

**CLEVEDON TOWN COUNCIL****AMENITY COMMITTEE**

Minutes of the meeting of the Amenity Committee held in the Council House, 44 Old Street, Clevedon at 7.30pm on Wednesday, 11 March 2009

Present: Cllr C Francis-Pester in the CHAIR  
Cllrs C Blades, E Blades, L Little, T Morgan, G Watkins.  
Ms P Heath – Town Clerk, Mrs I Johnson – Committee Clerk

In Attendance: Mrs J Hayward  
Mr S Banbury Senior Area Officer (North) NSC  
Mr G Withers Senior Officer Green Spaces (Parks & Open Spaces, Local Nature Reserves)

7.30 pm INFORMAL BUSINESS1. FRIENDS OF HERBERT GARDENS

Mrs Hayward reported that following a volunteer working party about two years ago when 20 residents cleared litter and debris/rocks from the Gardens, the idea of a Friends of Herbert Gardens was mooted. It was envisaged this would be an informal voluntary group of people interested in the Gardens undertaking minor maintenance work, reporting vandalism/damage. It was hoped the Group could work the Town Council on future ideas for the Gardens ie play equipment, picnic bench, trim track using the existing path, nature trail, memorial seats etc. It was envisaged community involvement in the Gardens may assist in obtaining additional grants. Mrs Hayward felt the Gardens were a little 'jewel' and did not wish to criticise the work undertaken by the Town Council.

Members felt it was good that residents wanted to be involved and it was suggested that those people interested in this project could come along to the next Town Council site meeting in the Gardens – see minute AM/09/23 below.

The Committee Chairman emphasised the need for clear demarcation lines between work undertaken by the Maintenance Contractor and that carried out by volunteers and the need for continuity. Also health and safety requirements would need to be addressed.

Mr Banbury stated that NSC could loan litter pickers and bags to assist with this work and could also arrange for the subsequent pile of bagged litter to be removed.

2. NSC UPDATE

2.1 LITTER BINS AM/09/03 CLOSED TOP LITTER BINS Mr Banbury had discussed the financial contribution from the Town Council with the Clerk and in April (start of new financial year) the open topped bins would be replaced along the seafront starting at the Pier and finishing at Salthouse Fields.

2.2 QUEENS SQUARE

LITTER BINS – Three closed top bins to be installed at the same time as those on the seafront. Mr Banbury to meet Mrs Knott on site in April.

REPLACEMENT BENCHES Request made to NSC for benches from Weston seafront. Approximately three required in Queens Square.

2.3 POETS WALK

BADGER FOOTBRIDGE – Very slippery when wet.

SIGNAGE – Esme Gilling willing to look at this in the new financial year. It was confirmed that both direction and information signs were required for this area and the seafront. Mr Withers hoped some funding may be available from Yansec and the Aggregate Levy as had been the case for signs at Sand Bay.

- 2.4 DOG BINS – List of damaged bins to be handed to Mr Banbury for the EHO/Dog Warden. Bins discussed at meeting; dog bin to left of Lower Strode Road Bridge now slipped down pole, right hand side of same bridge off road to pumping station bin with lid missing. Not clear whether bin opposite zig zag on Dial Hill Road leading to Dial Hill has been installed (originally requested by Clevedon Civic Society).
- 2.5 PAVING ADJACENT TO SAILING CLUB – broken loose and uneven.
- 2.6 SEAFRONT RAILINGS ALONG THE BEACH Awaiting Coroner's report which could affect height of replacement railings. Follow up letter to be sent. Paul Wills Highways Officer carrying out regular inspections.
- 2.7 SEAFRONT RAILINGS ALONG ELTON ROAD Require re-painting.
- 2.8 SEATS ALONG SEAFRONT Seats along Elton Road need re-painting. Seat opposite Five The Beach slat missing.
- 2.9 SALTHOUSE FIELDS AREA OF DEMOLISHED KIOSK Mr Withers confirmed this is to be re-seeded and fencing upgraded before Easter.
- 2.10 SEAFRONT CONCESSIONS Information on Clevedon concessions to be obtained from Mr Fairchild Destination Management.
- 2.11 FLAGS Mr Withers reported these will be replaced before Easter.

