



## **CLEVEDON TOWN COUNCIL**

44 Old Street, Clevedon, BS21 6BU

Chairman of Committee – Cllr D Shopland

Members: C. Blades, C. Francis-Pester, B. Garner, G. Hill, L. Knott, L. Little, J. Middleton, Cllr Pennycott, Cllr Watkins.

01 October 2014

Dear Member

You are hereby summoned to attend the **Environment & Property Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, Clevedon on **Wednesday 8<sup>th</sup> October 2014 at 7.30pm**

Signed Ms P. J. Heath MILCM  
Town Clerk

**PUBLIC PARTICIPATION** - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

### **A G E N D A**

1. To receive apologies for absence
2. To receive declarations of interest for items on the agenda
3. To receive the minutes of the Environment & Property Committee on 12<sup>th</sup> Aug 2014
4. To receive detail of budget and expenditure for the Committee 2014/2015,
5. To confirm the Terms of Reference for the Environment & Property Committee; to receive Town Clerk suggestions for an amendment
6. Herbert Gardens: - to receive update on the damage to the wall as per minute no.14/370 and decide a way forward.
7. Herbert Gardens: - To receive details and agree actions taken tree damage
8. Herbert Gardens: - To agree time and date for Committee site survey
9. The Barn:-To receive notification of the increase in rent from £550pa to £660pa
10. No 42:- to receive notification of rent review and agree any amendments
11. No 42:- to receive details of repairs undertaken and of repairs to be done.
12. To discuss the draft Committee budget for 2015/2016
13. To receive notification of any urgent expenditure required on the property owned or managed by the Committee (Financial Regulation 3.4); to authorise such urgent work.
14. Chairman Items for information only
15. To determine Part I and Part II items

*Members of the public and press are requested to leave as the following items will be discussed under section 1 (2) Public Bodies (admission to meetings) 1960 Act due to the confidential nature of the business in respect of contractual discussions.*

16. Village Hall: To receive the consultant's report and results of the tender process (report attached) and agree recommendation to Council. Copies of the tender documents are available in the office.

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

Members are reminded that under standing orders all mobile phones and communication devices must be turned off.