

CLEVEDON TOWN COUNCIL**Minutes of the 443rd meeting of COUNCIL held in The Council Office, 44 Old Street, Clevedon at 7.30pm on Wednesday 22nd October 2014**

PRESENT: Chairman – Cllr N Pennycott
 Councillors C. Blades, C Bussey, C. Francis-Pester, B. Garner, J Geldart, C. Hall, B. Hatch, G Hill, L Knott, L. Little, P McNeill, J Middleton, J Norton-Sealey, A. Shopland, D. Shopland , G. Watkins, C Wring
 Town Clerk - Ms P Heath; Deputy Town Clerk – Mrs I Johnson
 Members of the Public 7; Camera man 1

7.30pm INFORMAL BUSINESS**Prayers,**

Voluntary Prayers were said by Captain Michel Eden

The Chairman informed Members that the Council Meeting would be filmed and an edited version would appear on Clevedon News.

Public Session

A resident and representative of Herbert Gardens Fiends informed that Members that following a public meeting a group had been formed to be known as “Friends of Herbert Gardens”; They have a committee of 7 residents and users, there would be a further 2 places allocated to the Civic Society and the Herbert Gardens Tennis Club. There are currently 23 Members of the group each paying £5. The group have several ideas and projects they would like to progress in conjunction with the Town Council, NSC dog warden and Avon & Somerset Police. Copies of the minutes would be sent to the Chairman of Environment & Property Committee.

The resident responded to questions from the Councillors.

FORMAL BUSINESS**14/480 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors T Morgan, (family commitments) and A. Giles-Townsend on email (work commitment)

RESOLVED: That Council **ACCEPTS** the apologies and reasons given for absence.

14/481 DECLARATIONS OF INTEREST

Cllr McNeill declared a personal interest in respect of agenda item 10 the co-option and declared his intention to leave the room at that point. Following a query the Town Clerk confirmed that Members should declare a personal interest if they have a close personal connection with any of the candidates but it is at Members discretion if they feel that they should leave the room because of that connection.

Cllr Hatch declared a personal interest on respect of agenda no 10 the Co-option

14/482 THE MINUTES OF TOWN COUNCIL MEETING

RESOLVED: That the Minutes of the Council meeting held on 27th August were approved as a correct record and signed by the Chairman.

14/483 RATIFY THE DECISION FROM 11TH AUGUST 2014 MEETING

*Proposed, seconded and **RESOLVED** that the Council will create a sub-committee directly reporting to the Council to investigate and establish a Community Resilience programme in Clevedon. The Initial sub Committee will be Cllr Middleton, Cllr Hill, Cllr Knott, Cllr Pennycott plus any other Councillor that indicates that they wish to join. The Town Clerk will draw up terms of reference for the first meeting.*

Cllr Geldart indicated a wish to join the Committee.

Following a point of order raised by a Councillor it was explained by the Town Clerk that the original meeting on 11th August was a Council Meeting. The Minutes had been approved at 27th August meeting with a decision to ratify the above motion at this Council meeting due to the 11th August 2014 meeting becoming inquorate before the formal decision was recorded.

Proposed, seconded and **RESOLVED** to ratify the motion from 11th August 2014 meeting. Vote 13 for 2 against 2 abstentions.

14/484 THE CHAIRMAN'S COMMUNICATIONS – FOR INFORMATION ONLY**484.1 Clevedon in Bloom**

Cllr Knott at the request of the Chairman informed Members that Clevedon had won silver in the pennant class. The judge had been taken around Clevedon by Cllr Knott in the summer and he was impressed as to the variety of the sites and the community involvement.

It was felt that Clevedon could enter formally next year.

484.2 Remembrance Day

Members noted that the Council would hold its usual service on the 9th November at Queens Square. The Royal British Legion would hold their normal parade from the Salthouse Field and service at St Andrews Church. The RBL were also responsible for the service on the 11th November, details would be circulated when known.

484.3 Clevedon Ladies Hockey Club

Members agreed the use of the Clevedon emblem on their new shirts.

