

**CLEVEDON TOWN COUNCIL**  
**MINUTES OF THE TRANSPORT & HIGHWAYS COMMITTEE MEETING HELD IN THE**  
**COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 17<sup>th</sup> OCTOBER 2012**

**PRESENT:** Cllr N Pennycott – Committee Chairman in the Chair  
 Cllrs A Cotton, A Giles-Townsend, C. Hall, B. Hatch, P McNeill,  
 D Shopland, Mrs I Johnson – Deputy Town Clerk.

**IN ATTENDANCE:** Cllrs C Blades, J Geldart, G Watkins  
 Mr D Sargent, Mr & Mrs Simmonds, Mr & Mrs Coles for informal  
 business only.

**7.30 pm INFORMAL BUSINESS**

**APPLICATION FOR MODIFICATION OF DEFINITIVE MAP UNDER SECTION**  
**53(5) OF THE WILDLIFE AND COUNTRYSIDE ACT 1981 – ROUTE BETWEEN**  
**COPSE ROAD AND THE BEACH**

Mr David Sargent of 43 Copse Road addressed the meeting. Nearly ten years ago NSC had plans to erect a footpath sign to the path alongside Nos 13 and 14 The Beach and Nos 41 and 43 Copse Road. On finding that this route, which the residents believed to form part of their property was designated a public right of way on the definitive footpath map, they then submitted the above application for modification of the map.

The path has been maintained by the residents and has been gated at both ends, one of these gates being removed during the war. The owners have locked the remaining gate once a year at Christmas time. The path is also used for vehicle access to the properties. Mr Sargent had carried out detailed research into the history of the footpath and referred to the current geographer A-Z street map sourced from O S Mapping showing a single footpath corresponding to the alternative route between 10 and 11 The Beach and a copy of a local street map of Clevedon showing a dashed line half way along the Beach.

The residents hoped the present status quo could be maintained as the route most used by pedestrians as a footpath between The Beach and Copse Road is that between Nos 10 and 11 The Beach and Nos 33 and 35 Copse Rd which indeed is signposted as a footpath despite not being shown as a footpath on the definitive map.

It was noted that Clevedon Town Council had already forwarded comments to NSC of no objections to the modification of the definitive map.

NOTE: Since the meeting NSC has advised that the matter will be discussed at the NSC Public Rights of Way Sub-Committee Meeting on Tuesday 6<sup>th</sup> November 2012

**7.55 pm FORMAL BUSINESS**

**TH/12/214 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr J Middleton.

**TH/12/215 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA**

Cllr D Shopland declared a prejudicial interest in min TH/12/226 Public Rights of Way – Route from Nailsea to Clevedon. The item is purely providing information and will not therefore be debated. Cllr Shopland would not therefore leave the meeting.

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

**TH/12/215 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA** cont...

Cllr G Watkins declared a personal interest in the informal business and min TH/12/229 as he resides in Copse Road and is known to the residents present at this meeting.

**PART 1****TH/12/216 MEMBERSHIP OF TRANSPORT & HIGHWAYS COMMITTEE**

Members considered the request from the newly appointed Town Councillor for Walton Ward to be a member of this Committee. In view of the fact that this is an additional Member on the Transport & Highways Committee not the replacement of a Member it was agreed this should be a part 1 item to Council;

**RESOLVED:** TO RECOMMEND TO COUNCIL that Cllr Graham Watkins be co-opted onto the Transport & Highways Committee for the remainder of the Council year 2012/13.

**PART 2****TH/12/217 MINUTES**

The minutes of the Transport & Highways Committee held on 22 August 2012 were approved and signed.

**TH/12/218 INFORMATION AND UPDATE ON COMMITTEE BUDGET FOR 2012/13**

Members received and noted the financial papers, which had been circulated with the agenda.

**TH/12/219 COMMITTEE BUDGET 2013/14**

The Committee commenced consideration of a budget for the Transport & Highways Committee 2013/14 as follows;

**219.1 NAILSEA & DISTRICT COMMUNITY TRANSPORT REQUEST FOR £10,500**

Members noted Cllr Hill's report and queried what grant aid is provided by Nailsea Town Council.

