



CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

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Dear Member

20 September 2017

You are hereby summoned to attend the 461st meeting of **Clevedon Town Council** which will be held in the Council Chamber, 44 Old Street, Clevedon on **Wednesday 27th September 2017 at 7.30pm after the Voluntary Prayers**

Signed Ms P. J. Heath MILCM
Town Clerk

7.30 Voluntary Prayers.

AGENDA

PUBLIC PARTICIPATION

To enable members of the public to make comment or ask questions for a period not exceeding 20 minutes with no more than 5 minutes per individual, dependent on the number wishing to speak. Also to enable any Councillor declaring a prejudicial interest on items on the agenda to comment or provide information under the Code of Conduct section 12 (2)

1. To receive any communications from the North Somerset Liaison Officer

Councillors are reminded that under standing orders they are required to switch their mobile phones/devices off. The Chairman may approve an exception to this request in special circumstances

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting

FORMAL BUSINESS

1. To receive and approve apologies for absence
2. To receive declarations of Interest for items on the agenda
3. To receive and ratify the minutes of the Council Meeting held on 2nd August 2017
4. To receive and ratify the minutes of the Confidential meeting held on 2nd August 2017
5. To receive and ratify the minutes of the Special meeting held on 14th August 2017
6. To receive and ratify the minutes of the Special meeting held on 31st August 2017
7. To receive motion from Cllr Geldart as specified at FGP meeting
*That: Clevedon Town Councillors pledge up to 5 hours, per year, to support and assist the office staff and office projects. The 5 hours to be worked over the year at the discretion of the office staff and does not include any time undertaking their responsibilities as a councillor (attending meetings, constituency work, training and representing the Council on outside bodies) or as a Chairman.
The role will include manning the phones and reception when only one member of the staff is in the office, undertaking research and investigation on specific projects as directed by the office staff. An email will be sent by the office when assistance is required and a log kept of the hours worked*
8. To receive the Chairman's communications – for information only
9. To receive the Town Clerks report as per the attached list
10. To receive reports and information from Clevedon North Somerset Councillors, **on matters of urgency only**, and relating directly to Clevedon, at the agreement of the Chairman.
11. To receive and ratify minutes of the Committee meetings
 - 11.1 Planning dated 26.July.17
 - 11.2 Planning dated 09.August.17
 - 11.3 Transport & Highways Committee dated 16.August.17
 - 11.4 Finance & General Policy Committee dated 23.August.17
 - 11.5 Planning dated 30.August.17

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| 11.6 Town Events & Amenities | dated 06.September.17 |
| 11.7 Property | dated 13.September.17 |
| 11.8 Allotments | dated 24.July.17/ |
| 11.9 Allotments | dated 11.September.17 |
12. To receive and ratify minutes for subcommittee/working group reporting directly to Council – **all items are classed as part 1**
 - 12.1 Public Toilets Working Group dated 16th August 2017
 - 12.2 Youth Provision in Community dated 21st August 2017
 - 12.3 Clevedon 1918-2018 dated 7th September 2017
 13. To receive report from the meeting held with DWP – Cllrs Hatch, Little
 14. To receive and discuss the notes on the joint meeting with NSC held on 5th September 2017
 15. To agree accounts for payment as per the attached list
 16. To approve retrospective accounts paid as per the attached list
 17. [17/805] To receive report from Cllr Francis –Pester on North Somerset Climate Coalition
 18. [17/806] To discuss the 2018 commemoration and decided if Clevedon Town Council wishes to purchase and light a beacon.
 19. To receive and note response from NSC re Millcross – Emailed on 18.08.2017
 20. To receive and agree the diary dates for 2018
 21. To receive an update report from representatives on Clevedon CCT
 22. To receive an update report from the Neighbourhood Plan Group
 23. To receive questions from Councillors in accordance with standing order 8

6. Town Clerks Report

Newsletter and reports –

The following newsletters and reports have been received and are available from the office.

.Clerk & Council Direct – Sept 2017

NSC Town & Parish Digest – Sept 2017

DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses

DIARY DATES

Civic Service 15th April 2018