

## CLEVEDON TOWN COUNCIL

### Minutes of the 456th meeting of COUNCIL held in The Council Office, 44 Old Street, Clevedon at 7.30pm on Wednesday 7<sup>th</sup> December 2017

**PRESENT:** Chairman – Cllr J. Geldart  
 Councillors N. Barton, C. Blades, J. Cook, C. Francis-Pester, A. Giles-Townsend, S. Hale, B. Hatch, G. Hill, L. Little, J. Middleton, T. Morgan, K. O'Brien, A. Shopland (7.38pm), D. Shopland (7.38pm), C. Starr, G. Watkins, J. West.  
 Town Clerk - Ms P Heath; Deputy Town Clerk – Mrs I Johnson,  
 Members of the Public 3, NSC Cllr E. Blades, 1 Press

#### **7.30pm      INFORMAL BUSINESS**

**Prayers:** Voluntary Prayers were said by Rev. Clive Jennings.

#### **PUBLIC PARTICIPATION**

The Chairman allowed Councillors to question or comment on public participation items.

##### Parking Enforcement

Mr Moore asked for an update on the Civil Parking Enforcement by NSC. Cllr Blades as NSCllr responded explaining that the application by NSC had been held up by the Department of Transport but officers at NSC have been assured by the DoT that the problems have been resolved and the start date is anticipated to be March 2017.

##### Dog Walking on Dial Hill

Mr Moore explained the regime used by the majority of dog walkers on Dial Hill on and around the cricket pitch, in that they pick up their own dog mess plus any others that they see as well as any litter. There have been comments made that the Cricket Club would like dogs kept on leads and away from their playing areas following issues with dog mess on the pitch. Mr Moore asked for the Council to take into account his comments should it be raised formally at a council meeting in the future.

*Cllrs A & D Shopland arrived (7.38pm)*

##### Community Right to Bid

Mr Crosby explained to members the process for registering Community Assets and the Community Right to Bid with particular reference to the land at Mill Cross owned by NHS Property England and the possible setting up of a Community Land Trust to buy the land for affordable housing. He responded to member's questions explaining that the sale price would be set by NHS Property and would be at the market price, there is no legislation to compel them to sell to the CLT or at a reduced cost. That once an Asset is registered, if NHS Property wanted to sell it they would have to notify the keeper of the register (NSC) who would notify the Town Council. The Town Council along with the CLT would have 6 months to raise the finances and agree a sale with NHS Property before the land would go on the open market. The Application to register an asset can be made by the Town Council, this is made to NSC who has 6 weeks to evaluate the application and confirm that it meets the criteria laid out in the Localism Act 2011 section 88. Once registered it remains on the register for 5 years, even if the land is sold in the meantime.

The CLT if they purchased the land and built the houses they can control who can buy them and any scheme such as shared ownership.

**FORMAL BUSINESS****16/710 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors C. Hall and J. Norton-Sealey (illness),  
**RESOLVED:** That Council **ACCEPTS** the apologies and reasons given for absence.

**16/711 DECLARATIONS OF INTEREST**

Cllr Watkins and Cllr Geldart declared a personal interest on agenda item 8.8 as members of CHAT (Clevedon Hospital Action Team) who wants to see a health facility on Mill Cross land. Cllr Giles Townsend declared a personal interest on agenda item 12 BT phone boxes as a client undertakes the phone box removals on behalf of BT.

**16/712 THE MINUTES OF TOWN COUNCIL MEETING**

**RESOLVED:** That the Minutes of the Council meeting held on 17<sup>th</sup> October 2016 were approved as a correct record and signed by the Chairman.

**16/713 THE MINUTES OF THE SPECIAL TOWN COUNCIL MEETING**

**RESOLVED:** That the Minutes of the Special Council meeting held on 21<sup>st</sup> November 2016 were approved as a correct record and signed by the Chairman.

**16/714 THE CHAIRMAN'S COMMUNICATIONS – FOR INFORMATION ONLY**

The Chairman wished a speedy recovery to Cllr Hall.

The Chairman informed members that the funeral for Barry Walker would be held on Friday 9<sup>th</sup> at All Saints Church, The Chairman would be attending along with all staff members; the Council offices would close at 1pm on that day.

**16/715 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST****Newsletter and reports –**

The following newsletters and reports have been received and are available from the office.

Clerks & Council Direct – Nov 2016 issue

The Clerk – Nov 2016 issue

Articles copied for Councillors Information – Affordable Housing Assets/ Could Community – Led Housing Work For You/ Frome's Self Build Housing Project.

