

**CLEVEDON TOWN COUNCIL**  
**MINUTES OF THE TRANSPORT & HIGHWAYS COMMITTEE MEETING HELD IN THE**  
**COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 26<sup>TH</sup> MARCH 2014**

**PRESENT:** Cllr N Pennycott – Committee Chairman in the Chair  
 Cllrs J Geldart from 8.30 pm, A Giles-Townsend, B Hatch, G Hill,  
 J Middleton, P McNeill, G Watkins, D Shopland  
 Mrs I Johnson – Deputy Town Clerk.

**IN ATTENDANCE:** Ms B Bennett, Clevedon Town Council Buddy on North Somerset  
 Local Access Forum  
 3 Members of the Clevedon Snow Warden Team  
 4 Residents from Nortons Wood Lane

**7.30 pm      INFORMAL BUSINESS**

1. **NORTH SOMERSET LOCAL ACCESS FORUM (LAF)**

Barbara Bennett outlined the constitution of this Forum. It was established under the Countryside and Rights of Way Act 2000 their role being to advise NSC on the improvement of public access to land for open-air recreation and enjoyment, having regard to the needs of land management and the desirability of conserving the natural beauty of the area. The LAF is an independent body working under national regulations with a statutory obligation to provide independent and impartial advice.

The members of LAF include those with land owing interests; rights of way access land users; members concerned about conservation and tourism and three NSC Councillors. LAT advises NSC on the updating of Rights of Way Improvement Plan and the Definitive Footpath Map; obstructions to rights of way and major new developments and how these may affect PROWs or the need for PROWs in that area.

Members highlighted local PROW matters that had been discussed by the Town Council ;

- 1) Nailsea to Clevedon cross moor link path - *the LAT is aware that the funding deadlines have not been met.*
- 2) Coastal footpath/cycleway from Clevedon to WSM - *there had been lots of consultation with land owners.*
- 3) the need for more bridle paths in Clevedon - *footpaths could be re-designated bridle paths provided there was a need, land owners consented to this change and there was historical evidence to support the change of use.*
- 4) Enforcement matters concerning PROWs through planted fields – *these should be reported to NSC and be reinstated in two weeks.*

2. **CLEVEDON SNOW WARDEN TEAM**

Marilyn Edwards, Deputy Co-Ordinator spoke on behalf of the Team. 14 Snow Wardens had been trained by NSC to cover Clevedon. They had been issued with identity cards, the necessary equipment and provided with insurance and public liability cover. The Team had prepared procedure notes and mapped all the grit bin locations in the town. They had identified four community priority areas that required grit bins – the two Health Centres, Clevedon Hospital and the Ripple Footpath to Clevedon School. The Snow Wardens had not been called upon to shovel snow this winter but hoped to improve the provision of grit bins for next year's team.

### 3. NORTON WOODS LANE – PARKING ADJACENT TO THE ALLOTMENT GARDENS

Paul Mylam resident of Nortons Wood Lane spoke on behalf of the other residents present. He raised concerns about the current speed limit on the lane – the national speed limit. The residents feel this is too fast for this narrow country land used by many joggers, walkers, cyclists (part of the Avon Cycleway) and horse riders. Mr Mylam passed round photographs of daily problems experienced by users of this lane. He also drew attention to the extension of the allotments on Clevedon Court land along the Lane. He pointed out there was no parking on the site and it was likely the new tenants would park on the road there was also the possibility of parked vehicles displaced by the yellow lines on Holly Lane parking on Nortons Wood Lane.

Mr Mylam asked the Committee to consider;

- Double yellow lines on Nortons Wood Lane from the junction with Walton Road to Woodlands View.
- The speed limit reduced to 30 mph as it is for most roads in Clevedon.

### **8.00 pm FORMAL BUSINESS**

#### **TH/14/389 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr C Hall – out of Clevedon, A Cotton – family commitment.

#### **TH/14/390 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA**

Cllr Shopland declared a pecuniary interest in agenda item 16 Nailsea to Clevedon Cross Moor Link Path and would leave the meeting should there be discussion on this item.

#### **TH/14/391 MINUTES**

The minutes of the Transport & Highways Committee held on 20<sup>th</sup> January 2014 were approved and signed.

### PART 1

#### **TH/14/392 MOOR LANE PEDESTRIAN REFUGE TH/14/381**

Members were reminded that £9,000 had been allocated to this project (the total of the contingency for minor road works in the Committee's 2013/14 budget). There is a balance of £800 for these works as NSC is unable to fund the short fall. It was noted the unspent monies from the Committee budget have been allocated against the precept it will need to be allocated from Council reserves.

