

CLEVEDON TOWN COUNCIL**LIAISON COMMITTEE**

Minutes of the Meeting of the Liaison Committee held in the Council House, 44 Old Street, Clevedon on Wednesday 4 February 2009 at 7.30 pm.

Present: Cllr C Blades Committee Chairman Cllrs J Dagnall, R Garner, C Hall, L Knott, L Little..

Mrs P Heath – Town Clerk, Mrs I Johnson – Committee Clerk

Apologies: Cllr E Blades – unwell.

L/09/01 MINUTES of the Liaison Committee meeting held on 26 November 2008 were approved as a true record and signed by the Chairman.

L/09/02 DECLARATIONS OF INTEREST - None were made.

Minute		Action
Part 2 items – ACTIONS TAKEN BY THE COMMITTEE UNDER DELEGATED POWERS		
L/09/03	<p><u>UPDATE ON ACTIONS NOT ELSEWHERE ON AGENDA NORTH SOMERSET PCT DRAFT INVOLVEMENT & ENGAGEMENT STRATEGY L/08/62</u></p> <p>Cllr Garner had received a copy of the questionnaire however the deadline had passed – 15 December 2008.</p>	Noted
L/09/04	<p><u>CLEVEDON TOWN COUNCIL NEWSLETTER L08/58</u></p> <p>At the last meeting it had been agreed to review the cost of the newsletter. The North Somerset Times (NST) provided the following information; the price of £200 covers the basic cost NST make nothing from the newsletter and therefore could not reduce the price further. NST wish to keep this community link if possible. It was reported that other newspapers are more expensive and have smaller distributions. The NST had always been very helpful and accommodating regarding deadlines and layout. The Clerk had contacted the local press and introduced herself and hoped to work with them in publicising the work of the Town Council.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. To continue with the current arrangements for the newsletter with NST at a cost of £200 per page. The Clerk to assist with the newsletter. 2. To thank the NST and Cllrs Knott and Wring for their work and commitment to the newsletter. 3. To enquire whether items from the Town Council could be included in the NSC publication, North Somerset Life. 	Office to action
L/09/05	<p><u>CLEVEDON COMMUNITY CENTRE L/08/59</u></p> <p>A meeting had been held between Cllrs Blades, Norton-Sealey and Francis-Pester with Mr M O'Neil from NSC and Mrs C Hockaday from the CCA. The lease with NSC had run out and it had been agreed to formulate options for the future maintenance of the Community Centre as it was necessary that the building conform to health and safety requirements. It was felt NSC as owners of the building had some obligation. Cllr Francis-Pester is discussing this further with Mr Lake at NSC next week. An update will be given at the next meeting. Members re-emphasised that the Town Council is one hundred percent in support of Clevedon Community Centre.</p>	Update next agenda

L/09/04	<u>CLEVEDON CCTV LOGS SEPTEMBER & OCTOBER 2008</u> It was noted there had been 4 arrests of nine people during this period.	Noted
L/09/06	<u>DRAFT TERMS OF REFERENCE FOR THE LIAISON COMMITTEE</u> As there appears to be an overlap in the work of some of the committees, all Committees are reviewing their terms of reference. It was recalled that at the last Town Meeting the terms of reference of committees was raised. The revised Terms of Reference will be included on the web site when agreed. RESOLVED: No amendments to the draft terms of reference of the Liaison Committee.	
L/09/07	<u>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES</u>	
07.1	ALCA NORTH SOMERSET GROUP The Clerk had attended a joint ALCA/NSC meeting on 30 January 2009. Discussions had centred on the NSC Strategic Plan and Parish Charter part 1. The Clerk had offered to assist with the writing of part 2 following her experience in Buckingham. Councillors would also be asked to help with this task.	Noted
07.2	N SOMERSET CITIZENS ADVICE BUREAU There had been no meetings. Cllr Garner had spoken with the Director concerning the future presentation of their annual report and budget. He had requested information on the costs of local offices and quantified results with regard to the number of clients seen etc.	Cllr Garner to follow up
07.3	GWILLIAM & WOODWARD TRUST Two meetings per year in April and November. Next meeting 21 April 2009 the AGM.	
07.4	CLEVEDON LOCAL ACTION TEAM The minutes of the meetings held on 13 November 2008 and 8 January 2009 were received.	
07.5	COMMUNITY LEARNING NETWORK Cllr Garner reported that the last meeting had been productive. He felt the meetings provided an opportunity for organisations to network.	
07.6	CLEVEDON COTTAGE HOSPITAL No meetings. However the NSC Health Overview & Scrutiny Panel has regular reports. It appears the PCT is considering two sites and is submitting a bid for funding from the Strategic Health Authority.	
07.7	VOLUNTARY SECTOR FORUM NORTH SOMERSET No Meetings. It was noted Voluntary Action North Somerset (VANS) is establishing LINK organisations.	
L/09/08	<u>SAFER STRONGER COMMUNITIES IN NORTH SOMERSET</u> The Police had contacted the Office that day to remind Councillors about the above presentation on Tuesday 10 February 2009 from 2.00 pm in the Winter Gardens, WSM.	Cllr Garner to report
L/09/09	<u>FOR INFORMATION</u> The Committee received and noted;	
09.1	GREAT WESTERN AMBULANCE SERVICE Newsletter	
09.2	VANS HEALTH & WELL BEING FORUM & LOCAL INVOLVEMENT NETWORK Bulletins	Noted
MINUTES RATIFIED BY COUNCIL ON 18 th Feb 2009		

L/09/10 10.1	<p><u>OTHER ITEMS</u></p> <p><u>CLEVEDON PIER REQUEST FOR GRANT</u></p>	Page 610
10.2	<p>RESOLVED: To refer this request to the next Finance & General Policy Committee and ask that the Trustees of Clevedon Pier be represented at the meeting.</p>	Office to action
	<p><u>GRANT AID APPLICATIONS</u></p> <p>A member asked about the unallocated grant funding for 2008/2009. It was confirmed that this would be transferred to the Council's general reserves at the end of the financial year. It was felt the Committee should perhaps be more proactive when considering grants in the future.</p>	Noted
<p>APPROVED AS A CORRECT RECORD CHAIRMAN.....</p> <p>Meeting closed at 8.45pm DATE.....</p>		

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