



ALLOTMENTS COMMITTEE

Members: Committee Chairman - Cllr J Middleton
Committee Vice Chairman – Cllr B Hatch
Cllrs Barton, Fone, Hale, Hill, O'Brien & Norton-Sealey
Tenants' Reps: J Forbes & J Pilsworth (ML) A Cunningham (HA),
J Clark (VR), A Stephens (CH), S Murtagh (WA) &
C Robinson (CEM)

Dear Member

18 June 2018

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 30 April 2018 at 7.30pm**

Signed Ms P J Heath, PSLCC
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To receive the minutes of the Allotments Committee meeting held on 5 March 2018
4. To receive the Financial report of the Allotments Committee Accounts
5. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 5 March 2018 meeting
 - 5.1 Moor Lane
 - 5.2 Highdale Avenue
 - 5.3 Victoria Road
 - 5.4 Westbourne Avenue
 - 5.5 Church Hill
 - 5.6 Cemetery
6. To discuss and agree with those Tenants on a six monthly Tenancy agreement and whether a full tenancy agreement can be awarded
7. To receive and discuss feedback given by tenants following warning letters issued too early in the season
8. To discuss and agree to a price for the installation of a new noticeboard on the Moor Lane site (prices attached)
9. To discuss and consider the Allotment Integrated Software Suite package from Rialtas
10. To discuss the implications of the General Data Protection Regulation (GDPR 2018) for Committee members when it comes into force on 25 May 2018.
11. To receive tenant requests– ML42B – request for ducks and coop
ML45B – request for a 6'x6' greenhouse
HA60A – request for a 1200mm x 1460mm storage box
CH106 – request for a polytunnel – 3'x2' on a 5.00 perch plot
12. To receive any items reporting to Allotment watch
13. To note the following information
 - 13.1 Termination of Tenancy – ML28B & CEM137
 - 13.2 Allocation of Tenancy – ML28A
 - 13.3 Waiting List - 54 @ 23 April 2018
 - 13.4 Still to allocate – ML11A & ML28B
14. Chairman Items for information only
15. To determine Part I and Part II items.

Members are reminded they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

Members are reminded that under Standing Orders they are required to switch their mobile phones/devices off.

Agenda Item 8

To purchase a 6 x A4 cabinet, magnetic back, with key operation to cabinet case. To be mounted on aluminium posts and concreted into the ground.

Company A –

Superior cabinet, with 4mm acrylic face, steel backed with anodised aluminium finish

6 x A4 cabinet = £255.00

Posts - £85.00 each – x 2 = £ 170.00

Concreting posts into the ground = £ 175.00 for the pair

Rails and clips for post fixing = £ 40.00

Total cost = £ 640.00 + VAT

Company B –

Aluminium frame, silver anodised, 4mm plexichoc glazing, lockable, integral weather strip and ventilation, galvanised steel magnetic back panel.

6 x A4 cabinet = £215.01

Posts = £164.41

Price includes rails and clips for post fixing and delivery

Price for concreting posts into the ground = £ 53.00

Total cost = £432.42

Company C –

Weatherproof, waterproof free standing display case. Anodised silver, aluminium display case. Anti-condensation ventilation and elastomer seals. Supplied with matching post set and stainless steel brackets to affix case.

6 x A4 cabinet, rails, clips for post fixing and posts and delivery = £432.00 includes VAT (£72.00 for VAT)

Price for concreting posts into the ground = £53.00

Total cost = £485.00 includes VAT (£413.00 minus VAT)

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Agenda Item 9

CUSTOMER CONNECTION NEWSLETTER FOR RBS CUSTOMERS

December 2017

Allotments – Benefits of Integrated Software Suites

One of the benefits of integrating our various products into the Rialtas Suite is that it makes it easier for us to deliver additional functionality to our customers. To that end we are able to pass on those efficiency savings to our customers with special pricing.

As such for any customers on Alpha or Omega in Rialtas Suite, if you do not currently have our Allotments module, you might be interested in a special offer. Between now and the 28th February 2018, we are offering our Allotments module for 75% the normal price £221.25 rather than £295. Plus half price remote setup and training £112.50 rather than £225 before 31st March 2018.

So if you need a solution to manage your Allotments, now could be the ideal time to implement this module.

Above prices plus VAT, minimum 3 year support term

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