English Parish Precepts – Top 20 tables.

**DIS** – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses 893, 894, 895

**DIARY DATES:** 2<sup>nd</sup> April 2017 – Civic Service, Christchurch.

The Town Clerk informed the Members that she had been elected to the National Committee of the Association of Local Council Clerk – the union body – as South West Region Representative. And also as the South West Regional Representative on the new board of the Society of Local Council Clerks Company by limited guarantee.

**Room 1 Fan**

Members were informed that the fan control for room 1 had burnt out that afternoon and that an electrician was scheduled to attend on Friday to inspect and repair the switch.

**16/716      REPORTS AND INFORMATION FROM CLEVEDON NORTH SOMERSET  
COUNCILLORS ON MATTERS OF URGENCY ONLY**

There were no reports or information of an urgent nature raised by Clevedon North Somerset Councillors.

**16/717      MINUTES OF THE COMMITTEE MEETINGS**

**16/717.1      PLANNING 19<sup>TH</sup> OCTOBER 2016**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

Being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none.

**16/717.2      TRANSPORT & HIGHWAYS 26<sup>TH</sup> OCTOBER 2016**

Minutes of the Transport & Highways Committee meeting were presented to the meeting, by the Committee Chairman and **AGREED**.

Being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items.

**TH/16/727** Jnt 20 M5 – Cllr Hatch informed members that Clevedon Pride had undertaken a litter clearance of the area.

**TH/16/734** Bus service- The Committee chairman confirmed that the meeting with Paul Connolly would be followed up once the NSC officer had met with First Bus.

**16/717.3      FINANCE & GENERAL POLICY 2<sup>ND</sup> NOVEMBER 2016**

Minutes of the Finance & General Policy Committee meeting were presented by the Committee Chairman and **AGREED**, subject to the removal of Cllr Starr from the 'in attendance' list.

Being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none.

**16/717.4      PLANNING 9<sup>TH</sup> NOVEMBER 2016**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

Being no Part 1 items the Committee Chairman invited questions or comments on part 2 items; there were none

**16/717.5      TOWN EVENTS & AMENITY 16<sup>TH</sup> NOVEMBER 2016**

Minutes of the Town Events & Amenity Committee meeting were presented to the meeting, by the Chairman of the Committee and **AGREED**.

Being no Part 1 items the Committee Chairman invited questions on Part 2 items;.

**TEA 16/612** Christmas Lights – The Committee Chairman thanked the Council Staff, Councillors and all the volunteers who took part in the organising of Clevedon Christmas Lights.

**TEA 16/607** posters and advertising on the Ettlingen Way/Central Way roundabout. The advertising signs have now covered most of the wooden fence. The Committee Chairman explained that there is legislation covering advertising within planning law

but enforcement would be required by NSC; it was **AGREED** to request Planning Enforcement to look at the advertising signs.

**TEA 16/615** Land Yeo Friends. Members were informed that the Friends were concerned about the collection of rubbish and weed growth under the bridge by the Conservative Association Club; it was **AGREED** to pass this concern over to NSC.

### **16/717.6 PROPERTY 23<sup>rd</sup> November 2016**

Minutes of the Property Committee were presented by the Committee Chairman, and **AGREED**

Part 1

#### **PR16/130 QUOTATIONS FOR TREE SURVEY OF HERBERT GARDENS**

*Proposed, seconded and **RECOMMENDED to COUNCIL** that the Council allows where appropriate **deemed by the committee** that the names of companies/individuals tendering for services to the Council should be divulged before the Council decides on the contract*

Members discussed the recommendation **AGREED by 12 votes to 4** with the addition of the words “deemed by the committee”

It was explained that the ability would be used when a service was being provided to the Council and only when deemed by the Committee that the expertise of the tendering company/individual would need to be validated. In response to questions it was explained that tenders are open to all and if over £25,000 has to be lodged with the Government web site ‘Contract finder’, therefore the Council cannot control who tenders for the work.

The Committee Chairman invited questions or comments on Part 2 items;

**PR16/132** Herbert Gardens Biodiversity - members discussed the comments made by the Friends of Herbert Gardens about the lack of flowers and flora designed to attract bees, butterflies and birds. It was **AGREED** to support the work the Friends are doing to increase the biodiversity of the Herbert Gardens.

### **16/717.7 ALLOTMENTS 14<sup>TH</sup> NOVEMBER 2016**

Minutes of the Allotments Committee meeting were presented by the Committee Chairman, and **AGREED**.