**RESOLVED:** To allocate £8,000 to NDCT for 2013/14 (the same as 2012/13)

**219.2 BUS SHELTER CLEANING AND MAINTENANCE CONTRACT**

Present three year contract ends in August 2013.

**RESOLVED:** To allocate £4,000 (the same as 2012/13). Tenderers quoting for the next maintenance contract to be informed the budget has been fixed for 2013/14

**Action: Deputy Town Clerk**

**219.3 BUS SHELTER REPLACEMENT PROGRAMME**

**RESOLVED:** To allocate £4,000 the cost of one bus shelter.

**219.4 GRIT BINS**

**RESOLVED:** To allocate £450 (the cost of three grit bins @ £150 each).

**219.5 CONTINGENCY SUM TO SUPPORT POSSIBLE HIGHWAYS WORK PROJECTS;****219.5.1 CHAPEL HILL/JUNCTION LOWER LINDEN RD & HIGHDALE AVE**

TH/12/200 At the Site Meeting earlier in the day Members felt the traffic movements on Chapel Hill were less than anticipated and agreed not to pursue a one way system. The NSC Highways Engineer had agreed;

- to progress additional 'slow' markings on Chapel Hill and dotted markings where schoolchildren cross to Highdale Avenue and possibly a 'children crossing sign' on the school warning signs.

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

- to produce a sketch of a mini roundabout design for this location.

**RESOLVED:** To await the roundabout design sketch before consideration of financially supporting this project.

**Action: Deputy Town Clerk – Next agenda**

#### 219.5.2 STRODE ROAD/OLD CHURCH ROAD JUNCTION TH/12/204

NSC confirmed that the realignment of this junction is prioritised as number 18 on NSC Highways works schemes. One way to ensure the scheme is moved up the list would be for the Town Council to contribute towards the costs of the scheme, estimated to be £30,000.

**RESOLVED:** Not to financially support the realignment of this junction in the financial year 2013/14 due to the cost of the scheme. However to obtain a map of traffic accidents in Clevedon over the last five years from NSC.

#### 219.5.3 HOLLY LANE – WAITING RESTRICTIONS

It is understood that NSC is processing a Traffic Regulation Order.

**RESOLVED:** To allocate £3,000 for this project in 2013/14.

#### 219.5.4 CASTLE ROAD – WAITING RESTRICTIONS

**RESOLVED:** To allocate £3,000 for this project in 2013/14.

#### 219.5.5 WOODLANDS ROAD – WAITING RESTRICTIONS

**RESOLVED:** To allocate £3,000 for this project in 2013/14.

**RESOLVED:** TO RECOMMEND to the Finance & General Policy Committee the following Budget for the Transport & Highways Committee for 2013/2014;

	£
Nailsea & District Community Transport	8,000
Bus Shelter Clean & Maintenance Contract	4,000
Bus Shelter Replacement Programme	4,000
Grit Bins	450
Contingency sum to support possible highways works projects/traffic review orders	<u>9,000</u>
TOTAL	25,450

NB: The total of £25,450 is the same as that budgeted for 2012/13.

#### **TH/12/220 ETTLINGEN WAY – ENTRANCE TO THE TOWN** TH/199.1

The Committee Chairman reported that the unauthorised signage had now been removed.

#### **TH/12/221 ENFORCEMENT OF ON STREET PARKING REGULATIONS** TH12/212

The Chief Superintendent had replied confirming that 'the Neighbourhood Policing Team do undertake enforcement activity and the police currently hold responsibility for enforcement of double yellow lines'. He states that this is limited as matters of crime, anti-social behaviour and public protection take priority over parking issues.

It would appear that North Somerset is the only local authority area in the south west not to have adopted Civilianised Parking Enforcement (CPE). Under CPE revenue from parking tickets is retained locally and can be used to fund enforcement staff and CPE is therefore self-funding. It would also free up PCSO's for core duties of tackling crime and disorder. The Police seek the support of the Town Council in encouraging NSC to adopt CPE.

