



ALLOTMENTS COMMITTEE

Members: Committee Chairman - Cllr J Middleton
Committee Vice Chairman – Cllr B Hatch
Cllrs Barton, Hale, Hill, O'Brien, Norton-Sealey & Starr
Tenants' Reps: W Rowlinson & J Pilsworth (ML) A Cunningham
(HA), J Clark (VR), A Stephens (CH) & C Robinson (CEM)

Dear Member

04 April 2017

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 10 April 2017 at 7.30pm**

Signed Ms P J Heath, MILCM

Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To receive minutes of the Allotments Committee meeting held on 13 February 2017
4. To receive the Financial report of the Allotments Committee Accounts
5. To confirm Cllr L. Fone as a member of the Allotment Committee and allocation of site as Councillor Representative
6. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 13 February 2017 meeting
 - 6.1 Moor Lane
 - 6.2 Highdale Avenue
 - 6.3 Victoria Road
 - 6.4 Westbourne Avenue
 - 6.5 Church Hill
 - 6.6 Cemetery
7. To discuss and agree with those Tenants on a six monthly Tenancy agreement and whether a full tenancy agreement can be awarded
8. To discuss and agree whether to refund holding and structure deposits to the following tenants – CH100B, CH112A & CH123
9. To discuss the findings of the site meeting on Cemetery site concerning the steep slope by CEM152/CEM156.
10. To discuss the issues with the badger setts and boundary wall within the Cemetery graveyard - *photos sent to all Committee members*
11. To discuss and decide on a theme and working party for this year's stand at the Clevedon Flower Show
12. To receive ideas for a speaker at the Annual Tenant Meeting in October 2017
13. To receive and discuss the judging forms for assessing the allotments in May 2017 for the Best Garden Awards
14. To receive tenant requests – HA65 – to split allotment into two 2.50 perch plots.
- ML28B – to keep 4 chickens with coop and run on a 2.50 perch plot.
15. To receive any items reporting to Allotment watch

P.T.O.....

Members are reminded they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

Members are reminded that under Standing Orders they are required to switch their mobile phones/devices off.

16. To note the following information
 - 16.1 Termination of Tenancy – CH100B & CH112A
 - 16.2 Allocation of Tenancy – CH106 & CH112A
 - 16.3 Waiting List - 63 @ 3 April 2017
 - 16.4 Still to allocate – CH100B & CEM156
17. Chairman Items for information only
18. To determine Part I and Part II items.

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