

CLEVEDON TOWN COUNCIL**Minutes of the 453rd meeting of COUNCIL held in The Council Office, 44 Old Street, Clevedon at 7.30pm on Wednesday 22nd June 2016**

PRESENT: Chairman – Cllr J. Geldart
 Councillors C. Blades, J. Cook, D. Flint, C. Francis-Pester, A. Giles-Townsend, S. Hale, C. Hall, B. Hatch, G. Hill, L. Little, J. Middleton, T. Morgan, A. Shopland, D. Shopland, G. Watkins, J. West.
 Town Clerk - Ms P Heath; Deputy Town Clerk – Mrs I Johnson,
 Members of the Public 12; Press 1, District Councillor 1 Cllr Garner

7.30pm INFORMAL BUSINESS

Prayers: Voluntary Prayers were said by Rev. Clive Jenkins

PUBLIC PARTICIPATION**MV Balmoral Trust**

Representatives from the Trust thanked the Town Council for their grant in 2015. They brought members up to date on the 2015 and 2016 sailings and plans for “the Balmoral”. Members questioned the representatives who were able to confirm that they received sufficient funding to get “the Balmoral” sea worthy, licenced and running but ongoing costs will need to be funded. One of the biggest problems is parking for customers and it was suggested that the District Council be approached to see if any concession deals could be made in respect of the paid car parks on the sea front.

School Crossing Patrol Officer

4 residents (Mr L. Robinson, Mrs L. Robinson, Mrs D. Hollier, and Mrs S. Cook) spoke on the need to retain the School Crossing Patrol Officer at Old Street (Mrs L. Robinson). This is a dangerous road and the current crossing is used by children attending St Nicholas Chantry School, All Saints School and the Community School. The funding from the District Council will cease in September 2016 and School Crossing Patrol Officer has already been given a redundancy notice. It was explained that the schools had been contacted over a year ago informing them that the funding would stop and inviting them to seek alternative funding via sponsorship. Cllr Hall as a NS Councillor agreed to respond to Mrs Robinson directly.

ACTION CLLR HALL.**Mr L Hurley – Jet Skis**

Mr Hurley had noted the item on the agenda concerning Jet Skis and as an open sea swimmer he explained the dangers it places on swimmers when the Skis come too close to shore. He believed there was a by-law controlling the area the Skis could use. There also used to be 2 signs indicating the area, but these have been removed some time ago.

Mr S Harrison – Posters

Mr Harrison questioned who was responsible for removing commercial posters in and around the town, in particular the posters advertising the recent fair on Salthouse Fields. He was informed that this was the responsibility of the Highway Team although Clevedon Pride does remove posters in and around the town centre.

Mr G Moore – s106

Mr Moore expressed concern at the apparent changing of the s106 agreements when developers find that the cost of the development has exceeded the expected budgets and thereby asking for the s106 to be reduced or removed. It was felt that the developers and not the town should bear the increased costs.

Mr G Moore – Library

Mr Moore expressed concern following the article in the local paper indicating that the library could move to Castlewood, feeling that this would be a detrimental effect for the Town; it was requested that the Library seek a partner to enable it to continue in its current building.

The Chairman had allowed Councillors to question or comment on public participation items.

FORMAL BUSINESS

16/645 APOLOGIES FOR ABSENCE

Apologies were received from Councillors J. Norton-Sealey (illness), N. Barton & K. O'Brien (family commitment) **RESOLVED:** That Council **ACCEPTS** the apologies and reasons given for absence.

16/646 DECLARATIONS OF INTEREST

There were no formal declarations of interest on items on the agenda. Cllr Geldart as a parent of 2 pupils declared a personal interest on items relating to St Nicholas Chantry School

16/647 THE MINUTES OF TOWN COUNCIL MEETING

RESOLVED: That the Minutes of the Council meeting held on 20th April 2016 were approved as a correct record and signed by the Chairman subject to the following amendment.

16/643 – A councillor requested that the wording be challenged from “*both parties involved in the allegation... .*” to “*both parties involved in the issue..*”; This was **AGREED**

16/635 a councillor asked if the estate areas in West, Yeo & South Wards had been included in the response to NSC as they were not listed on the part 1 item from 13th April planning meeting which had been discussed and agreed at the 20th April meeting, feeling that this should have been a generic response. Members were reminded that there were specific criteria about the size of any land included in the sites Allocation- Green spaces plan and that further areas had been added following the 27th April planning meeting.

16/644 – a councillor queried the procedure on this item, it was explained that the Chairman of Staffing had placed the item on the agenda to inform the Council on the matter raised that had led to the previous items issues. Members were informed that this was the subject of a complaint to NSC Standards Board and that, subject to an adjudication, it would be on the next FGP agenda.

