



CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

Members:

Chairman – Vacant

Vice-Chairman – Cllr J West

Councillors N. Barton, A Everitt, C. Francis-Pester, A Goodliffe, G. Hill, K O'Brien, R Westwood & H Young

19 June 2020

Dear Member

You are hereby summoned to attend the **Property Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, Clevedon on **Monday 29 June 2020** via virtual Zoom meeting due to the COVID 19 virus situation.

Signed Ms PJ Heath, PSLCC
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

A G E N D A

1. To receive apologies for absence
2. To receive declarations of interest for items on the agenda
3. To receive the minutes of the Property Committee held on 19th February 2020
4. To receive detail of budget and expenditure for the Committee 2019/20 – to follow
5. To retrospectively agree to the price of £71.00 for the H&S repair of the fence post for the rear gate of no. 42 Old Street for fire exit purposes.
6. To discuss and decide on the preferred quote for the electrical test at No. 42 Old Street – Quote information attached.
7. To discuss and decide on the chosen electricity supplier for 44 Old Street and Christmas Lights metered supplies – Information to follow
8. To discuss and decide on a preferred contractor for the phased tree works to the land between Highdale Avenue and Highdale Road – Quote information attached.
9. To discuss and decide on the suspension of the Thursday market rental income for a set period of time, due to the Covid-19 pandemic and to be kept under review.
10. To ratify and review the procedures on the tennis courts, skate park and MUGA due to Covid-19 pandemic.
11. To receive an update concerning the Village Hall building project
12. To determine Part I and Part II items

The date of the next Property Committee meeting to be confirmed.

Zoom meeting information

Zoom meeting joining code – 8119 456 7227

Dial by your location – 0131 460 1196, 0203 051 2874, 0203 481 5237, 0203 481 5240

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

Members are reminded that under standing orders all mobile phones and communication devices must be turned off.

Agenda Item 6

Property to be tested - No. 42 Old Street, 2-bedroom property.

Background information – The Electrical Safety Standards in the Private Rented Sector (England) Regulations 2020 came into force on 1st June 2020 and applies to existing tenancies from 1st April 2021. An electrical safety test must be conducted at least every five years by a qualified person.

Company A –

Electrical test - For properties up to 3 bedrooms - £168.00 + VAT.

For administration in organising report for electrical test - £36.00 inclusive of VAT.

Total price - £204.00 + VAT for test

Company B –

Electrical test - For properties up to 3 bedrooms - £90.00 + VAT.

No administration costs

Total price - £90.00 + VAT

Company C –

Electrical test – For properties with no more than ten circuits - £180.00 + VAT

No administration costs

Total price - £180.00 + VAT

Agenda Item 8

Tree works specified to contractors as per the attached document.

Company A –

Phase 1-3 – High priority trees

T4, T10 & T13 - £950.00 + VAT

Phase 4-5 – Lower priority trees

T3, T5, T7, T8, T9, T10, T11, T14, T15 & T18 - £1250.00 + VAT

To carry out all tree works together - **£2000.00 + VAT**

This includes removal of all brushwood and debris to leave a clean and tidy site

Company B –

For tree work as per tree survey, Priority 1-3 - £600.00 + VAT

For tree work as per tree survey, Priority 4-5 - £600.00 + VAT

For all tree work, Total - **£1200.00 + VAT**

This includes removal of all brushwood logs and debris to leave a clean and tidy site.

Company C –

For tree work as per tree survey, Priority 1-3 - £998.00 + VAT

For tree work as per tree survey, Priority 4-5 - £865.50 + VAT

For all tree work, Total - **£1863.50 + VAT**

This includes removal of all brushwood logs and debris to leave a clean and tidy site.

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