

**CLEVEDON TOWN COUNCIL**  
**MINUTES OF THE TRANSPORT & HIGHWAYS COMMITTEE MEETING HELD IN THE**  
**COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 17 MARCH 2010**

**PRESENT:** Cllr G Watkins – Committee Chairman in the Chair  
 Cllrs C Arnold from 7.38pm, R Garner, N Pennycott, J Middleton.

**IN ATTENDANCE:** Cllr L Knott – Informal Business only

7.30 pm **INFORMAL BUSINESS**  
**STATION ROAD – DROP DOWN BARRIER**

Cllr Knott asked Members to reconsider the installation of a drop down bollard at their next Committee meeting in May. The Town Council had previously resolved that 'the gated barrier would not comply with the Traffic Regulation Order therefore not to progress the gated barrier but monitor whether the new planters, to be located at the entrance to Station Road, have an effect on the number of vehicles taking a short cut through Station Road'.

Cllr Knott reported that there had been no decline in the number of vehicles driving through the road. In view of this all the traders in Station Road had been canvassed about the problem and most of the traders were in favour of a barrier although none of the national companies had replied. The Police also supported the proposal as did Frank Cox, NSC New Works Manager. He had indicated that it may be possible to change the TRO. It was not clear whether this would be part of the current traffic review. The need to limit the hours for access for delivery vehicles could also be considered. Cllr Knott estimated the cost of the barrier to be £804-£1,205 plus keys to the barrier for the traders in Station Road.

Cllr Knott agreed to; 1) speak with the Market Managers; 2) obtain a full breakdown of the costs before the next meeting to include the costs of the Highways Engineer in drawing up the plans/specification, changes to the TRO and installation; 3) confirm how the TRO would be changed and when.

Cllr Knott felt the installation of a barrier would redefine Station Road as a pedestrian area in line with policies to make town centres more friendly to pedestrians and to encourage the café society.

7.45 pm **FORMAL BUSINESS**

**TH/10/12 APOLOGIES**

Apologies for absence were received and approved from:  
 Cllrs S Vyce and D Shopland.

**TH/10/13 DECLARATIONS OF INTEREST**

Cllr C Arnold declared a personal interest in TH/10/17 Grit bins as he resides in The Croft.

**TH/10/14 MINUTES**

The minutes of the Transport & Highways Committee meeting held on 20<sup>th</sup> January 2010 were approved and signed.

<b>PART 1</b>
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**TH/10/15 REPLACEMENT OF TOWN SIGNS**

The following quotations had been received to replace the four signs each sign comprising of two panels (4 panels 1250 x 600mm & 4 x 1250 x 650mm). The manufacturers had been asked to quote for digital print faces on white background non reflective using the same design;

• QUOTE A	for the signs Aluminium Delivery	£407.67 each £ 45.00	£1630.68 £ 45.00	£1675.68
• QUOTE B 1.	for the signs Stove Enamelled Aluminium Installation Charge	£1943.17 £ 210.00	£1943.17 £ 210.00	£2153.17
B 2.	for the signs Di-Bond Aluminium Composite Installation Charge	£1572.19 £ 210.00	£1572.19 £ 210.00	£1782.19
• QUOTE C	for the signs Aluminium Installation and Delivery	£1695.00 £ 900.00	£1695.00 £ 900.00	£2595.00
• QUOTE D 1.	for the signs cast aluminium 1100mm x 850 mm single panel inc posts £1340 each Artwork/Design Delivery not included	£5360.00 £ 850.00	£5360.00 £ 850.00	£6210.00
• D 2.	for the signs – as above £2095 each Artwork/Design Delivery not included	£8380.00 £ 850.00	£8380.00 £ 850.00	£9230.00
• QUOTE E	for the signs Aluminium £445 each in delivery	£1780.00	£1780.00	£1780.00

**RESOLVED:**

TO RECOMMEND COUNCIL accept quotation B 2 in the sum of £1782.19 as this includes the cost of installation. To be funded from the sum allocated in the 2010/11 Transport & Highways Committee budget.

**ACTION COMMITTEE CLERK TO PLACE ORDER AFTER FULL COUNCIL**

<b>PART 2</b>
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**TH/10/16 TO RECEIVE UPDATES ON ACTION ITEMS NOT ELSEWHERE ON THE AGENDA****16.1 HOLLY LANE WEEKEND PARKING TH/10/04.1**

Viv Thomson had informed the office that the reason there had been no reply had been that Mr A Taylor, NSC Car Parking Manager, was on sick leave. He is expected to return to work next week and will reply then. NOTED.

Members were reminded that at the last full Council meeting it had been agreed that Cllr Dagnall as a School Governor, would raise the issue with the Chairman of the Governors and the School. NOTED.

**ACTION: AGENDA ITEM NEXT COMMITTEE MEETING****16.2 TRAFFIC REVIEW 2010 TH/10/05**

NSC had this week forwarded copies of the drawings relating to the proposed Changes to Traffic Regulation Orders previously agreed by the Committee.

Ratified on 21<sup>st</sup> April 2010

- RESOLVED:** 1. The following detailed drawings were accepted without amendment; 65 Hill Road; Dial Hill Road; Hither Green; Kennaway Road; Old Church Road; Oldville Avenue; St Michael's Avenue; Treefield Road; Walton Road; Wellington Terrace. Also proposals for Old Street Layby – limited Waiting restrictions (currently 2 hours) reduced to 30 minutes Mon-Sat 8am-6pm and Hill Road – limited waiting restrictions reduced to 1 hour from 2 hours Mon-Sat 8am-6pm.
2. Amendments required to;
- Highdale Avenue request double yellow lines on opposite corner of junction with Highdale Farm entrance only.
  - 39 Hill Road suggest double yellow lines should be shortened to allow one more car parking space. Consider 70m too long.

**ACTION COMMITTEE CLERK TO FORWARD COMMENTS TO NSC AS SOON AS POSSIBLE**

Arising from the above review concern was expressed again about the lack of enforcement of TROs in Clevedon. An example was given of parking on the wrong side of Hill Road which is compounded now by the fenced off area around The Regent.

- RESOLVED:** 1. To report the problems of parking on Hill Road, particularly on Saturdays to the Police for follow up.
2. To compile an article for the Town Council Newsletter asking residents to highlight unauthorised parking which is causing an obstruction.

**ACTION 1. COMMITTEE CLERK 2. COMMITTEE CLERK & COMMITTEE CHAIRMAN**

**TH/10/17 PROVISION OF GRIT BINS IN CLEVEDON TH/10/06**

Mr G Brake, NSC Streets & Open Spaces Officer for Clevedon had visited the proposed sites highlighted at the last meeting. Members considered the locations suggested by the Officer.

- RESOLVED:** 1. To agree the following locations; The Croft, Alexandra Road adjacent to the public toilets.
2. Request the grit bin at Sixways is sited the Alexandra Road side of the Roundabout. Three locations suggested by Members.
3. Strawberry Hill The NSC Officer had indicated that this is an unadopted Road and therefore permission would be required to place a grit bin there. It was reported that the wood side of Strawberry Hill is adopted as it is part of NSC's woodland and it is suggested the bin be sited on this side of the road.

**ACTION COMMITTEE CLERK TO FORWARD COMMENTS TO NSC**

**TH/10/18 OFF STREET PARKING VARIATION ORDER TH/10/07**

The NSC Car Parking Manager had replied that the Town Council's objection and comment will be reported firstly to the Director of Development & Environmental Services for investigation and subsequently to the relevant Executive Member for consideration as to whether the proposed increases in charges for the Salthouse Fields car park should go ahead with or without modification or whether they should be abandoned. The Town Council will be notified of the outcome in due course. NOTED.

**TH/10/19 OLD STREET**

**19.1 RESURFACING OLD STREET AND OLD CHURCH ROAD**

Members noted with regret that the planned resurfacing works will no longer be Included in this year's works schedule. They have been deferred to the next financial year due to budgeting issues which have to be resolved.

- RESOLVED:** To compliment NSC on the works to the road to Portishead and enquire when this work will be scheduled to start in the next financial year.

**19.2 EMAIL FROM OLD STREET RESIDENT** The email highlights the resident's disappointment at the delay to the resurfacing works.

**RESOLVED:** To inform the resident that the Town Council is requesting a revised date for the resurfacing work.

**19.3 TRAVEL SAFETY SCHEME** Notification from NSC that these works will commence on 22 March 2010. NOTED

**ACTION COMMITTEE CLERK**

**TH/10/20 BUS SHELTER MAINTENANCE CONTRACT**

**20.1 REPORTS** No problems reported by Maintenance Contractor.

**20.2 CONTRACT** The Committee Chairman had inspected the bus shelters and felt that the shelters under the Town Council contract were generally in a cleaner state than the NSC maintained shelters which were cleaned three monthly. Mr Connolly, NSC, had again suggested to the Committee Chairman that the Town Council take over the cleaning contract for all the bus shelters in the town and invoice NSC for the cleaning of their shelters. Members felt that it was difficult to monitor the present contract and taking on the maintenance of twice as many additional shelters would require too much manpower.

**RESOLVED:** 1. Not to include the cleaning of the NSC bus shelters in the CTC Maintenance Contract.  
2. To obtain tenders for a three year bus shelter and town sign maintenance contract as per the current contract. The number of bus shelters to be increased to 18 and the number of inspections/cleans to be reduced from 20 per year to 12 per year (once a month).

**ACTION COMMITTEE CLERK**

**TH/10/21 TOWN COUNCIL REPLACEMENT BUS SHELTER PROGRAMME 09/10**

TH/10/10

The Committee Chairman reported on a meeting with Paul Connolly NSC Officer concerning the possibility of the Town Council erecting a new bus shelter on Elton Road. In view of the narrowness of the footpath and the need to raise the bus platform in line with disabled access regulations, the Officer felt the bus shelter should be moved 30m to the other side of Victoria Road where the pavement is wider and it is opposite the bus stop on the other side of the road. Highways Officers had also been concerned about the existing shelter being opposite the junction to The Beach. Mr Connolly would now contact the owners of properties by this new location.

**RESOLVED:** 1. No objections to the new location for the bus shelter being investigated. In view of the fact that there would now be a delay in ordering the new bus shelter it was agreed that the sum of £4,000 be transferred to earmarked reserves from the Transport & Highways budget for 2009/10 for replacement bus shelters.

**TH/10 FOR INFORMATION** The Committee received and noted;

- .1 NAILSEA & DISTRICT COMMUNITY TRANSPORT – Minutes of the Management Committee meeting held on 22 January 2010.
- .2 LOCAL ACCESS FORUM – Minutes of the meeting held on 26 January 2010.

APPROVED AS A TRUE RECORD

CHAIRMAN:.....

The meeting finished at 8.45 pm

DATE:.....