AM/09/14 DECLARATIONS OF INTEREST

Cllr Blades declared a personal interest in AM/09/16 – known to one of the companies invited to quote for the tree works.

AM/09/15 MINUTES The minutes of the Amenity Committee meeting held on 21 January 2009 were approved and signed by the Chairman.

Min No.		Action
<b>PART 1 items - REQUIRING APPROVAL BY COUNCIL</b>		
AM/09/16	<p><u>HERBERT GARDENS TREE WORKS</u> AM/09/11</p> <p>Three quotations had been received for felling, stump grinding making good and disposal of the large Beech tree and a lime tree. To include the supply and planting of two extra heavy root balled replacement trees. Quotation A £2,660; Quotation B £6,700; Quotation C £4,785.</p> <p>A further quotation received after the deadline was not considered. Members noted that the Beech tree is an important feature in the Gardens and did not take the decision to fell lightly. However further pruning is not recommended. A replacement beech tree planted some time ago is in a poor state and in the wrong position. This work to be carried out in the autumn.</p> <p><b>RESOLVED:</b> TO RECOMMEND COUNCIL accept quotation A In the sum of £2,660 to be funded from the Amenity Committee budget. The Contractor had taken into account the value of the wood when submitting the quotation.</p>	Office to action after full Council
<b>PART 2 items - ACTIONS TAKEN BY THE COMMITTEE UNDER DELEGATED POWERS</b>		
AM/09/17	<p><u>MUGA FACILITY/TENNIS COURT MAINTENANCE</u> AM/09/04</p> <p>No information awaiting the outcome of monitoring the new MUGA facility at Portishead.</p>	

	<p><b>RESOLVED:</b> Committee Chairman to email Cllr Ap Rees and Cllr J Blatchford and ask if approved how quickly the facility could be installed, bearing in mind the poor state of the existing tennis courts.</p>	<p><b>Page</b> <b>572</b> Ctte Chmn</p>
AM/09/17	<p><u>DOG CONTROL MEASURES &amp; SEAFRONT BYLAWS</u>AM/09/05 Information provided that the following Orders apply to Clevedon; 1. North Somerset Fouling of Land by Dogs Order 2007 applies to all land within North Somerset Council falling within the following categories; Any public road. Any private road to which the public have access (unless the owner of the said road declares that he does not wish the order to cover it). Any public footpath or public right of way. Any private footpath to which the public have access (unless the owner of the said footpath declares that he does not wish the order to cover it). Any other land in the open air and to which the public are entitled or permitted to have access (with or without payment). 2. North Somerset Dog Exclusion Children's Play Areas Order 2007 applies to all enclosed/fenced land enclosed for the purpose of a Children's Play area. 3. North Somerset Dogs Exclusion from Marine Lake Clevedon.</p>	Noted
AM/09/18	<p><u>CLEAN NEIGHBOURHOODS AND ENVIRONMENT ACT 2005</u> <u>CHANGES TO DOG CONTROL LEGISLATION</u> NSC is consulting town and parish councils about the type of measures they would like to cover children's play areas, sports facilities and public open spaces ie failing to remove dog faeces; not keeping a dog on a lead; not putting and keeping a dog on a lead when directed to do so by an authorised officer; permitting a dog to enter land from which dogs are excluded.  However should the Town Council wish to adopt any of these orders on areas of land within Clevedon then offences become punishable by means of issuing a fixed penalty notice. Training can be given to designated members of the Town Council. It was felt Council had previously responded to a very similar consultation. <b>RESOLVED:</b> To reply as follows; 1. Members of Clevedon Town Council do not wish to undertake training to issue of fixed penalty notices. 2. Request information as to the number of fixed penalty notices issued since 1 April 2007. Enquire whether currently all the NSC play areas, sports playing fields, open spaces and seafront/Poets Walk and beach in the town are covered by the failure to remove dog faeces order and whether there are any areas in Clevedon where orders are in force that dogs should be kept on a lead.</p>	Office to action

