

CLEVEDON TOWN COUNCIL**Minutes of the 433rd meeting of COUNCIL held in The Council Office, 44 Old Street, Clevedon at 7.30pm on Wednesday 20th March 2012**

PRESENT: Chairman – Cllr J Middleton
 Councillors C. Bussey, A. Cotton, C. Francis-Pester, B. Garner, A. Giles-Townsend, C. Hall, B. Hatch, G. Hill, L. Knott, L. Little, P. McNeill, T. Morgan, N. Pennycott, A. Shopland, D. Shopland, G. Watkins, C. Wring
 Town Clerk - Ms P Heath; Deputy Town Clerk – Mrs Johnson

7.30pm INFORMAL BUSINESS**Public Session**

Members held a moment of quiet to reflect on the meeting

Mr G Moore

Public Toilets – expressed concern at the closure of the toilets by NSC and hoped that CTC would look at taking over the provision even if it meant higher council tax.

Bandstand – expressed concern that the bandstand was not being repaired.

Both items are being discussed later on the agenda

Site & Policies Consultation

Members were given a short verbal presentation on the North Somerset Council Site & Policy Consultation. The consultation runs until 19th April, there will be an exhibition in Clevedon Town Council offices on 4th & 5th April. The consultation is web based and looks at what and where housing/employment/infrastructure. In response to a point raised it was explained that the parish boundaries did not form part of this consultation but were part of the larger consultation by the Boundary Commission on wards and Councillors for North Somerset.

The constraints on Clevedon built boundaries were mentioned the Chanel to the West, Gordano valley to the north, the motorway to the east, and flood plans & environment control to the south. One councillor felt the south boundary should be re-evaluated.

13/306 APOLOGIES FOR ABSENCE

Apologies were received from Councillors C. Blades, J. Geldart, J. Norton-Sealey (family commitment),

RESOLVED: That Council **ACCEPTS** the apologies and reasons given for absence.

Members welcomed back Cllr D. Shopland.

Cllr Hill offered his apologies for 21st April Civic Service, 13th May the Annual Statutory Meeting and 15th May the Council meeting.

Cllr Shopland was given dispensation not to stand as per standing order no. 1J

Cllr Hill and other Councillors who attended thanked the Chairman for the Civic Evening and expressed concern over the lack of Councillors at the event.

13/307 DECLARATIONS OF INTEREST

There were no declarations of interest for items on the agenda

13/308 THE MINUTES OF TOWN COUNCIL MEETING

RESOLVED: That the Minutes of the Council meeting held on 23rd January 2012 were approved as a correct record and signed by the Chairman

13/309 THE MINUTES OF PRECEPT MEETING

RESOLVED: That the Minutes of the Precept meeting held on 23rd January 2012 were approved as a correct record and signed by the Chairman

13/310 THE CHAIRMAN'S COMMUNICATIONS – FOR INFORMATION ONLY

The Chairman reminded members about the Civic Service to be held on 21st April 2012.

13/311 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST

DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses, 801, 802, 803, 804

DIARY DATES

16th March – Chairman's Civic Event at Community Centre

21st April – Chairman's Civic Service - All Saints

20th March – Vans open day – Copy attached

A member queried why the background papers for Monday night's meeting had not been emailed until that morning. The Town Clerk explained that the papers had not been emailed to the office until that morning when they were immediately sent out to Councillors. This did not breach standing order 1b which specifies that papers for decision making meeting must be 3 days before; Monday's hospital meeting was an information and not a decision making meeting.

13/312 MINUTES OF THE COMMITTEE MEETINGS**13/312.1 ENVIRONMENT & PROPERTY 16TH JANUARY 2013**

Minutes of the Environment & Property Committee meeting were presented and **AGREED**.

There were no part 1 items. The Committee Chairman invited questions or comments on Part 2 items there were none.

13/312.2 FINANCE & GENERAL POLICY 21ST JANUARY 2013

Minutes of the Finance & General Policy Committee meeting were presented to the meeting and **AGREED** subject to Inclusion of Cllr Wring in the apologies list. The Chairman invited questions on part 2 there were none

13/312.3 PLANNING 30TH JANUARY 2013

Minutes of the Planning Committee meeting were presented and **AGREED**.

There were no Part 1 items. The Committee Chairman invited questions or comments on Part 2 items

Bandstand – Members were informed that Cllr Hall had spoken to David Turner and confirmed that John Flannigan was the lead officer for NSC on the bandstand.

13/312.4 TRANSPORT & HIGHWAYS – 6TH FEBRUARY 2013

Minutes of the Transport & Highways Committee meeting were presented to the meeting, by the Committee Chairman and **AGREED**. There were no Part 1 items. The Committee Chairman invited questions or comments on Part 2 items.

13/255 Park Road – it was confirmed that following a site visit it was not possible to do a build out on this road therefore the path would be raised. It was noted that the road and pathway on Park Road was in need of repair as was the drainage all of which NSC hope to undertake in the coming year, although it would mean closing the road for several weeks. It was also noted that the path was on the opposite side of the road to the majority of the houses at the lower end of the road.

