

CLEVEDON TOWN COUNCIL
SUB-COMMITTEE FOR THE CLEVEDON TRIANGLE CHRISTMAS LIGHTS 2015/16

Report to the Town Events & Amenities Committee of the meeting held on Friday 13 November 2015 at 9.30am in the Clevedon Town Council Offices.

PRESENT: Cllr C Francis-Pester, Cllr B Hatch, Cllr J Norton-Sealey, Cllr A Shopland, Mr N Redwood & Mrs K Gaydon – Clevedon Baptist Church & Mr S Harrison – DM Events.

CHL/15/43 DECLARATIONS OF INTEREST

There were no declarations of interest made at the meeting.

CHL/15/44 APOLOGIES FOR ABSENCE

There were no notifications of apologies received.

CHL/15/45 MINUTES OF THE LAST SUB COMMITTEE MEETING HELD ON 9 OCTOBER 2015

The Minutes were **AGREED** as correct.

CHL/15/46 TO REPORT ON ACTIONS ARISING FROM THE MINUTES

Leaflet – To contain programme, Carols and list of sponsors – **Action – Chairman**
Collection – It was **AGREED** to split the collection, 50/50 between SW Hospice and Christmas lights appeal

Street Trading Licence – The Committee Clerk to contact North Somerset Council about obtaining a licence

Community Gazebo – To be erected by Clevedon Pride on the raised stage area

Christmas Sleigh – To be delivered to the Queens Square by Shoplands Sawmills by 3.00pm on the day of the switch on

Volunteers to help on the day – The Committee Clerk to email Councillors asking for support on the day, collecting bucket or giving out programmes.

Lighting and sound – The Committee Clerk to contact Chamber of Trade and Finline Lighting to concerning sufficient sound and lighting for the event

Outside Seating – To be agreed with the Baptist Church on the day

Publicity – To continue to publicise.

CHL/15/47 TO CONFIRM THE TIMETABLE OF EVENTS

The draft timetable was circulated at the meeting. Timings of each activity are a rough guide, as follows;

4.00pm – Clevedon Town Council – Cllr Francis-Pester

4.05pm – Clevedon School Elite Dance team – ‘All I want for Christmas is You’

4.10pm – Choir

4.20pm – Carols, led by Clevedon School

4.30pm – Living Spit & Christmas Lights switch on

4.45pm – Clevedon Comedy Club – Panto sketch

4.50pm – Samba Band

Display of School Competition entries and homemade soup available in the Baptist Church.

The format of the programme was agreed.

CHL/15/48 INSTALLATION OF BATTERY LIGHTS ON SMALLER TREES IN QUEENS SQUARE

RESOLVED: Sub-Committee members have **AGREED** to meet on site on Saturday 28 November 2015 at 8.00am in the Queens Square to install the lights.

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

CHL/15/49 CHAIRMAN’S ITEMS FOR INFORMATION

49.1 CHRISTMAS TREE FOR CLEVEDON PIER – Cllr Francis-Pester to contact the Chairman of the Clevedon Pier Trust.

49.2 CHRISTMAS LIGHTS – CLEVEDON BAPTIST CHURCH – Mr Redwood raised the fact that the icicle lights on the Church and that side of Station Road had required a connection to the Church electricity supply not previously identified as necessary.

RESOLVED: To review this for 2016/17 and clarify future arrangements.

CHL/15/50 DATE OF NEXT MEETING

The Committee would like to hold a feedback meeting after the switch on event.

RESOLVED: Friday 4 December 2015 at 9.30am in Council Offices.

The meeting finished at 10.16 am

APPROVED AS A TRUE RECORD

CHAIRMAN:.....

DATE: