

CLEVEDON TOWN COUNCIL
MINUTES OF THE PROPERTY COMMITTEE MEETING HELD IN THE COUNCIL OFFICES,
44 OLD STREET, CLEVEDON ON WEDNESDAY 8TH JUNE 2016 AT 7.30

Present: Chairman – Cllr D. Shopland
 Councillors J. Cook, C. Francis-Pester, G. Hill, L. Little, J. Middleton,
 Town Clerk – Ms Paula Heath
 In Attendance – NS Times

PR 16/97 APOLOGIES FOR ABSENCE

There were no apologies as all members present

PR 16/98 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda.

PR 16/99 MINUTES OF THE PROPERTY COMMITTEE

Proposed, seconded and **AGREED** that the minutes of the Property Committee held on 6th April 2016 and ratified by Council on 20th April 2016 were signed by the Chairman as a true record.

PR 16/100 MINUTES OF THE PROPERTY COMMITTEE

Proposed, seconded and **AGREED** that the minutes of the Property Committee held on 4th May 2016 were signed by the Chairman as a true record.

PR 16/101 ELECT A VICE CHAIRMAN

It was confirmed that the committee were unable to elect a Vice Chairman as all member of the Committee are either Chairman or Vice Chairman of the Councils standing Committees (SO 1(ee)).

PART 1

PR 16/101 RECEIVE AND DISCUSS QUOTATIONS TO REPAIR THE FRONT BOUNDARY WALL AND MAKE RECOMMENDATION TO COUNCIL.

Members discussed the 3 quotations received. In response to a question members were informed that Company A had undertaken previous work on the Council House walls and in view of their knowledge it was decided to recommended them to the Council.

Proposed, seconded and **AGREED** by 4 votes to 0, with 1 abstention, to **RECOMMEND TO COUNCIL** to accept the quotation from company A for the sum of £5940 to repair/repoint/rebuild the front boundary wall of the Council Offices.

It is proposed that the work is undertaken in September/October.

PR 16/102 RECEIVE QUOTATIONS TO REPAIR/REPLACE THE FRONT DOOR OF THE VILLAGE HALL

Members were informed that 4 companies had been requested to quote; only 1 had responded.

Proposed, seconded and **AGREED** to **RECOMMEND to the COUNCIL** that as Trustees of the Village Hall they authorise the replacement of the main door at the Village Hall at a cost of £900

PR 16/103 RECEIVE DETAILS OF THE TREE BESIDES THE CLOCK TOWER AND DISCUSS ITS POSSIBLE REMOVAL.

The problem of the tree by the listed Clock Tower had been raised. The tree is getting too large, and blocking the view of the clock face. Concern had been expressed about the roots damaging the surrounding area and the damage that could be caused if the tree fell against the Clock tower; the Elton Ware decorations and the roofing tiles are unique and could not be replaced.

Members felt that there should be a regular monitor of trees planted adjacent to the highway to ensure that the root system does not become too big and cause damage to the highway/footpaths. NSC Tree Officer had looked at the tree stating it could not be replanted as it was too big and that Clevedon Town Council would have to make the decision to have it removed.

Proposed, seconded and **AGREED** to **RECOMMEND to the COUNCIL** that Clevedon Town Council requests North Somerset Council to remove the tree adjacent to the Clock Tower to protect the historic building for the people of Clevedon.

PART 2

PR 16/104 RECEIVE DETAIL OF BUDGET AND EXPENDITURE FOR THE COMMITTEE

Members noted the finance report as circulated with the agenda.

PR 16/105 [PR15/29& PR15/4716/86] TO RECEIVE UPDATE ON THE CUPS AS PER COUNCIL MINUTE NO 15/570.7 – CLLR GELDART

Members agreed to defer this item until any further information is available from Cllr Geldart.

PR 16/106 RECEIVE UPDATE ON REPAIR WALL IN HERBERT GARDENS AT THE REAR OF NO 19 LINDEN ROAD.

Members agreed, as there had been no response from No. 19 Linden Road, to defer this item until receipt of a response.

PR 16/107 RECEIVE COSTS TO CUT BACK THE BRANCHES IN HERBERT GARDENS GROWING ACROSS HILL ROAD

It was noted that the quotations had not been received the item was deferred to the August meeting.

PR 16/108 RECEIVE NOTIFICATION OF ANY URGENT EXPENDITURE REQUIRED ON THE PROPERTY OWNED OR MANAGED BY THE COMMITTEE (FINANCIAL REGULATION 3.4); TO AUTHORISE SUCH URGENT WORK.

There was no notification of urgent expenditure

PR 16/109 CHAIRMAN'S ITEMS FOR INFORMATION

There are no Chairman's items of information

PR 16/110 TO DETERMINE PART 1 AND PART 2 ITEMS

Agenda item 9 the boundary wall due to the expenditure being over £1000 on a non-budgeted item. Agenda item 11 as Trustees of the Village Hall. Agenda item 12 as requiring a Council decision per NSC request.

Meeting closed 7.55 pm

CHAIRMAN DATE