Concern was expressed as to the quality of the temporary repairs which are not lasting and also why the edges of the repairs were not being sealed; this will be referred back to the Committee

13/258 Zebra Crossing by the Old Village Hall, It had been noted that the visual obstruction was created by cars parking on double yellow lines and buses not pulling fully into the bus stop; this will be referred back to the committee.

13/261.1 Grit Bin Highdale Road – Committee asked to chase the request for this bin to be moved.

13/312.5 FINANCE AND GENERAL POLICY – 13TH FEBRUARY 2013

Minutes of the Finance & General Policy Committee meeting were presented to the meeting and **AGREED**. The Chairman invited questions on part 2.

13/332 it was noted that this appeared as a separate item on the agenda. Members expressed concern at the closing of the toilets in Clevedon. Members discussed the option investigations that had been agreed in respect of Station Road and the Chalet. Members asked that the Committee continue to seek ways to keep open Sixways, Alexandra Road and Piers Copse when opportunities arise. The Committee Chairman reminded members that there was no new or different information than that already considered by the committee and had been circulated to all Members with FGP agendas. Members noted the work that had been done by the office staff both at Clevedon and other Town Councils to arrive at options with the limited ever changing information available from NSC. It was appreciated that the position the Council was in was not where they would like to be but was the best in the current circumstances.

Proposed seconded and **AGREED** by 14 votes to 1 that this Council requests the Finance & General Policy Committee to investigate if there are ways to keep the other toilets open.

13/312.6 PLANNING – 20TH FEBRUARY 2013

Minutes of the Planning Committee meeting were presented to the meeting, and **AGREED**. The Committee Chairman invited questions or comments on Part 2 items;

Paperless Planning

Members commented on the proposed 'paperless planning' system by NSC. There was concern as to the scaling of the plans, the quality of the plans and the speed and accuracy of the information going on to the web site. It had not been demonstrated how the system was supposed to save money. There was also question how residents without internet access would be able to access the plans.. The Committee had agreed that until NSC could demonstrate 3 months clear of problems the Council would not go paperless.

13/482 – it was noted that the van had already moved to Strode Road.

13/312.7 TOWN EVENTS & AMENITIES – 9TH JANUARY 2013

Minutes of the Town Events & Amenities Committee meeting were presented to the meeting, and **AGREED**. Part 1

13/214 Christmas Lights

RESOLVED: TO RECOMMEND TO COUNCIL the purchase of;

1. 8 new wall mount displays 2m high, 0.6m wide, 21w(less than 1p per hour to run) in different colours at a cost of £110.00 each - **Total £880.**
2. Up to 500 coloured golf ball lamps to replace the blue lamps used on the festoons across the road. £2.00 per each – **Total £1,000.00.**
3. To investigate extending the festoon lighting from Station Road to Melbourne Terrace and ascertain what infrastructure would be required.

All of this work to be funded from the amount (£3,700) remaining in the Town Events & Amenities budget for 2012/13 allocated to Christmas Lights.

ACTION: Deputy Town Clerk

AGREED

The Committee Chairman invited questions or comments on Part 2 items;

It was noted that the Parish Liaison Officer at the moment was Gareth Withers who attended the TEA meeting instead of Council. It was noted that Mr Withers is sent the Council agenda and minutes so that he can comment if necessary. No decision was made as to whether the Council agenda should be altered to remove the Parish Liaison Officers report from the informal session.

13/217 Bandstand – in response to a question the Committee Chairman confirmed that the lead committee on the bandstand was TEA with their liaison with the department responsible although planning had an equal interest in getting the repairs done. Members discussed the future of the bandstand which is owned by NSC and agreed to continue to push for an early and comprehensive repair via TEA.

A member queried the legal position of the footpath adjacent to the Strode Road Golf Course; this is a permissive path as recorded by NSC.

219.1 Sea Front concession – concern was expressed over the action of a Councillor in respect of the concession and arrangements for the Tennis Courts on the sea front who had acted without the Committee remit.

222.5 Strode Road Leisure centre, concern was also expressed over the action of a Councillor in arranging and attending meetings as a town council representative without a

remit from the Council; the Chairman of the Council and Chair of FGP would appraise the Councillor of the correct procedures.

219.1 Members expressed concern over the loss of the tennis courts and their availability to the general public; the courts are owned by NSC. It was noted that public consultation in the summer of last year requesting a club or organisation to take over the management of the tennis courts had not received any response other than the company who have the temporary permission. Herbert Gardens and Clevedon lawn Tennis club had been contacted directly and refused to discuss any involvement, stating they did not use the courts.

13/312.8 TRANSPORT & HIGHWAYS – 4TH MARCH 2013

Minutes of the Transport & Highways Committee meeting were presented to the meeting, by the Committee Chairman and **AGREED**. no Part 1 item.

RESOLVED: TO RECOMMEND TO COUNCIL that no grant is awarded prior to the start-up of this bus service. To reconsider the request for a grant following six months of operation.

AGREED

The Committee Chairman invited questions or comments on Part 2 items there were none.

