

CLEVEDON TOWN COUNCIL
MINUTES OF THE PROPERTY COMMITTEE MEETING HELD IN THE COUNCIL OFFICES,
44 OLD STREET, CLEVEDON ON WEDNESDAY 6TH MARCH 2019 AT 7.30PM

Present: Cllr J Geldart – Chairman
 Councillors C Francis-Pester, G Hill, L Little & J Middleton
 Deputy Town Clerk – Mrs S Howard

PR 19/322 APOLOGIES FOR ABSENCE

Apologies were received and noted from Cllr D Shopland

PR 19/323 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda

PR 19/324 TO RECEIVE THE MINUTES OF THE PROPERTY COMMITTEE MEETING HELD ON 16TH JANUARY 2019

Proposed, seconded and **AGREED** minutes of the Property Committee held on 16th January 2019 and were ratified at Full Council on 13th February 2019.

PR 19/325 TO RECEIVE DETAIL OF BUDGET AND EXPENDITURE FOR THE COMMITTEE 2018/19

Members noted the finance report as circulated with the agenda.

PR 19/326 TO DESIGNATE AUTHORITY TO THE TOWN CLERK AND DEPUTY TOWN CLERK TO SPEND UP TO A BUDGET OF £100.00 TO COVER SUNDRY ITEMS IN THE COUNCIL OFFICES

Proposed, seconded and **AGREED** to a budget of £100.00 to cover any sundry items required in the future.

PR 19/327 TO RECEIVE AND AGREE TO A PRICE FOR A NEW HARD WOOD ENTRANCE DOOR TO THE COUNCIL OFFICES

Members received and noted the quotes as circulated at the meeting. Proposed, seconded and **AGREED** to Company B for a price of £552.00 to supply and fit hardwood door, with toughened glass double glazed unit with obscure glass, washer hinges, British standard night latch and new letter plate.

PR 19/328 TO DISCUSS AND DECIDE ON A PROJECT FOR THE USE OF THE LAND BETWEEN HIGHDALE AVENUE AND HIGHDALE ROAD

Proposed, seconded and **AGREED** to ask for Council caretaker to clear vegetation from near the path edges. Members of the Committee proposed, seconded and **AGREED** for the trees on the land to be checked ensuring they are safe, due to path being used by the public.
Action – Council Caretaker – vegetation clearance

PR 19/329 TO RECEIVE THE NOTES OF THE MEETING WITH CANS HELD ON 11TH FEBRUARY 2019

Members received the notes of the meeting held on the 11th February 2019. Members wished it to be minuted they had not been given a copy of the costings report provided by CANS, this had only been given to the Chairman.

Proposed, Seconded and **AGREED** for the Council to go out to tender to appoint an appropriate architect to provide drawings for the work to the Village Hall building. The drawings will be submitted to the Trustees for discussion and agreement to proceed.

PR 19/330 SKATE PARK

330.1 TO RECEIVE THE NOTES OF THE MEETING WITH THE SKATEPARK PROJECT HELD ON 11TH FEBRUARY 2019

No notes were available at the meeting.

330.2 TO CONFIRM THE TRANSFER OF RING-FENCED FUNDS TO THE SKATEPARK PROJECT BANK ACCOUNT, THAT ARE CURRENTLY HELD BY CLEVEDON TOWN COUNCIL

Members queried whether the Service Level Agreement (SLA) has been signed by the Skatepark Committee. Confirmation to be sought. Members therefore deferred this item until the next Property Committee meeting.

330.3 TO CONFIRM THE TRANSFER OF THE BALANCE OF THE MAINTENANCE AND REBUILD MONIES 2018/19, TO THE SKATEPARK PROJECT BANK ACCOUNT

Members queried whether the Service Level Agreement (SLA) has been signed by the Skatepark Committee. Confirmation to be sought. Members therefore deferred this item until the next Property Committee meeting.

PR 19/331 CHAIRMAN ITEMS FOR INFORMATION ONLY

There were no Chairman's Items

PR 19/321 TO DETERMINE PART I OR PART II ITEMS

There are no Part I items. All other agenda items are Part II

Meeting closed at 8.15pm

CHAIRMAN DATE