14/485 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST**Newsletter and reports –**

The following newsletters and reports have been received and are available from the office.

LCR – Autumn 2014

DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses, 842,843,844 ,

DIARY DATES

9th November 2014 – Remembrance Day service – Queen Square then St Andrews Church

14/486 MINUTES OF THE COMMITTEE MEETINGS**14/486.1 PLANNING 20TH AUGUST 2014**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

There were no Part 1 items. The Committee Chairman invited questions or comments on Part 2 items; there were none

14/486.2 PLANNING 3RD SEPTEMBER 2014

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

There were no Part 1 items. The Committee Chairman invited questions or comments on Part 2 items; there were none

14/486.3 PLANNING 8TH SEPTEMBER 2014

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

There were no Part 1 items. The Committee Chairman invited questions or comments on Part 2 items; there were none

14/486.4 TRANSPORT & HIGHWAYS 10TH JULY 2014

Minutes of the Transport & Highways Committee meeting were presented to the meeting, by the Committee Chairman and **AGREED**.

Part 1

TH/14/449 DEPARTMENT FOR COMMUNITIES & LOCAL GOVERNMENT – THE RIGHT TO CHALLENGE PARKING POLICIES:

RESOLVED: To ask Council to consider the response to this discussion paper available <https://www.gov.uk/government/consultations/the-right-to-challenge-parking-policies>

It was now past the consultation deadline – the Members made no comment.

The Committee Chairman invited questions or comments on Part 2 items.

14/456 Parking Charges – Cllr Knott had been unable to arrange a meeting with Cllr Ap Rees; the office would continue to chase.

14/486.5 FINANCE & GENERAL POLICY 17TH SEPTEMBER 2014

Minutes of the Environment & Property Committee meeting were presented and **AGREED**.

Part 1,

FGP 14/463 RECOMMENDATIONS FROM THE STAFFING SUBCOMMITTEE

1. Proposed, seconded and **RECOMMENDED to COUNCIL**: That the Staffing Sub-Committee becomes a standing sub-committee of FGP to deal with all staffing issues meeting as and when required with a minimum of one meeting a year.

AGREED

2. Proposed, seconded and **RECOMMENDED to COUNCIL**: That the Staffing Sub-Committee continue to monitor TOIL hours and have the designated authority to buy out any TOIL hours.

AGREED

3. Proposed, seconded and **RECOMMENDED to COUNCIL**: That the Council budgets to purchase TOIL in the budget based on the annual calculations

AGREED

4. *Proposed, seconded and **RECOMMENDED to COUNCIL**: That the Staffing Sub-Committee review the situation after 6 months of these recommendations and if needed will make further recommendations direct to Council including possible increase in the number of hours assigned to the role*

AGREED

5. *Proposed, seconded and **RECOMMENDED to COUNCIL**: That the office opening times to the public should be changed to 10am to 2pm; the reception door being closed outside of these times and the phone being reverted to answerphone.*

AGREED

The Chairman of the Committee explained the reasoning behind the reduction in the opening times. This was discussed in detail by the Members.

Members **AGREED** to have a notice placed at the entrance to the car park with the new opening times

6. *Proposed, seconded and **RECOMMENDED to COUNCIL**: That the web site is amended to include on the front page a link to the services provided and contact details of the Town Council and other authorities and organisations.*

AGREED

7. *Proposed, seconded and **RECOMMENDED to COUNCIL**: That the Caretakers hourly rate is increased to £7.50 per hour in recognition of the work involved with the role.*

AGREED

8. *Proposed, seconded and **RECOMMENDED to COUNCIL**: That the Council purchases a new telephone system to enable a two level cascade system from the preferred contractor, ADT, following independent technical advice; at a budget of £1800*

AGREED

9. *Proposed, seconded and **RECOMMENDED to COUNCIL**: That the Council investigates and obtain costs to scan the Councils minutes from 1973 to 2009 then archive them at Taunton*