**TH/12/221 ENFORCEMENT OF ON STREET PARKING REGULATIONS** continued...

Only one Member present spoke in favour of the current situation – little or no enforcement of waiting restrictions in the town. It was noted that at the recent Clevedon fact finding meeting with NSC SPED it had been stated that NSC is not in a position financially or politically to adopt CPE.

**RESOLVED:** To write to the NSC Executive Member for Strategic Planning, Highways, Economic Development and Housing requesting NSC reconsider adopting CPE.

**Action: Deputy Town Clerk**

**TH/12/222 UPDATE FROM NSC SPED IF AVAILABLE**

The Committee Chairman reported that there were no formal NSC minutes of the Clevedon fact finding meeting with the NSC SPED Working Group. It was not clear whether the SPED Committee in November would be discussing the information on parking obtained by the NSC Parking Working Group meetings with Clevedon, Nailsea and Portishead. NOTED.

**TH/12/223 REPLACEMENT OF STATION ROAD BOLLARD**

The Committee Chairman reported that NSC had ordered a replacement bollard which should be available in approximately two weeks time. The damage to the bollard is the subject of an insurance claim. NOTED.

**TH/12/224 LOWER QUEENS ROAD – DAMAGE TO FOOTPATH LEADING TO MORRISONS**

The Committee Chairman reported that he is still following up with NSC repairs to this footpath which had been damaged by tree roots. The tree had now been removed by Morrisons. NOTED.

**Th/12/225 DRAIN/GULLY EMPTYING IN CLEVEDON**

Councillors had been asked to report overgrown or flooded drains in their wards. The NSC Streets & Open Spaces Area Officer for Clevedon had indicated that problem drains would be hand dug and rodded. Identified drains would then be jetted in a few weeks. A Town Councillor for South Ward reported two drains on Kenn Road.

**Action: Deputy Town Clerk**

**TH/12/226 PUBLIC RIGHTS OF WAY – ROUTE FROM NAILSEA TO CLEVEDON**

TH/12/206

The Committee Chairman informed Members that Natural England had confirmed the path would be eligible for funding under the Paths for Communities Scheme. A letter is being prepared by NSC to send out to landowners along the proposed route in order that the consultation process can commence. NOTED.

**TH/12/227 BUS SHELTER MAINTENANCE CONTRACT MAINTENANCE** Reports –  
No concerns reported during August and September 2012.**TH/12/228 REQUEST FOR BUS SHELTER OLD CHURCH ROAD** TH/12/209 –

A Site Meeting with the NSC Public Transport Officer had found that there is no alternative siting for a bus stop in this area. The bus stop is well used by many elderly bus passengers and it was felt a compromise should be reached in the form of a smaller 1m shelter with no seat and sides in order not to encourage anti social behaviour in the bus shelter which were the concerns raised by adjacent residents.

**RESOLVED:** To erect a bus shelter outside 156 Old Church Road (presently empty) adjacent to the present bus stop. The shelter to be a 1m (1 bay) basic cantilever

shelter at a cost of £1,429.40 to be funded from the sum of £4,000 allocated in the Transport & Highways Committee budget for 2012/13 for the purchase of bus shelters.

**Action: Deputy Town Clerk**

**TH/12/229 FOR INFORMATION** The following items were available at the meeting;

229.1 Application for Modification of Definitive Map under Section 53(5) of the Wildlife and Countryside Act 1981 – Route between Copse Road and The Beach. Second objection received.

**RESOLVED:** Following the presentation during informal business (see above) Cllr Blades agreed to contact NSC to ascertain the current situation with regard to this application.

229.2 North Somerset Local Access Forum – Agenda and minutes.

**TH/12/230 CHAIRMAN ITEMS FOR INFORMATION ONLY**

There were no Chairman items for information.

**TH/12/231 TO DETERMINE PART I AND PART II ITEMS**

Membership of the Committee – min TH/12/216

APPROVED AS A TRUE RECORD      *The meeting finished at 9.30 pm*

CHAIRMAN:.....DATE:.....