

**CLEVEDON TOWN COUNCIL**  
**MINUTES OF THE PROPERTY COMMITTEE MEETING HELD ON MONDAY 29<sup>TH</sup> JUNE**  
**2020 AT 7.30PM VIA ZOOM VIRTUAL MEETING DUE TO COVID 19 PANDEMIC AND IN**  
**LINE WITH GOVERNMENT DICTATES**

Present: Cllr J West – Chairman  
 Councillors N Barton, C Francis-Pester, G Hill, K O'Brien, D Shopland,  
 R Westwood & H Young  
 Deputy Town Clerk – Mrs Suzanne Howard

**PR 20/401 APOLOGIES FOR ABSENCE**

There were no apologies for absence received.

**PR 20/402 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA**

There were no declarations of interest for items on the agenda

**PR 20/403 TO RECEIVE THE MINUTES OF THE PROPERTY COMMITTEE MEETING HELD ON 19<sup>TH</sup> FEBRUARY 2020**

The minutes of the Property Committee held on 19<sup>th</sup> February 2020 were approved and agreed as a true record, and authorised for the Chairman to be sign at a point when Covid-19 restrictions are lifted.

**PR 20/404 TO ELECT A VICE CHAIRMAN FOR THE PROPERTY COMMITTEE 2020/21**

The Committee PROPOSED, SECONDED and **AGREED** to elect Cllr C Francis-Pester as Vice-Chairman of the Property Committee for 2020/21.

**PR 20/405 TO RECEIVE DETAIL OF BUDGET AND EXPENDITURE FOR THE COMMITTEE 2020/21**

Committee members noted the finance report as circulated with the agenda.

**PR 20/406 TO RETROSPECTIVELY AGREE TO THE PRICE OF £71.00 FOR THE H&S REPAIR OF THE FENCE POST FOR THE REAR GATE OF NO. 42 OLD STREET FOR FIRE EXIT PURPOSES**

The Committee PROPOSED, SECONDED and **AGREED** by 7 votes to 0 to accept the retrospective price of £71.00 for the repair of the fence post to rear gate at no 42 Old Street.

**PR 20/407 TO DISCUSS AND DECIDE ON THE PREFERRED QUOTE FOR THE ELECTRICAL TEST AT NO. 42 OLD STREET**

Members discussed the 3 quotes circulated prior to the meeting. The Committee PROPOSED, SECONDED and **AGREED** by 6 votes to 1 **ABSTAINED** to accept the quote of £90.00 from Company B.

**PR 20/408 TO DISCUSS AND DECIDE ON THE CHOSEN ELECTRICITY SUPPLIER FOR 44 OLD STREET AND CHRISTMAS LIGHTS METERED SUPPLIES**

The Committee PROPOSED, SECONDED and **AGREED** by 6 votes to 0 to defer item as the Council is awaiting further quotes from suppliers. Once quotes received the Committee agreed to vote by email as to their chosen electricity supplier.

**PR 20/409 TO DISCUSS AND DECIDE ON A PREFERRED CONTRACTOR FOR THE PHASED TREE WORKS TO THE LAND BETWEEN HIGHDALE AVENUE AND HIGHDALE ROAD**

Members discussed the quotes received prior to the meeting. The Committee PROPOSED, SECONDED and **AGREED** by 6 votes to 1 **AGAINST** to accept the quote of £1200.00 from Company B for Phases 1-5.

Prop 29th June 2020

RATIFIED AT FULL COUNCIL ON 8<sup>th</sup> JULY 2020

Committee members asked that the Committee Clerk ascertains whether planning permission is required for the tree works proposed before any work commences.

**Action – Committee Clerk**

**PR 20/410 TO DISCUSS AND DECIDE ON THE SUSPENSION OF THE THURSDAY MARKET RENTAL INCOME FOR A SET PERIOD OF TIME, DUE TO COVID-19 PANDEMIC AND TO BE KEPT UNDER REVIEW**

Committee members discussed the request from market traders to suspend the payment of the market rental income to support traders during the Covid-19 pandemic. Many traders have seen a loss of income due to the pandemic lockdown.