10. *Proposed, seconded and **RECOMMENDED to COUNCIL**: That the Council investigates a company to undertake the sorting, thinning, and cataloguing of the archive room, excluding the minutes, to make searching of records easier*

AGREED

The Committee Chairman invited questions or comments on Part 2 items; there were none

14/486.6 PLANNING 24TH SEPTEMBER 2014

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

The Committee Chairman invited questions or comments on Part 2 items; there were none

14/486.7 TOWN EVENTS & AMENITIES 1ST OCTOBER 2014

Minutes of the Town Events & Amenities Committee meeting were presented to the meeting, and **AGREED** subject to the inclusion of Cllr McNeill in the attendees.

There were no Part 1 items. The Committee Chairman invited questions on Part 2 items.

Bandstand – Members noted the recent renovations, following a comment re the plain lower panels it was confirmed that the Committee had designated responsibility for the design to NSC officer.

Bollards – Members expressed disappointment that the bollards had not been replaced as promised. The Committee would monitor the situation and ascertain why the project has not been finished.

Railings – in response to a question Members were informed that the payback team were always looking for new projects.

14/386 – Christmas electricity – it was confirmed that the report would be circulated to Members.

14/387 – Strode Leisure Centre – Members were informed of problems that were being reported concerning the new changing rooms and inadequate drainage. Cllr Blades was trying to arrange a meeting of users.

14/486.8 ENVIRONMENT & PROPERTY 8TH OCTOBER 2014

Minutes of the Planning Committee meeting were presented by the Chairman and **AGREED**.

Part 1

EP 14/376 VILLAGE HALL:

*Proposed, seconded and **AGREED** to accept company B at a cost of £4281.51, to repair and renovate the rear wall at the Village Hall.*

AGREED

The Committee Chairman invited questions or comments on Part 2 items; there were none

14/486.9 ALLOTMENTS 15TH SEPTEMBER 2014

Minutes of the Allotments Committee meeting were presented to the meeting by the Committee Vice Chairman, and **AGREED**; Cllr Garner requested his vote for approval is recorded.

Part 1

AL/14/433 PRICES FOR PIPEWORK ON VICTORIA ROAD ALLOTMENTS

It was **PROPOSED**, **SECONDED** and **AGREED** for Council: For Company B to conduct the necessary works to the pipework on Victoria Road Allotments.

AGREED

Committee Vice-Chairman invited questions or comments on Part 2 items. Members had a discussion on the amount of detail included in the minutes and the needs of those not present at the meeting to understand what and why decisions were made, it was noted that these also form a historical and legal reference point.

14/487 AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST

RESOLVED: that the Council approves the accounts for payment, as per the attached lists except

14/488 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST

RESOLVED: that the Council approves the retrospective accounts for payment, as per the attached list

Cllr McNeill left the meeting

14/489 RECEIVE EXPRESSIONS OF INTEREST FOR CO-OPTION TO WALTON WARD; TO HEAR PRESENTATIONS FROM THE CANDIDATES AND TO ELECT A CANDIDATE.

*Proposed, seconded and **RESOLVED** to suspend standing orders to enable the three candidates to make a presentation to Members.*

Mr David Eggleston, Mr Gordon Irving, Mrs Judith West each gave a 3 minute presentation to Members.

*Proposed seconded and **RESOLVED** to reinstate standing orders.*

Mrs Judith West was co-opted on to the Council following a closed ballot. The results
Mr David Eggleston 4 votes, Mr Gordon Irving 2 votes, Mrs Judith West 9 votes, 3 Members didn't vote.

14/490 RECEIVE REPORT FROM CLLR HATCH ON THE NALC CONFERENCE 18TH SEPTEMBER 2014

Members received and noted the report from Cllr Hatch that had been circulated with the agenda.

14/491 RECEIVE QUESTIONS FROM COUNCILLORS IN ACCORDANCE WITH STANDING ORDER 8

No questions had been received by the Town Clerk

Meeting closed at 9.05pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....DATE.....