

CLEVEDON TOWN COUNCIL
MINUTES OF THE ENVIRONMENT & PROPERTY COMMITTEE MEETING HELD IN
THE COUNCIL OFFICES, 44 OLD STREET, CLEVEDON ON
WEDNESDAY 28TH MAY 2014

PRESENT: Councillors: - D Shopland Committee Chairman
 Councillors:- C Blades, C Francis-Pester, B Garner, G Hill, L Little,
 N Pennycott, G Watkins
 Town Clerk – Ms P Heath

EP 14/346 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Knott (family commitments) and Cllr Middleton (illness).

EP 14/347 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda.
 Members queried the wording of this agenda item feeling that the wording “disclosable and personal” should be inserted before ‘interest’.

EP 14/348 RECEIVE AND AGREE THE MINUTES OF THE ENVIRONMENT & PROPERTY COMMITTEE HELD ON 23RD APRIL 2014

Proposed seconded and **AGREED** that the minutes of 23rd April 2014 which were ratified by Council on 7th May 2014 were a true record and were signed by the Chairman as such.

EP14/349 RECEIVE THE MINUTES OF THE MINI MEETING HELD ON 12TH MAY 2014, DURING THE ASM

Proposed seconded and **AGREED** that the minutes of 12th May 2014 were a true record and were signed by the Chairman as such.

PART 1

EP14/350 RECEIVE UPDATE ON THE SKATE PARK LEASE.

Members were informed that the legal work in respect of extending the lease was progressing. A request has been made, by North Somerset Council, to extend the lease to 2032 to coincide with the termination dates of the Multi-Use Games Area and Tennis Courts.

Proposed, Seconded and **RECOMMENDED to COUNCIL by 7 votes to 0** that the lease for the Skate and Wheel Park is extended to Oct 2032 in line with the other leases held by Clevedon Town Council in Salthouse Fields.

EP14/351 RECEIVE A PRICE TO MANUFACTURE AND ADDITIONAL HONOURS BOARD, TO MATCH THE CURRENT BOARDS; TO DECIDE ON THE SIZE OF THE BOARD AND LOCATION FOR INSTALLATION.

Members discussed the honours board, the size and the price.

Proposed, seconded and **RECOMMENDED to COUNCIL by 7 votes to 0** that a new honours board be purchased from contingencies; size 1510 x 700mm at a cost £305

The Committee members undertook a site visit to room 1

Proposed, seconded and **AGREED** that the board should be located immediately below the current boards.

EP14/352 ARRANGE A SCHEDULE OF VISITS AND INSPECTION OF HERBERT GARDENS IN RELATION TO COUNCIL MINUTE NO. 14/407

Several members reported that they had visited the gardens over the last 3 months but have not witnessed any antisocial behaviour by dogs or their owners. Members noted the Town Council request [minute No. 14/407] on 12th March for the Committee to evaluate after 6 months and report back.

Proposed, seconded and **RECOMMENDED to COUNCIL by 7 votes to 0** that the time limit on the evaluation is extended a further 3 months to give a more balance monitoring timescale, covering not only the summer but autumn/early winter months as well.

This would be considered by the Environment & Property Committee at the December 3rd meeting.

Members were reminded that all visits for evaluation and monitoring purposes should be recorded and a copy given to the office. The Town Clerk would provide a response sheet to assist Councillors.

PART 2

EP 14/353 RECEIVE DETAIL OF BUDGET AND EXPENDITURE FOR THE COMMITTEE

The Environment & Property Committee budget and finance papers were circulated at the meeting and noted

EP14/354 RECEIVE COPY OF THE CONDITION STATEMENT TO BE INCLUDED WITH THE CAB LEASE

A copy of the conditional statement and photographs were circulated to members at the meeting. This was received and accepted. Members noted that work would be needed on a couple of areas; this would be discussed and any action agreed at the next meeting.

EP14/355 RECEIVE THE SAFETY INSPECTION OF THE SKATE PARK AND AGREE ANY ACTIONS REQUIRED

Members received and noted the Safety Inspection report undertaken by Wicksteed Leisure. Members agreed that the Caretaker should carry out the repairs as indicated on the report.

EP14/356 RECEIVE THE EMAIL CONCERNING FOREST MANAGEMENT CARRIED OUT BY NORTH SOMERSET COUNCIL AND MAKE A RESPONSE IF REQUIRED.

Members noted the email and consultation but had no comment.

EP14/357 RECEIVE NOTIFICATION OF A LACK OF RESPONSE FROM CLEVEDON HALL RE LAND

Members noted that, despite several chases, there has been no response from Clevedon Hall in respect of the letter sent following July 13th Council meeting [minute No. 13/357] requesting information on the North Field and possible purchase.

EP14/358 DISCUSS THE PURCHASE OF 100 WINE GLASSES FOR THE COUNCIL HOUSE KITCHEN TO BE USED AT COUNCIL EVENTS.

Proposed, seconded and **AGREED** to purchase 100 wine glasses for the Council's use from budget 4051/102 Council hospitality budget.

EP 14/359 RECEIVE NOTIFICATION OF ANY URGENT EXPENDITURE REQUIRED ON THE PROPERTY OWNED OR MANAGED BY THE COMMITTEE (FINANCIAL REGULATION 3.4); TO AUTHORISE SUCH URGENT WORK

There were no urgent works.

EP 14/360 CHAIRMAN ITEMS FOR INFORMATION ONLY

There were no items.

EP 14/361 TO DETERMINE PART I AND PART II ITEMS.

Part 1 items agenda 8 the extension of the skate & Wheel Park lease plus agenda item 10 the honour board and Agenda item 13 Herbert Gardens monitoring

The meeting finished at 7.58 pm

APPROVED AS A TRUE RECORD

CHAIRMAN Date

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL