

CLEVEDON TOWN COUNCIL
MINUTES OF THE TRANSPORT & HIGHWAYS COMMITTEE MEETING HELD IN THE
COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 11th MAY 2016

PRESENT: Cllr A Giles-Townsend – Committee Chairman
 Cllrs N Barton, J Cook, D Flint, J Geldart, S Hale, B Hatch.

IN ATTENDANCE: 2 residents of All Saints Lane – for part of the meeting.
 Cllr D Shopland – for part of the meeting; Cllr T Morgan.

7.30 PM INFORMAL BUSINESS

ALL SAINTS LANE TRAFFIC ISSUES

Mr J Holman a resident of All Saints Lane reported on the recent public meeting. It had been attended by 60-70 people with most households in the area represented. The following suggestions had been put forward at that meeting;

- Lower the speed limit to 20 mph;
- Yellow lines at the Tickenham Road/southern end of ASL up to the farm gate (the narrow section of that part of the Lane);
- Yellow lines from the corner at the Walton Road end of ASL up to the end of the dropped curb;
- Increase the height of the speed humps;
- White line in the middle of the road on the section alongside All Saints East Clevedon Primary School.
- Making All Saints Lane access only at specific times of the day.

The residents were unclear whether these suggestions were feasible or whether they met highway legislation. These suggestions had been sent to NSC and the Town Council was asked for their support.

The problems of the lack of car parking and the difficulties in accessing Castlewood were also discussed. It was noted that there had been no representative from Castlewood at the public meeting.

7.45 PM FORMAL BUSINESS

TH/16/645 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs G Hill and G Watkins – out of Clevedon, J Norton-Sealey – unwell.

TH/16/646 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

Cllr J Geldart declared a personal interest in items relating to St Nicholas Chantry School as she is a parent of children who attend that school.

Cllr J Cook declared a personal interest in items relating to Castlewood as it is his partner's place of work.

TH/16/647 TO ELECT A VICE-CHAIRMAN OF THE TRANSPORT & HIGHWAYS COMMITTEE FOR THE COUNCIL YEAR 2016/17

The Committee Chairman asked for nominations for Committee Vice-Chairman;

CLLR J COOK proposed by Cllr Geldart; seconded by Cllr Flint

There were no other nominations, unanimously;

RESOLVED: **Cllr J Cook** declared Transport & Highways Committee Vice-Chairman for the Council Year 2016/17.

TH/16/648 MINUTES

The minutes of the Transport & Highways Committee held on 9th March 2016 were approved and signed.

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

TH/16/649 UPDATE ON CURRENT COMMITTEE BUDGET 2015/16

The information on the Committee Budget was considered. It was NOTED that the £12,000 contingency sum had been earmarked for the following works in 2016/17 - Nortons Wood Speed limit and works to the junction of Southern Way and Strode Road see minutes TH/16/626 and TH/16/628.

PART 1**TH/16/650 SCHOOL CROSSING PATROL TH/16/627**

Cllr Geldart had attended the meeting on 15th March 2016 where NSC had confirmed that they would no longer be funding the SCP service. Parish and Town Councils, Parent and Teacher Associations and businesses would be able to buy a complete SCP service from NSC. It was reported that these changes would result in a saving to NSC of £29,000 pa. Schools interested in purchasing this service were asked to register by 8th April 2016. NSC was informed at the meeting that this deadline is too short. Cllr Geldart asked Members to consider supporting two SCPs at St Nicholas Chantry School as a matter of some urgency. The existing SCP on Old Street will finish at the end of the summer term. The Town Council had previously agreed to contribute towards a new crossing on Chapel Hill for the current academic year to September 2016 but this had not been practicable due to the proposed changes to the NSC SCP service.

It was highlighted that every school should be treated equally and it was agreed that the need for SCPs at other schools would need to be investigated. However at the present time only St Nicholas Chantry School had requested a crossing and they appeared to be the only school with an existing SCP which was used not only by pupils from that school but also from Clevedon School.

RESOLVED: VOTE: 5 FOR 0 AGAINST TO RECOMMEND THAT COUNCIL 1) Provide funding for two SCPs for the remainder of the financial year 2016/17. The SCPs to be located on Old Street and Chapel Hill. To be funded from the Transport & Highways Committee budget 2016/17; 2) Consider the need for SCPS at other schools in Clevedon; 3) Investigate sponsorship and other sources of future funding for the SCPs.

