

CLEVEDON TOWN COUNCIL**Minutes of the 457th meeting of COUNCIL held in The Council Office, 44 Old Street, Clevedon at 7.30pm on Wednesday 8th February 2017**

PRESENT: Chairman – Cllr J. Geldart
 Councillors N. Barton, C. Blades, C. Francis-Pester, A. Giles-Townsend, S. Hale, B. Hatch, G. Hill, L. Little, J. Middleton, T. Morgan, J. Norton-Sealey, A. Shopland , D. Shopland, C. Starr, G. Watkins, J. West.
 Town Clerk - Ms P Heath;
 Members of the Public 2

7.30pm INFORMAL BUSINESS

Members stood in a minutes silence for the former Chairman of the Council Nick Pennycott.

Prayers: Voluntary Prayers were said by Rev. Clive Jennings.

PUBLIC PARTICIPATION

There were no members of the public present who wished to speak.

FORMAL BUSINESS**17/737 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors J. Cook (family commitment) C. Hall (illness), K. O'Brien (work commitment) **RESOLVED:** That Council **ACCEPTS** the apologies and reasons given for absence.

17/738. DECLARATIONS OF INTEREST

Cllr Blades declared a personal interest 16/P2596/F in planning minutes of 30th November 2016 as a neighbour. There were no other declarations of interest made.

17/739 THE MINUTES OF TOWN COUNCIL MEETING

RESOLVED: That the Minutes of the Council meeting held on 7th December 2016 were approved as a correct record and signed by the Chairman.

17/740 THE MINUTES OF PRECEPT MEETING

RESOLVED: That the Minutes of the precept meeting held on 25th January 2017 were approved as a correct record and signed by the Chairman.

17/741 THE MINUTES OF THE SPECIAL TOWN COUNCIL MEETING

RESOLVED: That the Minutes of the Special Council meeting held on 9th January 2017 were approved as a correct record and signed by the Chairman.

17/742 THE MINUTES OF THE SPECIAL TOWN COUNCIL MEETING

RESOLVED: That the Minutes of the Special Council meeting held on 30th January 2017 were approved as a correct record and signed by the Chairman.

Cllr Shopland explained that he had taken advice from North Somerset Council solicitor who had stated that he had a disclosable pecuniary interest (DPI), which is different from the advice obtained from NALC.

17/743 THE CHAIRMAN'S COMMUNICATIONS – FOR INFORMATION ONLY

There were no Chairman's communications.

17/744 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST**Newsletter and reports –**

The following newsletters and reports have been received and are available from the office.

SLCC – The Clerk – January 2017

Clerk & Council Direct January 2017

Avon & Somerset Police – Police & Crime Plan: supporting you to be safe and feel safe.

DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses

DIARY DATES

2nd April 2017 – Civic Service, Christchurch.

Correspondence

To receive email from PC Chris Denny about Police Station Signage.

17/745 REPORTS AND INFORMATION FROM CLEVEDON'S NORTH SOMERSET COUNCILLORS ON MATTERS OF URGENCY ONLY

There were no reports or information of an urgent nature raised by Clevedon North Somerset Councillors.

Cllr Shopland as East Ward NS Councillor informed members that the Job Centre would close and be moved to Castlewood. Members felt that moving the service away from the centre was detrimental to the viability of the Town Centre and would leave another empty building. It was explained that the decision to close, merge or co-locate job centres around the country had been taken approximately 4 years ago by the Department of Work & Pensions.

Members expressed concern over the effect the additional service will have on the already chronic parking shortage at Castlewood and will exasperate the on street parking in that area. Cllr Blades as West Ward NS Councillor explained that Councillors were only informed last week despite negotiations with DWP being undertaken by NSC for 3 years.

Proposed, seconded and **AGREED** to write to DWP & NSC expressing this councils concern at the co-location of the job centre, the effect on the town centre, and the parking problems.

Cllr Barton requested, and was given, permission to raise a related concern with the proposed closure of 1in4 due to funding issues.

17/746 MINUTES OF THE COMMITTEE MEETINGS**17/746.1 PLANNING 30TH NOVEMBER 2016**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

Being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none.

17/746.2 PLANNING 14TH DECEMBER 2016

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

Being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none.

17/746.3 TRANSPORT & HIGHWAYS 21ST DECEMBER 2016

Minutes of the Transport & Highways Committee meeting were presented to the meeting, by the Committee Chairman and **AGREED**.

Being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items.

TH 16/750 Bus Timetables – following a question the Committee Chairman explained that the meeting had still to be arranged

TH16/743 Station Road Bollard – Members were informed that the plate covering the bollard has been damaged and has been removed by NSC pending repair; this only causes a problem when the bollard is down. NSC has commented on the increasing cost to repair and maintain the bollard, they may at some time in the future seek discussions on installing a different type of bollard; the Council agreed to monitor the situation.

17/746.4 PLANNING 4TH JANUARY 2017

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

Being no Part 1 items the Committee Chairman invited questions or comments on part 2 items; there were none

17/746.5 FINANCE & GENERAL POLICY 11TH JANUARY 2017

Minutes of the Finance & General Policy Committee meeting were presented by the Committee Chairman and **AGREED**, subject to the amendment of the CAB name in the grants budget to CANS.

Being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none.

17/746.6 TOWN EVENTS & AMENITY 18TH JANUARY 2017

Minutes of the Town Events & Amenity Committee meeting were presented to the meeting, by the Chairman of the Committee and **AGREED**.

Being no Part 1 items the Committee Chairman invited questions on Part 2 items.

17/630 – The Clevedon Twinning representative clarified that project involved 24 Children from each of the twinned towns and not 24 in total.