The Committee PROPOSED, SECONDED and **AGREED** by 7 votes to 0 to suspend the market rental income from the 1 April 2020 to 30 June 2020 and for market trading going forward to be kept under review. The Committee asked the Committee Clerk to ascertain when the contract with the Market Traders is due to expire.

**Action – Committee Clerk**

**PR 20/411 TO RATIFY AND REVIEW THE PROCEDURES ON THE TENNIS COURTS, SKATE PARK AND MULTI-USE GAMES AREA DUE TO COVID-19 PANDEMIC**

The Committee Chairman advised members that the Council has received correspondence, phone calls and an abusive member of the public in the Council offices demanding that the Tennis Courts be reopened following the Central Government guidance.

Members discussed in detail the reasons for keeping the facilities locked and expressed that the Council has a duty of care to residents and visitors in keeping them safe. The tennis courts are provided under the lease with NSC as an 'open and free play for all' and the Council is unable to police the courts once they are reopened. Many tennis courts around the country have re-opened, but these facilities are mainly private tennis clubs where booking an allocated date and time to play tennis is feasible.

The Committee PROPOSED, SECONDED and **AGREED** by 7 Votes to 0 that the Council seeks to reopen all facilities but not before a full risk assessment is conducted. The results will then be compared to the Central Government guidance currently available and if acceptable, then the facilities will be reopened. Members stated to only include mitigations that the Council can put in place and if these measures are too onerous then the courts to remain closed.

If courts to be reopened, signage to be erected on boundary fences will be purchased providing rules and guidance for the public to abide by concerning usage of any of the facilities.

Details of North Somerset Tennis Academy's coaching sessions to also be published on the boundary fences of the tennis courts stating which court is being used and when, allowing the public to make use of the other free courts.

**Action – Committee Clerk**

**PR 20/412 TO RECEIVE AN UPDATE CONCERNING THE VILLAGE HALL BUILDING PROJECT**

The Committee Chairman advised members that a sub-committee meeting had been held during the morning of the 29<sup>th</sup> June 2020, between the Village Hall (VH) Trustees and members of Citizens Advice, North Somerset (CANS).

Since the Covid-19 pandemic lockdown CANS are needing to re-evaluate their resources and the offices they facilitate. CANS have seen a vast increase in online consultations, due to being unable to meet clients face to face, which is working well for the majority of clients. However, CANS are concerned with those vulnerable people without computer access and are seeking alternative ways to link up with them. Currently due to Central Government guidelines it is unclear as to when CANS will be able to re-accommodate the VH building. Therefore, they may seek to give notice to the Trustees on the VH building in order to save money and look to return to Clevedon in a different format when further easing of restrictions allow.

Committee members PROPOSED, SECONDED and **AGREED** by 7 votes to 0 for the Trustees to obtain a revision of the general building works that were proposed and only agree to essential building works that need to be completed on the VH building. This will allow the Trustees to be able to advertise the use of the VH in the future to CANS and other groups.

CANS have their next Trustee meeting on the 20<sup>th</sup> July 2020 and will report back to the VH Trustees as to their future plans.

The Property Committee to hold a virtual zoom meeting on 5<sup>th</sup> August 2020 at 7.30pm to receive and discuss the CANS report following their meeting on the 20<sup>th</sup> July 2020.

Following the collation of this information, a separate meeting for all VH Trustees be arranged to discuss and review the situation regarding the general use and future of the VH building.

**Action – Committee Clerk**

**PR 20/399 CHAIRMAN’S ITEMS FOR INFORMATION ONLY**

There were no Chairman’s items for information

**PR 20/400 TO DETERMINE PART I OR PART II ITEMS**

Part I item –

**PR 20/409 - TO DISCUSS AND DECIDE ON A PREFERRED CONTRACTOR FOR THE PHASED TREE WORKS TO THE LAND BETWEEN HIGHDALE AVENUE AND HIGHDALE ROAD**

The Committee PROPOSED, SECONDED and **AGREED** by 6 votes to 1 AGAINST to accept the quote of £1200.00 from Company B for Phases 1-5.

All other agenda items are Part II

APPROVED AS A CORRECT RECORD

CHAIRMAN.....

The meeting finished at 8.17pm

DATE: .....