Action: Deputy Town Clerk and Committee

TH/16/651 BUS SHELTER MAINTENANCE CONTRACT

Committee Members had inspected all 20 of the Town Council owned bus shelters and agreed that they were in good condition and well maintained. The current Contractor had confirmed his agreement to an extension of the contract for a further three years, his charges to remain as they have been for the past three years.

RESOLVED: TO RECOMMEND COUNCIL agree to the extension of the bus shelter and town sign maintenance contract for three years until 31 August 2019. The annual cost to remain at £3312.

Action: Deputy Town Clerk

PART 2

The Committee agreed to discuss agenda item 12 – Possible Increase in Offices at Castlewood along with this next item as it was related.

TH/16/652 ALL SAINTS LANE PARKING ISSUES TH/16/636 see informal business

There was a lengthy discussion of each of the suggestions arising from the public meeting. The lack of traffic regulation enforcement was highlighted.

RESOLVED: To support the proposals made by the residents for All Saints Lane and ask NSC as the Highways Authority to investigate what measures would be feasible to improve safety on this narrow lane particularly as the road is a safer route to school.

652.1 POSSIBLE INCREASE IN OFFICES AT CASTLEWOOD

Cllr Cook introduced this item and voiced concerns about further traffic congestion in East Clevedon should the planning permission for additional blocks of offices be developed at a future date. It was clear that staff at Castlewood found it difficult to exit the car park at peak times and as indicated by the residents of All Saints Lane some members of staff regularly parked in All Saints Lane and Careys Close.

RESOLVED: To write to the NSC Executive Member responsible for the property at Castlewood highlighting the traffic and parking problems in the area around Castlewood and ask what is being done to alleviate the situation. Also to enquire what provision is in place for any future expansion.

Action: Deputy Town Clerk

TH/16/653 PARKING OUTSIDE ST JOHN'S SCHOOL TH/16/625

Members discussed the report of the Site Meeting held on 27th April 2016. It was clear that there is no obvious answer to the problems of parking around this school. Parking problems were similar for all the schools in the town. It was generally felt that there is a need for parents to park responsibly and for the staff that park immediately outside the school to park more considerately.

RESOLVED: To inform the School that the parking problems will continue to be monitored. The Town Council to regularly liaise with the local Police on this matter.

653.1 TO CONSIDER CAMPAIGN TO ADDRESS PARKING AROUND THE SCHOOLS IN THE TOWN

Members discussed various initiatives – Walk to school week, prizes to encourage walking, scooting and cycling to school. It was also suggested that pedestrian access to schools in southern Clevedon from the proposed St Modwen development site in Kenn should be considered at an early stage. Also the access arrangements for Clevedon School.

RESOLVED: TO DEFER to the next meeting of the Committee.

Action: All Clevedon Town Councillor to put forward suggestions.

TH/16/654 PATH THROUGH FIR WOODS TH/16/631

The Deputy Town Clerk reported that the Town Council had been successful in obtaining a grant of £500 from Wessex Water's Watermark Award. NSC had also allocated £1,500 towards improvements to the path. There would be a formal press release and presentation. This is planned for Friday 17th June 2016. Time to be confirmed. The Committee Chairman was thanked as he had originally suggested applying for an award.

TH/16/655 NORTONS WOOD LANE SPEED LIMIT TH/16/626

The Deputy Town Clerk reported that NSC hoped to advertise the changes and start the consultation process very soon. NOTED.

TH/16/656 JUNCTION SOUTHERN WAY/STRODE ROAD TH/16/628

NSC had provided two possible options for changes to the junction at Strode Road. Members preferred Option 2 as this located the new pedestrian refuge at the narrowest part of this area of Strode Road, included guardrails to prevent pedestrians crossing at the widest part of the junction and maintained two lines of traffic exiting from Strode Road onto Southern Way. Some Members still felt the ideal solution would be to move the traffic lights from the Millcross junction on Southern Way, however NSC had previously indicated that this would be a very expensive job and they would be unlikely to consider removing the traffic lights until the future redevelopment of the Millcross site is known.

RESOLVED: 1. To ask for detailed costings for Option 2 as it was felt the total figure of approximately £25,000 appeared excessive for the work required. 2. To ask Asda and possibly other businesses in the area for a contribution towards these works. 3. Ascertain what funding would be available from NSC.

Action: Deputy Town Clerk

TH/16/657 ETTLINGEN WAY/NORTHERN WAY TH/16/629

Members considered the actions proposed by NSC.

RESOLVED: To ask NSC to carry out the following proposed works to improve visibility for pedestrians crossing Ettlingen Way as soon as possible; 1) move the Clevedon sign to the roundabout; 2) remove the tree; 3) replace the missing 30 sign at the roundabout; 4) alter the other 30 sign so it is more prominent; 5) replace the pedestrian warning sign which is in poor condition.

