DECISION ON 13TH NOVEMBER 2018.

The Committee Chairman gave a brief synopsis of the 4 applicants and the amounts requested. All amounts are within a percentage increase on the previous 3 year agreed amounts, and within the predicted budget increases.

Members discussed requesting the applicants to attend a special FGP meeting on 13th November. It was noted that the YMCA had attended a recent Council meeting. Proposed, seconded and **AGREED by 7 votes to 0** 1) accept the 3-year funding for the YMCA and The Community Centre at £11,000 and £3000 per year respectively. 2) That the Citizens Advice North Somerset and The Barn be asked to attend the Special FGP Meeting on 13th November 2018 to make a presentation; copies of their paperwork are available in the office.

FGP 18/851 DECIDE ON WORKING GROUP MEMBERSHIP FOR THE LAND TO THE REAR OF BROOKFIELD WALK INVESTIGATION AND AGREE TERMS OF REFERENCE FOR THE WORKING GROUP.

Copy of the proposed Terms of Reference had been circulated with the agenda. Following a discussion, it was Proposed, Seconded and **AGREED** the following amendment to the Terms of Reference.

3) To list all areas within the green belt of green spaces *at and around Brookfield Walk*, to identify the green belt boundaries and any impact if/or when proposals are made by NSC.

It was agreed that the Working Group membership should be the 4 East Ward Councillors, plus Cllr West and Cllr Hill.

Following a discussion, it was **AGREED** to write formally to NSC to request details of the surveys, and reasons behind them, and for details on the future plans for the area; the working group would meet once a response has been received.

FGP 18/852 RECEIVE REQUEST FROM HEALTHMATIC RE SECURITY MEASURES FOLLOWING CONCERN ABOUT GROUPS OF YOUTHS.

Members discussed the issue raised by Healthmatic. It was **AGREED by 7 votes to 0** that the Council would give permission for Healthmatic to install a CCTV camera and recorder at their expense, with appropriate signage.

Members discussed the wider issue of the CCTV and the CCTV working group. Cllr West & Cllr Francis-Pester agreed to attend the prelim meeting with providers being organised by NSC, as per email previously circulated, to develop options, prior to formal tendering.

FGP 18/853 RECEIVE UPDATE ON STATION ROAD TOILETS FOLLOWING ARSON ATTACK

Members were informed of the damage and the response by Healthmatic to repair the damage at their cost.

In response to a question it was explained that the annual meeting with Healthmatic would be on the 7th November and that a formal meeting to discuss the contract which is due to end in August 2020 would be held in February 2019.

FGP 18/854 DISCUSS 2019/20 BUDGET, REVIEW DRAFT 5-YEAR PLAN, AGREE ANY RECOMMENDATIONS TO COMMITTEES RE 2019/2020 BUDGET INCREASES.

The draft 5-year plan had been circulated with the agenda, members **NOTED** that the figures would be amended as each Committee makes its recommendations.

In response to a question it was explained that the dog bin figures don't include any possible takeover of the contract from NSC. The Members were informed that in conjunction with other local Councils new contractors were being investigated for the dog bins, following concerns over the recent service.

The following item will be heard under section1 (2) Public Bodies (admission to meetings) Act 1960 due to the confidential nature of the business to be discussed regarding staffing.

FGP 18/855 RECEIVE THE STAFFING MINUTES DATED 2ND OCTOBER 2018

Proposed, seconded and **AGREED by 7 votes to 0** to accept the minutes of the Staffing Committee as a true record and to accept all recommendations contained within the minutes

FGP 18/856 CHAIRMAN ITEMS FOR INFORMATION ONLY

Staff Training

The Chairman informed Members that the Town Clerk had passed the level 3 CiLCA certification; their congratulations were noted.

Pilot Gig

An email had been received from the Pilot Gig club asking for sponsors for their annual members awards, The Town Council already sponsors a Sailing Club award. Proposed, seconded and **AGREED by 7 votes to 0** to a one-off payment to sponsor a Pilot Gig Award up to a budget of £175 from the FGP budget.

FGP 18/ DETERMINE PART I AND PART II ITEMS.

There are no part 1 items

Meeting closed at 8.43pm

CHAIRMANDATE