**RESOLVED:** To recommend that Council allocate up to £800 to enable this pedestrian refuge to be installed.

**Action: Deputy Town Clerk**

#### **TH/14/393 GORDANO GREENWAY PROJECT STEERING GROUP**

It was noted that there had been an Inaugural Meeting of this Group on 15<sup>th</sup> January 2014. Cllr Hatch confirmed that she would represent Clevedon Town Council on this Group.

**RESOLVED:** To nominate Cllr Hatch as Clevedon Town Council representative on this Steering Group.

**Action: Deputy Town Clerk**

### PART 2

*The Committee agreed to consider agenda item 5 – items arising from informal business and agenda item 11 – Nortons Wood Lane Parking as the next items and not as stated on the agenda as members of the public concerned about these items were present.*

#### **TH/14/394 ITEMS ARISING FROM INFORMAL BUSINESS ABOVE;**

##### **394.1 NORTH SOMERSET LOCAL ACCESS FORUM**

The accessibility of the definite footpath map for North Somerset was questioned.

##### **394.2 CLEVEDON SNOW WARDEN TEAM**

It was confirmed that PACT had agreed to fund one grit bin. The location of additional grits would be dependent on approval by the NSC Area Officer for Clevedon.

**RESOLVED:** To fund one grit bin (location to be agreed) from the 2013/13 Transport & Highways Committee budget – cost £150. **Action: Deputy Town Clerk**

##### **394.3 NORTONS WOOD LANE – PARKING ADJACENT TO THE ALLOTMENT GARDENS**

The NSC Councillor for East Ward reported that the allotment land adjacent to Clevedon Garages is to cease use as allotments in the future and the tenants will be offered allotments along Norton Wood Lane where the present site will be extended. He expressed concern about parking on this narrow road. Members generally agreed that the 30 mph town speed limit should be extended along this very narrow bendy road.

#### **RESOLVED:**

1. To refer to the Planning Committee investigation of the need for planning permission and car parking for the extension to the allotment site in Nortons Wood Lane.
2. To ask NSC to investigate the possibility of extending the 30 mph speed limit along Nortons Wood Lane and installing double yellow lines on the junction of Nortons Wood Lane and Walton Road.

#### **TH/14/395 INFORMATION AND UPDATE ON COMMITTEE BUDGET 2013/14**

The Transport & Highways Committee budget statement was NOTED.

#### **TH/14/396 OLD STREET ZEBRA CROSSING ZEBRITE BEACONS TH/14/382.1**

Members noted the response from NSC that the Zebrite Beacons will only be installed if the Town Council meets the full purchase and installation costs. The Committee had previously agreed to purchase the beacons from the 2014/15 Committee Budget however since then the budget has been further reduced. VOTE: 6FOR; 1 AG; 1 ABS

**RESOLVED:** To vire the amount of £4,000 allocated to the purchase of new bus shelters in the 2014/15 Transport & Highways Committee budget to the purchase and installation of the Zebrite Beacons for the Old Street zebra crossing adjacent to the Village Hall. **Action: Deputy Town Clerk**

#### **TH/14/397 STATION ROAD BOLLARD TH14/384**

It was noted that a letter has been sent to the traders and residents along Station Road.

NSC had replied to the Council's request to make the signage at the junction of Station Road and Kenn Road clearer stating that 'any changes to the signage or introduction of a non-compliant sign could make the restrictions unenforceable.

With regard to replacing the locking mechanism in the bollard the NSC Officer observed that 'previously it was decided not to replace the lock so as to avoid a repeat of the vandalism and the bollard being stuck in the upright position'.

**RESOLVED:** Councillor Geldart would liaise with the traders regarding the correct use of the bollard, also the general public need reminding that it is there for their safety and must remain in the upright position when not in use.

**Action: Cllr J Geldart**

#### **TH/14/398 ALBERT ROAD – PARKING**

At the meeting there had been some debate as to whether the double yellow lines were in place adjacent to the dropped kerb. Following the meeting the Vice-Chairman of the Committee had inspected the area again and spoken with the NSC Area Officer for Clevedon and they had confirmed that all the appropriate parking restrictions were in place.

#### **TH/14/399 PARKING RESTRICTIONS AT ST MARY'S CHURCH WALTON**

Members noted a letter of objection concerning the newly installed double yellow lines between St Mary's Church and the bus stop together and supported the reply to this letter.

#### **TH/14/400 PARKING ON WELLINGTON TERRACE**

Cllr Hill highlighted the problems of on street parking by visitors to the seafront on sunny weekends and when there are functions at the Catholic Church. He asked for consideration of; 1) an extension to the double yellow lines near the Catholic church to allow vehicles to have a better view of oncoming traffic; 2) extensions to the white H lining which keep clear the driveways to flats on Wellington Terrace - this would allow defined passing places for vehicles on this narrow road.