Part 1

#### **AL/16/724 TO AGREE THE BUDGET FOR 2017/18 FOR FUTURE ALLOTMENT PROJECTS**

*The Committee Chairman explained that all future projects under the 2017/18 budget will be deducted from the ~~new~~-allotment bank account ~~opened~~ and no monies will be requested from Council.*

The Committee Chairman asked members to amend the recommendation to remove the words ‘new’ and ‘opened’.

**AGREED by 14 votes to 0**

In response to question it was explained that this only relates to 2017/2018 financial year and a further recommendation for the financial years beyond that will be presented by the Committee in 2017. The Committee Chairman also explained that the independence of the committee only relates to the finance and not administration. Allotment tenants have clearly stated in the past that they have no wish to convert to an Allotment Association.

The Committee Chairman invited questions or comments on Part 2 items; there were none

### **16/717.8 PLANNING 14<sup>TH</sup> SEPTEMBER 2016 DEFERRED MINUTE NO P/16/402**

**P/16/1402 COMMUNITY RIGHT TO BID RESOLVED:** *To refer the request by Mr Mark Crosby for Clevedon Town Council to consider a Community right to bid for the land at Millcross to the next full Council meeting. Discussion to be restricted to planning matters not on the viability of a hospital on this site. Mr Crosby to provide a Briefing Note if required*

**AGREED by 12 votes to 0**

**16/718 AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST**

**RESOLVED:** that the Council approves the accounts for payment, as per the attached lists.

**16/719 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST**

**RESOLVED:** that the Council approves the retrospective accounts for payment, as per the attached list.

**16/720 TO NOTE THAT THERE ARE NO APPLICANTS FOR WALTON WARD AND AGREE TO RUN WITH 1 VACANCY UNTIL A SUITABLE APPLICANT APPLIES.**

The Chairman informed members that there had been expressions of interest since the agenda had been issued, and that each had been requested to provide up to 250 words explaining who they were, why they wanted to be a Councillor and what they could bring to the Council. Members were reminded that the Council could choose who to co-opt and had the option to refuse to co-opt if no suitable candidate applied. Members **AGREED** to run with the 1 vacancy until a suitable candidate applies; the vacancy would continue to be advertised and an item placed on the next Council agenda.

**16/721 TO RESPOND TO CONSULTATION BY BT TO REMOVE 5 PHONE BOXES IN CLEVEDON (EMAIL 01.11.16)**

Members discussed the email and information circulated on the consultation to remove specific phone boxes in Clevedon. Members felt that no phone boxes should be removed but understand the financial implications.

Proposed, seconded and **RESOLVED** that Clevedon Town Council wishes to retain all the phone boxes in Clevedon but mindful of the usage appreciate that 4 boxes do not have a business case to be retained. The Town Council requests to retain the phone box on the corner of Elton Road and Old Church Road at Salthouse Fields. This box is adjacent to public open space, sports facilities and play area as well as being adjacent to the sea front making it available to be used by those without access to mobile phone enjoying the facilities or reporting a problem to the emergency services.

Proposed, seconded and **RESOLVED** that Clevedon Town Council requires that should BT refuse to accept the business case for the retention of Salthouse Field phone box the Council should purchase the box as it forms part of the sea front vista.

**16/722 RECEIVE AN UPDATE REPORT FROM REPRESENTATIVES ON CLEVEDON CCT**

Cllr Watkins as Chairman of the CCT reported to members the current projects being undertaken by the CCT. A Brown Sign is being requested from Highways England for Junction 20 on the M5; once permission has been obtained funding of the purchase and installation would be investigated and obtained. Marketing Plan and overall marketing strategy for Clevedon was in draft format, once the document and strategy is agreed funding for the implementation would be sought.

The CCT are the driving force behind the creation of BID (business Improvement District) area. A special meeting of the Town Council had been arranged for the 9<sup>th</sup> January 2017 at 7.30pm for the CCT to present to the Council the BID project.

**16/723 RECEIVE AN UPDATE REPORT FROM THE NEIGHBOURHOOD PLAN GROUP**

Minutes of the meeting held on 3<sup>rd</sup> October 2016 had been circulated with the agenda. Cllr West as the Town Council representative updated members from the meeting held on 5<sup>th</sup> December. It was disappointing that the few responses received to the consultation looked to the immediate future and there were no long term aspirations. The Neighbourhood Plan Steering Group would be requesting funding for the Council in 2017/2018.

**16/724 RECEIVE QUESTIONS FROM COUNCILLORS IN ACCORDANCE WITH STANDING ORDER 8**

There were no questions under standing order no 8.

Meeting closed at 9.00 pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....DATE.....