The Chairman ruled that there should be no more discussion at this time pending the NSC response.

16/648 THE MINUTES OF THE ANNUAL STATUTORY MEETING

RESOLVED: That the Minutes of the Annual Statutory meeting held on 4th May 2016 were approved as a correct record and signed by the Chairman.

16/649 THE CHAIRMAN'S COMMUNICATIONS – FOR INFORMATION ONLY

The Chairman reminded members of the Drum Head service on 26th June at 2.15; the Town Plate at the Sailing club on 16th July, anyone wishing to attend to let the Town Clerk know; Chairman's social on 5th August and the Chairman's civic service on 2nd April 2017.

16/650 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST**Newsletter and reports –**

The following newsletters and reports have been received and are available from the office.

Clerks & Councils direct May 2016 issue

DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses,. 882, 883, 884, 885,

DIARY DATES

Advance Notice

April 2nd 2017 – Civic Service at Christchurch

16/651 REPORTS AND INFORMATION FROM CLEVEDON NORTH SOMERSET COUNCILLORS ON MATTERS OF URGENCY ONLY

There were no reports or information of an urgent nature raised by Clevedon North Somerset Councillors

16/652 MINUTES OF THE COMMITTEE MEETINGS**16/652.1 PLANNING 13TH APRIL 2016**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**. Subject to amendment on 16/P/0706 in the informal session from 53 to 53A.

Part 1

P/1187 – was discussed and agreed on 20th April 2016

P/1188 TECHNICAL CONSULTATION ON IMPLEMENTATION OF PLANNING CHANGES

RESOLVED: TO RECOMMEND THAT COUNCIL write to the MP for North Somerset emphasising the concerns of this Council about the proposed changes to the planning system in particular the incentivised system of fees, commercial operators and fast track planning applications. This could result in removing any means of objecting to planning applications by the local community ie local councils, residents and organisations that have local knowledge and expertise on application sites in their town/parish and the likely effect of development on local infrastructure etc. The MP to be asked to draw this to the attention of the Government prior to the June deadline.

AGREED

The Committee Chairman invited questions or comments on Part 2 items; 16/1192.3 in response to a question the Committee Chairman explained the letters of notification are only sent to the adjacent property owners. It was agreed that a synopsis of the letter to NSC and their response should be included in the newsletter.

16/652.2 PLANNING 27TH APRIL 2016

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

The Committee Chairman invited questions or comments on Part 2 items;

Informal session – 16/P/0801 in response to a question it was noted that there was a need for consistency in the responses to NSC, and in this case although another property in this road had been denied PVC windows, that property was considerably older than this application property.

16/652.3 TRANSPORT & HIGHWAYS 11TH MAY 2016

Minutes of the Transport & Highways Committee meeting were presented to the meeting, by the Committee Chairman and **AGREED**

PART 1

TH/16/650 SCHOOL CROSSING PATROL TH/16/627

RESOLVED: VOTE: 5 FOR 0 AGAINST TO RECOMMEND THAT COUNCIL 1) Provide funding for two SCPs for the remainder of the financial year 2016/17. The SCPs to be located on Old Street and Chapel Hill. To be funded from the Transport & Highways Committee budget 2016/17; 2) Consider the need for SCPS at other schools in Clevedon; 3) Investigate sponsorship and other sources of future funding for the SCPs.

AGREED by 17 votes to 0

Members discussed the resolution and agreed that under part 3 the school would be contacted to seek additional funding for both 2016 and beyond. Concern was expressed this was another area where NSC were declaring budget savings but in fact it was just transferring the cost to the Town Council. In response to a question it was confirmed that the School Crossing Patrol Officer would be employed by NSC and come under their insurance.

TH/16/651 BUS SHELTER MAINTENANCE CONTRACT

RESOLVED: TO RECOMMEND COUNCIL agree to the extension of the bus shelter and town sign maintenance contract for three years until 31 August 2019. The annual cost to remain at £3312.

AGREED by 16 votes to 0

The Committee Chairman invited questions or comments on Part 2 items.

16/657 Members asked that the clearing of foliage in front of the signs was extended beyond Ettlingen Way; Members were asked to report overgrown signs to NSC.

Members noted that some of the requested work had been undertaken.

16/663 – the Chairman of the Council confirmed that the replacement bollard was still being chased with NSC.

16/662 – Members expressed concern that the Parish & Town Councils were being asked to do this with no consultation, no criteria and no highway's training.

16/652.4 FINANCE & GENERAL POLICY 18TH MAY 2016

Minutes of the Finance & General Policy Committee meeting were presented by the Committee Chairman and **AGREED** subject to inclusion of the words “of the Committee” under 16/606

There were no part 1 items the Committee Chairman invited questions or comments on Part 2 items;

16/606 for clarification it was agreed to amend the wording to “...Cllr Francis-Pester as Chairman of the Committee”

16/607 in response to a question as to membership it was confirmed there was no set process and depending on the circumstances the membership may have to change; it was also confirmed that the Appeals Committee had not met in 2015/2016.