AM/09/19	<u>S106 MONIES FOR CLEVEDON AM/09/07</u> A designated s106 Project Officer has been appointed and will start work next month. The Clerk had been in discussions with Mr Flannagan and hoped to meet when the new Officer is in post to ascertain how much of the s106 funding for Clevedon is earmarked and what other projects could be progressed.	Next Agenda
AM/09/20	<u>POETS WALK SIGNAGE AM/09/06</u> See Informal Business above.	
AM/09/21	<u>FRIENDS OF HERBERT GARDENS</u> See Informal Business above <b>RESOLVED:</b> 1. To invite residents interested in the idea of a Friends of Herbert Gardens to the next Town Council Site Visit to the Gardens on 23 April 2009 at 6.00 pm. 2. Mrs Hayward to contact residents who were involved in the previous volunteer working party in the Gardens.	Office to action  Mrs Hayward
AM/09/22	<u>DAMAGE TO HERBERT GARDENS BOUNDARY WALL</u> Coping stones had been removed from the wall on the corner of Hill Road and Herbert Road. Other areas of the wall along Herbert Road may also require work. This work could be phased. <b>RESOLVED:</b> To obtain quotations.	Office to action
AM/09/23	<u>HERBERT GARDENS SITE VISIT</u> See AM/09/21 above	
AM/09/24	<u>CHRISTMAS LIGHTS</u> 24.1 MEETING WITH CLEVEDON PRIDE 9 FEBRUARY 2009 The Committee Chairman reported that Clevedon Pride had responded favourably to the suggestion of taking on responsibility for more of the lights in the triangle area. However a formal reply from Clevedon Pride is awaited. <b>RESOLVED:</b> To follow this up with Clevedon Pride. 24.2 DAMAGE TO WRING FAMILY CHRISTMAS TREE It now appeared that the tree can be repaired and used again. 24.3 TO ARRANGE MEETING WITH HILL ROAD TRADERS No meeting had been arranged to date. <b>RESOLVED:</b> To ask whether a meeting is still required.	Office to action  Noted  Office to action
AM/09/25	<u>DRAFT TERMS OF REFERENCE FOR AMENITY COMMITTEE</u> <b>RESOLVED:</b> No amendments to be made to the draft terms of reference for the Amenity Committee.	
AM/09/26	<u>CLEVEDON TOWN GUIDE</u> The past Chairman of Clevedon Tourism Group had emailed that day with a suggestion to publish a pocket guide for Clevedon without adverts. The cost would be £3,428 to print 30,000 copies. It was felt other guides for the town and area were available and comprehensive. Also the production of further editions of the Town Council Guide would require a great deal of time and effort. <b>RESOLVED:</b> 1. To concentrate on using the website for tourism links. Meeting of the IT Sub Group to be arranged. 2. The Town Council newsletter could possibly be used to publicise events.	Office to action

<p>AM/09/27</p> <p>27.1</p> <p>27.2</p> <p>27.3</p> <p>27.4</p> <p>27.5</p> <p>27.6</p> <p>27.7</p>	<p><u>REPORTS FROM TOWN COUNCIL REPRESENTATIVES ON OUTSIDE BODIES</u></p> <p>CLEVEDON COMMUNITY ASSOCIATION )</p> <p>N SOM SAFETY &amp; COASTAL ADVISORY GROUP) NO REPORT</p> <p>CLEVEDON PIER TRUST )</p> <p>CLEVEDON SAILING CLUB )</p> <p>CURZON CINEMA – Next meeting 25 March 2009.</p> <p>STRODE CENTRE USER COMMITTEE AM/09/12</p> <p>NSC had replied that the Committee had struggled to meet due to the required quorum not being reached. Members disputed the fact that the last meeting had been held in 1999. NSC would welcome the re establishment of a consultative forum involving the Town Council, North Somerset Council, Leisure Centre User Representatives and management Contractors who run the site.</p> <p><b>RESOLVED:</b> To agree that the Committee be re-established and meet at the very least annually.</p> <p>DATES OF MEETINGS OF OUTSIDE BODIES FOR 2009 AM/09/12</p> <p>A letter had been sent to all the organisations to which the Town Council appoints representatives asking for dates of forthcoming meeting and up to date contact details.</p> <p><b>RESOLVED:</b> To consider the response to this request at the next meeting of the Committee.</p>	<p>Office to action</p> <p>Next agenda</p>
<p>APPROVED AS A TRUE RECORD                      CHAIRMAN: .....</p> <p>The meeting finished at 9.30pm                      DATE: .....</p>		