Cllr Pennycott informed Members that there had been problems with the Station Road Bollard but these had now been resolved with the removal of the lock mechanism.

13/312.9 ENVIRONMENT & PROPERTY 6TH MARCH 2013

Minutes of the Environment & Property Committee meeting were presented and **AGREED**.

There were no part 1 items. The Committee Chairman invited questions or comments on Part 2 items there were none.

13/312.10 ALLOTMENTS – 25TH FEBRUARY 2013

Minutes of the Allotments Committee meeting were presented to the meeting, and **AGREED**. Part 1

AL/13/217 MOOR LANE GATES

*It was Proposed, Seconded and **RECOMMENDED** that the changes to the entrance gate at Moor Lane will change from a single gate to a double gate at a cost of £2450.00 and the installation of a side pedestrian gate at a cost of £550.00.*

AGREED

The Committee Chairman invited questions or comments on Part 2 items; there were none.

13/313 AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST

RESOLVED: that the Council approves the accounts for payment, as per the attached lists

13/314 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST

RESOLVED: that the Council approves the retrospective accounts for payment, as per the attached list

13/315 TO DISCUSS PRESENTATION AND MAKE RESPONSES ON THE SITES AND POLICIES CONSULTATION

Members discussed in brief the presentation made during the informal part of the meeting it was **RESOLVED** that the consultation would be discussed at the planning meeting on 27th March and the Councils formal response compiled. Members were reminded that all Councillors were able to attend that meeting and input their thoughts to the final response.

13/316 TO RECEIVE RESPONSE FROM THE ENVIRONMENT AGENCY OF FLOOD MANAGEMENT [12/288]

Members noted the response which had been circulated with the agenda.

13/317 TO RECEIVE UPDATE ON CLEVEDON PUBLIC CONVENIENCES FOLLOWING ON FROM FGP 13/332

Following on from the earlier discussion, Members discussed in detail the report by the Town Clerk on the history and current position in respect of the Public Conveniences. Members **RESOLVED** to accept the report and the recommendations made by the Town Clerk and including those made under 13/332 which lead into the Town Clerk recommendations.

RECOMMENDATION [under 13/332 which lead into the Town Clerk recommendations]

1. *That Clevedon Town Council takes on the lease for Station Road and The Chalet Toilets. A copy of the lease to be circulated by the end of February for agreement and ratification, subject to small print , by the Council on 20th March 2013.*
2. *That Clevedon Town Council applies for a Community Infrastructure Grant of £30590 in principal agreement*
Being

| | |
|--|-----------------|
| • <i>survey expected repair costs Station Road</i> | <i>£8520.27</i> |
| • <i>survey expected repair costs The Chalet</i> | <i>£9569.85</i> |
| • <i>Electrical Inspection</i> | <i>£2000</i> |
| • <i>Electrical repair work expected</i> | <i>£5000</i> |
| • <i>Contingency and additional decorating</i> | <i>£5000</i> |
| • <i>Legal fees</i> | <i>£500.</i> |
3. *The Grant only to be received if the lease and the concession is agreed by Clevedon Town Council; any money not used on the toilets to be returned to NSC.*
4. *That Clevedon Town Council commissions and undertakes the repair and decoration of the toilets if agreed by Council.*
5. *That Clevedon Town Council sends out a concession tender document at the same time along with NSC, Portishead, Weston Town Council with a view to agreeing a concessionaire to take over the administration and management of the Toilets.*
6. *That Clevedon Town Council undertakes to cover the cost of cleaning and maintenance until the start of the concession in agreement with Carlisle or the winning concessionaire if different. There may be an arrangement to defer payment of the cleaning until the concession formally starts or using Property maintenance budget in earmarked/ Queen Square enhancement/ maintenance budget in E & P. .*

RECOMENDATION from Town Clerk

PLEASE NOTE: until a formal contract is agreed and signed all discussions and negotiations from point 1 to 3 are confidential

- 1) That the scanned copy of the tender returns are emailed to all FGP Members (hard copy to Cllr Shopland)
- 2) That the Tender returns are evaluated by FGP on 10th April
- 3) That delegated authority is given to FGP Committee to establish IF this is a viable financial proposition. (all members may attend any meeting) and, if it is, to commence negotiations and agree a concession deal
- 4) That the purpose of the FGP discussions are on what is taken on and agree a way forward based on the debate that has already taken place at FGP meetings, the minutes of which have been ratified by the Council
- 5) That the Lease for the Chalet & Station Road will be circulated to all members and can be agreed "in principal" at FGP meeting on the 10th April. Final agreement will be made once the discussions on the concession are concluded.
- 6) That this Council empowers the Town Clerk to work with Portishead Town Council and Weston Town Council to achieve the best economy of scale and concession deal.
- 7) That this Council facilitates discussions between NSC and the Pier Trustees in respect of Pier Copse and Alexandra Road.
- 8) That this Council does not take on responsibility for Pier Copse & Alexandra Road due to long term liability of the inadequate facilities and structural problems.

Meeting closed at 9.31 pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....

DATE.....