Action: Deputy Town Clerk

TH/16/658 PORTABLE VEHICLE ACTIVATED SIGNS ROLL OUT TH/16/637

The report of meeting held on 27th April 2016 was discussed. Those present at the meeting reported that the practicalities of using these signs were not too onerous. The signs would be available for use by the Town Council 3 times a year for six weeks at a time and could be used to monitor 20, 30 and 40 mph traffic restrictions. The device would count the number of vehicles that activate the sign which would provide useful data for the Town Council when considering problem areas of the town.

RESOLVED: 1. To confirm that Clevedon Town Council wish to take part in this roll out. 2. To discuss suitable locations for the signs at the Committee meeting on 6th July. PACT had made suggestions for consideration.

Action: All Clevedon Town Councillors asked to make suggestions of possible locations for the signs in their wards.

TH/16/659 BUS SHELTER ADVERTISING ON TOWN COUNCIL BUS SHELTERS

TH/16/639

A short meeting with the Public Transport Team at NSC had indicated that there may be some flexibility with regard to the offer on the table for advertising on the Town Council bus shelters. It was felt that the Town Council could sell advertising for their own bus shelters and perhaps receive a better rate of return however this would entail too much work for the staff and/or councillors.

RESOLVED: The Committee Chairman to discuss an improved offer for the advertising rights. It was hoped this revenue could cover the bus shelter maintenance costs ie £3,500 pa for all 20 bus shelters. The Town Council would

TH/16/659 BUS SHELTER ADVERTISING ON TOWN COUNCIL BUS SHELTERS

Continued...

need to confirm terms and conditions for advertising , vandalism and replacement of advertisements. It was noted a NSC bus shelter with advertising was in poor condition.

Action: Committee Chairman

TH/16/660 BUS SHELTER MAINTENANCE CONTRACT - MONTHLY MAINTENANCE REPORTS

No concerns raised in March and April. NOTED.

TH/16/661 INFORMATION ON CHANGES TO BUS SERVICES FOR CLEVEDON

NOTED.

TH/16/662 NSC KEEP CLEAR MARKING (H BAR) POLICY

The Committee Chairman reported that Weston and Nailsea Town Councils were of the opinion that they could not deal with requests for H bar markings as they do not have the professional highways expertise or resources to process these applications on behalf of NSC. It was noted that there had been no consultation prior to receiving this policy. Also unlike disabled parking bay consultations there would be no plan, application or form for councillors to complete. Clarification was required as to the legality/enforcement of H bar markings. Also the criteria and previous policies used by NSC.

A Clevedon resident had already been referred to the Town Council with a telephone request for a H bar outside his home.

RESOLVED: To write to NSC on similar lines to Weston Super Mare Town Council.

Action: Deputy Town Clerk

TH/16/663 STATION ROAD BOLLARD

It was NOTED that after long delays NSC had now placed an order for the replacement non-locking bollard.

TH/16/664 ITEMS PUT FORWARD AT THE LAST MEETING;**664.1 TO CONSIDER PROPOSALS TO ASSIST PEDESTRIANS CROSSING ELTON ROAD**

Cllr Hale reported discussions with Hawthorns residents who felt Elton Road was too dangerous to cross and asked whether the Clevedon Hall developers could be asked to contribute towards a zebra crossing or pedestrian refuge.

RESOLVED: To locate the vehicle activated speed sign on Elton Road in the first instance.

Action: Next Committee agenda

664.2 PLANNING APPLICATION 16/P/0080/MMA LIDL STORE – Articulated vehicle Tracking plan.

Cllr Hale had been monitoring the site and spoken with drivers who confirmed that it was difficult to turn on the site as vehicles were regularly parked in the area.

RESOLVED: To continue to monitor the situation and speak with adjacent residents.

Action: West Ward Town Councillors

TH/16/665 NAILSEA AND DISTRICT COMMUNITY TRANSPORT

The information provided by the Town Council representative was NOTED. The need for new Trustees was highlighted.

TH/16/666 CHAIRMAN ITEMS FOR INFORMATION

There were no items.

TH/16/667 TO DETERMINE PART 1 ITEMS

RESOLVED: Part 1 items – School Crossing patrol agenda item 8.
Bus Shelter Maintenance Contract

APPROVED AS A TRUE RECORD *The meeting finished at 9.25 pm*

CHAIRMAN:.....DATE:.....