**RESOLVED:** To arrange a Site Meeting prior to the next meeting of the Committee.

**Action: Deputy Town Clerk**

#### **TH/14/401 NSC OFF STREET PARKING PLACES CHARGES FOR CLEVEDON SEAFRONT CAR PARKS TEA/14/311**

This item had been referred from Town Events & Amenities Committee. NSC had provided information of revenue and expenditure figures for 2012/13 for the Hawthorns and Salthouse car park. Members were surprised at the amount of revenue received from the car parks.

**RESOLVED:** To make a request to NSC Parking Services that surplus revenue from these car parks is used for maintenance of car parks in Clevedon ie the flooding on the Salthouse car parks. Also to reiterate the Town Council's previous comments regarding the charging structure for these car park and the proposed increase in charges.

**Action: Deputy Town Clerk**

#### **TH/14/402 BUS SHELTER MAINTENANCE CONTRACT MONTHLY REPORTS**

No concerns raised by the Contractor – Noted.

#### **TH/14/403 REFERRED FROM PLANNING COMMITTEE - APPLICATION 14/P/0292/ADV BUS STOPS SITUATED AT VARIOUS SITES IN CLEVEDON - DISPLAY OF ADVERTISEMENTS ON BUS STOPS**

These bus shelters are adjacent to and opposite Tesco on Southern Way, adjacent to Crab Apple Public House on Southern Way, adjacent to Yeo Moor School on Central Way, near roundabout with Southern Way and Kenn

**TH/14/403 continued...**

**Road, adjacent to Castlewood, Tickenham Road**, opposite Proper Job in Old Street and adjacent to Kenn Business Park on Kenn Road. The bus shelters in bold type are in the ownership of Clevedon Town Council and are being maintained by this Council under a three year contract.

NSC had confirmed that there is no immediate plan for this and it would be dependent on contractors responding to a tender for the advertising. Also NSC foresee the advertising helping to reduce maintenance of their shelters.

**RESOLVED:** To inform the NSC Planning Case Officer that Clevedon Town Council does not wish to see advertising on the bus shelters in their ownership at the present time.  
**Action: Deputy Town Clerk**

**TH/14/404 NAILSEA TO CLEVEDON CROSS MOOR LINK PATH**

The Deputy Town Clerk informed Members of an update from Nailsea Town Council. The Government funding deadline had now passed and it was not clear whether NSC Rights of Way Team had discussed the proposal with landowners. It may be that an alternative route should be considered by all interested parties in readiness for a new source of funding.

**RESOLVED:** To consider this again in six months time.

**Action: Deputy Town Clerk**

**TH/14/405 ITEMS FOR INFORMATION ONLY** available at the meeting;

405.1 SIXWAYS REPLACEMENT BUS SHELTER being planned – NSC to consult on bus shelter type.

405.2 BUS SERVICE CHANGES IN NORTH SOMERSET FROM APRIL 2014

**RESOLVED:** To obtain full details from NSC and request that these are advertised in the local press.  
**Action: Deputy Town Clerk**

405.3 B3133 ROADWORKS UPDATE Roadworks to continue until 3 April 2014.

405.4 PROPOSED WIDTH LIMIT ON STRODE ROAD BRIDGE circulated to Committee Members and Ward Councillors. Comments forwarded to NSC for date deadline. Still concerns about warning signs prior to the introduction of the width restriction.

**TH/14/406 COMMITTEE CHAIRMAN ITEMS FOR INFORMATION ONLY**

406.1 COMMUNITY RESILIENCE IN CLEVEDON The Committee Vice Chairman reported on his attendance at a NSC Workshop. NSC has a statutory duty to create community resilience groups for the whole of North Somerset. The Team is addressing full Council on 2 July but before that would like to talk to a smaller group from the Council on the need to draw up a local data base maintained by local people to assist when needed for events such as flooding, power system failures, closure of the M5 etc. This initiative would need to be based on wards in the town. There was mention by a Councillor of a Emergency Plan for Clevedon drawn up some years ago.

**ACTION: COUNCILLORS TO CONTACT CLLR HILL**

**TH/14/407 TO DETERMINE PART I AND PART II ITEMS**

Moor Lane Pedestrian Refuge - TH/14/392 and Gordano Greenway Project Steering Group – TH/14/393

APPROVED AS A TRUE RECORD *The meeting finished at 9.34 pm*

CHAIRMAN:.....DATE:.....

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL