



CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

Telephone. 01275 877815

email:office@clevedon.gov.uk

Dear Member

03 December 2018

You are hereby summoned to attend the 469th meeting of **Clevedon Town Council** which will be held in the Council Chamber, 44 Old Street, Clevedon on **Wednesday 12th December 2018 at 7.30pm after the Voluntary Prayers**

Signed Ms P. J. Heath PSLCC
Town Clerk

7.15 Presentation of Civic Awards

7.30 Voluntary Prayers.

AGENDA

PUBLIC PARTICIPATION

To enable members of the public to make comment or ask questions for a period not exceeding 20 minutes with no more than 5 minutes per individual, dependent on the number wishing to speak. Also to enable any Councillor declaring a prejudicial interest on items on the agenda to comment or provide information under the Code of Conduct section 12 (2)

1. To receive any communications from the North Somerset Liaison Officer

Councillors are reminded that under standing orders they are required to switch their mobile phones/devices off. The Chairman may approve an exception to this request in special circumstances

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting

FORMAL BUSINESS

1. To receive and approve apologies for absence
2. To receive declarations of Interest for items on the agenda
3. To receive and ratify the minutes of the Council Meeting held on 17th October 2018
4. To receive the Chairman's communications – for information only
5. To receive the Town Clerks report as per the attached list
6. To receive reports and information from Clevedon North Somerset Councillors, **on matters of urgency only**, and relating directly to Clevedon, at the agreement of the Chairman.
7. To receive and ratify minutes of the Committee meetings
 - 7.1 Planning dated 24th October 2018
 - 7.2 Finance & General Policy Committee dated 31st October 2018
 - 7.3 Transport & Highways Committee dated 7th November 2018
 - 7.4 Finance & General Policy Special dated 13th November 2018
 - 7.5 Property dated 14th November 2018
 - 7.6 Planning dated 21st November 2018
 - 7.7 Town Events & Amenities dated 28th November 2018
 - 7.8 Allotments dated 26th November 2018
8. To receive and ratify minutes for subcommittee/working group reporting directly to Council – **all items are classed as part 1**
 - 8.1 WW1 Commemoration Working Group dated 23rd October 2018
9. To agree accounts for payment as per the attached list
10. To approve retrospective accounts paid as per the attached list
11. To confirm Cllr Moores committee choice Planning and Transport & Highways

12. To receive report from the Vision Plan Working Group; to receive and note the draft Vision Plan document.
13. To receive update from the CCTV Working Group
14. To receive an update from representative on Clevedon CCT
15. To receive an update from representative of the Neighbourhood Plan Group
16. To receive an update from the representative on Clevedon BID
17. To agree Christmas closure from 2pm on 21st December to 9am on 2nd January
18. To receive questions from Councillors in accordance with standing order 8

Following the 2 Trust Meetings, drinks and mince pies will be served in room 2.

6. Town Clerks Report

Newsletter and reports –

The following newsletters and reports have been received and are available from the office.

SLCC The Clerk – November 2018 issue

Council & Clerks Direct – November 2018

NALC – Local Council Review - Autumn 2018

Correspondence

Thank you letter from Royal British Legion