17/746.7 PROPERTY 25th JANUARY 2017

Minutes of the Property Committee were presented by the Committee Chairman, and **AGREED**. Being no Part 1 items the Committee Chairman invited questions on Part 2 items there were none.

17/747 RECEIVE AND RATIFY MINUTES FOR SUBCOMMITTEE/WORKING GROUP REPORTING DIRECTLY TO COUNCIL – ALL ITEMS ARE CLASSED AS PART 1**17/747.1 Public Toilets Working Group 16th January 2017**

Minutes of the Public Toilet Working Group were presented by the working group Chairman and **AGREED** as a true record

17/747.2 Public Toilets Working Group 31st January 2017

Minutes of the Public Toilet Working Group were presented by the working group Chairman and **AGREED** as a true record.

17/66 Proposed, seconded and **RECOMMENDED TO COUNCIL** by 5 votes to 0 that the Council

- 1) Widens the door to the disabled toilet from 750mm to 1000mm.
- 2) Does not carry out the internal reorganising of the toilet.
- 3) Requests NSC to relay the external path to make it easier to access the toilet and remove the puddle area.
- 4) Arranges for the deep clean and decorations/refurbishment of the toilet.
- 5) That the Town Clerk seeks quotations for the work to be done from local builders, decorators and from Healthmatic who operate the toilets and whose contract undertakes for them to repair and maintain the units.

Members discussed this recommendation at length. Members were asked to note the advice given by the Town Clerk at the meeting. Members were concerned at the possible outcome if a formal complaint was made concerning the failure of the Council to act and bring the toilets up to standard, and sought assurances from the Working Group Chairman, who confirmed he had not yet received the written advice from NSC officer.

The PTWG were asked to ensure that the work proposed would not breach any regulations and would be financially viable when compared to the quotation received for the complete refurbishment and making the disabled toilet compliant with the regulations.

Proposed Seconded and **RESOLVED** to defer the above recommendation part 1 – 4 and request the Town Clerk to obtain the quotations for both a complete refurbishment with internal alteration and the deep clean/redcoration of the toilets plus the door widening;. That these quotes to be presented at the next Council meeting.

17/67 Proposed seconded and **RECOMMENDED to COUNCIL** by 5 votes to 0 that the Council purchases the following signs

- 1) on Elton Road to mirror the current “toilet” sign. (Which is only visible when driving south on Elton Road).
- 2) a finger post sign on the promenade indicating the toilets
- 3) a sign underneath the name “the Chalet” on the toilets indicating their purpose along with the recognised logo’s for male and female toilets.
- 4) a sign on the Tennis Courts fence indicating the location of the Toilets.

Subject to Council’s approval the Town Clerk to obtain prices to purchase and install the above signs and obtain the relevant permissions to install the signs

AGREED

17/748 AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST

RESOLVED: that the Council approves the accounts for payment, as per the attached lists.

17/749 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST

RESOLVED: that the Council approves the retrospective accounts for payment, as per the attached list.

17/750 RECEIVE DETAILS OF CO-OPTION APPLICANTS FOR WALTON WARD TO DISCUSS, AGREE, AND, IF APPROPRIATE, TO CO-OPT TO FILL 1 VACANCY

*Proposed seconded and **AGREED** to suspend standing orders to allow the candidates to speak and answer questions from the Councillors*

Mr Michael Adames & Mrs Lizzy Fone introduced themselves and responded to questions from Councillors

*Proposed, seconded and **AGREED** to reinstate standing orders*

Following a ballot Mrs Fone was co-opted onto Clevedon Town Council for Walton Ward.

The Vote Lizzy Fone 13 – Michael Adames 2 – Andrew Rubin 2

17/751 RECEIVE AN UPDATE REPORT FROM REPRESENTATIVES ON CLEVEDON CCT

Cllr Watkins as Chairman of the Clevedon CCT gave a verbal report to members on the work of the CCT to obtain funding.

17/752 RECEIVE AN UPDATE REPORT FROM THE NEIGHBOURHOOD PLAN GROUP

Copies of the minutes had been circulated with the agenda. Cllr West as the Councils liaison with the Neighbourhood Plan Steering group circulated the objectives and vision paper agreed at the February meeting.

17/753 AGREE Cllr HATCH ATTENDANCE AT THE MARINE PLAN DEVELOPMENT WORKSHOP 23RD MARCH ON BEHALF OF THE COUNCIL; TO AGREE ANY OTHER ATTENDEES

Proposed, seconded and **RESOLVED** that Cllr Hatch would attend the Marine Plan Development Workshop on behalf of the Council; travel money could be claimed.

17/754 RECEIVE QUESTIONS FROM COUNCILLORS IN ACCORDANCE WITH STANDING ORDER 8

There were no questions under standing order no 8. For members information the Town Clerk read standing order no 8.

8 Questions

- a *A section for questions is included on each full council agenda at the end of the agenda prior to "part 1 & 2 item". A question may relate to any business of the Council not on the agenda provided 3 clear days' notice of the question has been given to the Proper Officer.*
- b *Questions not related to items of business on the agenda for a meeting shall only be asked during the part of the meeting set aside for questions.*
- c *Every question shall be put and answered without discussion.*
- d *A person to whom a question has been put may decline to answer immediately but must provide an answer within 3 working days.*

The Chairman gave permission for the following two points to be raised

Following a question concerning the email from PC Denny, which had been listed under the Town Clerk announcements, Members were informed that the responsibility for street signage was NSC. It was agreed to place this on the next Transport & Highways committee agenda.

Members were informed that the work on Valley Road which would have closed the road during term time would be re scheduled to the Easter Holidays.

Meeting closed at 8.47 pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....DATE.....