16/652.5 PLANNING 25TH MAY 2016

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

As there were no part 1 items the Committee Chairman invited questions or comments on part 2 items; there were none.

16/652.6 TOWN EVENTS & AMENITY 1ST JUNE 2016

Minutes of the Town Events & Amenity Committee meeting were presented to the meeting, by the Chairman of the Committee and **AGREED**

Part 1

TEA/16/559 TO RECEIVE REQUEST TO BE A MEMBER OF THE TEA COMMITTEE

RESOLVED: TO RECOMMEND TO COUNCIL that Cllr B Hatch is added to the membership of the TEA Committee.

AGREED

The Committee Chairman invited questions on Part 2 items;

16/560.2 - members were asked to note that Cllr Hatch is not a member of Clevedon Pride.

16/565 – in response to a question member were informed that the NS Safety and Coastal Advisory Group had been requested to look at the issue of Jet Skis off Clevedon Beach.

16/560.3 – members were informed that the net could not be repaired and that a new net would be purchased.

16/652.7 PROPERTY 8th June 2016

Minutes of the Property Committee meeting were presented to the meeting, by the Chairman of the Committee and **AGREED**

Part 1

PR 16/101 RECEIVE AND DISCUSS QUOTATIONS TO REPAIR THE FRONT BOUNDARY WALL AND MAKE RECOMMENDATION TO COUNCIL.

*Proposed, seconded and **AGREED** by 4 votes to 0, with 1 abstention, to **RECOMMEND TO COUNCIL** to accept the quotation from company A for the sum of £5940 to repair/repoint/rebuild the front boundary wall of the Council Offices.*

AGREED by 16 votes to 0

PR 16/102 RECEIVE QUOTATIONS TO REPAIR/REPLACE THE FRONT DOOR OF THE VILLAGE HALL

*Proposed, seconded and **AGREED** to **RECOMMEND** to the **COUNCIL** that as Trustees of the Village Hall they authorise the replacement of the main door at the Village Hall at a cost of £900*

AGREED by 16 votes to 0

PR 16/103 RECEIVE DETAILS OF THE TREE BESIDES THE CLOCK TOWER AND DISCUSS ITS POSSIBLE REMOVAL.

*Proposed, seconded and **AGREED** to **RECOMMEND** to the **COUNCIL** that Clevedon Town Council requests North Somerset Council to remove the tree adjacent to the Clock Tower to protect the historic building for the people of Clevedon.*

An amendment was proposed, seconded and **AGREED** by 15 votes to 0 to add the words “subject to it being found that it could not be transplanted”

AGREED 15 votes to 0

The Committee Chairman invited questions on Part 2 items;

16/101 – Members commented on the changes to the standing orders that meant the Property Committee could not appoint a Vice Chairman, it was confirmed that should the Chairman not be present a Chairman for the meeting would be elected on the night.

16/652.8 ALLOTMENTS 18TH APRIL 2016

Minutes of the Allotments Committee meeting were presented by the Committee Chairman, and **AGREED**.

As there were no part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none.

16/652.9 ALLOTMENTS 13TH JUNE 2016

Minutes of the Allotments Committee meeting were presented by the Committee Chairman, and **AGREED**.

As there were no part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none.

16/653 RECEIVE AND RATIFY MINUTES FOR SUBCOMMITTEE/WORKING GROUP REPORTING DIRECTLY TO COUNCIL**PUBLIC TOILETS WORKING GROUP DATED 14TH JUNE 2016**

Members were reminded that as this committee reports directly to Council all items are classed as part 1.

PTWG16/ 49 DISCUSS AND MAKE RECOMMENDATION TO COUNCIL THE PROPOSAL TO MAKE QUEEN SQUARE FREE AT THE POINT OF USE.

*Proposed, Seconded and **AGREED to RECOMMEND to COUNCIL** by 4 votes to 0 that 1) the toilets in Queen Square are made free at the point of use from when the new toilets are installed and opened; 2) the Council allocates from reserves a budget of up to £9000 to cover the additional cost plus a contingency for vandalism; 3) that this is tried for a period up to 12 months from the point of commencement of the free at point of use.*

Although members were in agreement with the toilets being free at the point of use concern was raised as to the increase in the precept required to cover the additional cost; what impact this would have on the Chalet toilets which are still chargeable; and what would be the impact on the vandalism of the toilet. Members requested information on what would be the cost implications to remove and possibly later reinstate the charging mechanisms.

AGREED 9 votes to 4 with 4 abstentions

PTWG16/ 50 RECEIVE THE BRIEFING NOTE AND RESPONSE FROM NSC IN RESPECT OF LEASING THE LAND(PIER COPSE) FOR THE TOILETS.

*Proposed, seconded and **AGREED to RECOMMEND to COUNCIL** to give authority to Cllr Shopland, Cllr West and the Town Clerk to negotiate the lease of Pier Copse, or the toilet site, at a peppercorn rent; the terms of the lease being presented to Council for approval.*

It was proposed, seconded and **AGREED by 13 votes to 0** to defer making a decision until after the meeting with the Pier Trust. It was pointed out to Members that until a draft lease of Pier Copse has been negotiated the work on getting options and costs for new or renovated toilets cannot commence.

PTWG16/51 DETAILS OF COSTINGS FOR ARCHITECT/STRUCTURAL ENGINEER/PROJECT MANAGER

*Proposed, seconded and **AGREED to RECOMMEND to COUNCIL** that a budget of £20,000 be allocated from reserves to cover the possible architect and structural engineers fees for the provision of new toilets in Pier Copse to enable a tender process to be undertaken; the full cost of the feasibility and provision of toilets can then be discussed and a decision taken by Council as to the future of the project.*

It was proposed, seconded and **AGREED by 12 votes to 0** to defer making a decision until after the meeting with the Pier Trust.

Members agreed to look at the communication procedure as although the agenda had been issued 1 week in advance of the meeting in accordance with standing orders, some members felt the notice was too short. When meetings are not part of the Councils published diary they would like working group agendas emailed to all members.

16/654 AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST

RESOLVED: that the Council approves the accounts for payment, as per the attached lists except

AGREED

16/655 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST

RESOLVED: that the Council approves the retrospective accounts for payment, as per the attached list

16/656 RECEIVE AND CONFIRM THE ANNUAL ACCOUNTS FOR THE YEAR END 31ST MARCH 2016

Proposed seconded and **RESOLVED** to accept the Annual Accounts for the year end 31st March 2016 as circulated and agreed by the internal Auditor.

16/657 RECEIVE AND CONFIRM THE ACCOUNTING STATEMENT SECTION 2

Proposed seconded and **RESOLVED** to accept the Accounting Statements section 2 as circulated and agreed by the internal auditor

16/658 DISCUSS THE PRESENTATION FROM MV BALMORAL TRUST LTD RECEIVED IN THE PUBLIC PARTICIPATION

Members noted the presentation made in the public session and were pleased to support the trust and their work to bring "the Balmoral" to Clevedon.

16/659 RECEIVE REPORT FROM REPRESENTATIVES ON CLEVEDON 2020 AND DISCUSS AND AGREE A REQUEST FOR FUNDING.

Cllr Watkins as Chairman of Clevedon 2020 circulated, at the meeting, a note on what is a BID (Business Improvement District) and how it works in preparation of a presentation at the next Council meeting on the work of Clevedon 2020.

ACTION CLLR WATKINS

16/660 RECEIVE A REPORT AND RECOMMENDATIONS FROM THE NEIGHBOURHOOD PLAN GROUP AND CONFIRM THE TERMS OF REFERENCE.

Members noted the report circulated with the agenda and agreed the Terms of Reference for the Neighbourhood Plan Steering Group as circulated. It was agreed to request the Chairman of the Steering Group to attend the next Council meeting. It was noted that Cllr West was the formal liaison between the steering group and the Council.

16/661 DISCUSS THE USE OF JET SKIS IN CLEVEDON BAY.

Many members believed that a by-law existed to control jet skis/power boats in Clevedon Bay and asked that this be investigated and the signs explaining this reinstated. Concern was expressed that any by-law would not be enforced. There had been an informal agreement between swimmers and the Sailing Club which created an imaginary line from the Pier Head to the slipway; the Pier side being for swimmers and the marine lake side for boats.

It was **AGREED** to past the investigation to the TE&A Committee.

16/662 RECEIVE A REQUEST FROM THE NORTH SOMERSET FLOOD RISK ACTION GROUP.

Members discussed the work of the Flood Risk Group. It was AGREED that the Council should have a representative on the on the Group, it was agreed to be Cllr D Shopland.

16/663 NOTE THE PARISH RECYCLING SCHEME AND ALLOCATE TO A COMMITTEE TO UNDERTAKE AN APPLICATION FOR THE FUNDING.

Following a discussion it was agreed that this should be allocated under the FG&P Committee

16/664 RECEIVE QUESTIONS FROM COUNCILLORS IN ACCORDANCE WITH STANDING ORDER 8

There were no questions under standing order no 8

Meeting closed at 9.50 pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....DATE.....