



CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

Chairman of Committee – Cllr D Shopland

Members: C. Blades, C. Francis-Pester, B. Garner, G. Hill, L. Knott, L. Little, J. Middleton, Cllr Pennycott, Cllr Watkins.

06 August 2014

Dear Member

You are hereby summoned to attend the **Environment & Property Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, Clevedon on **Wednesday 13th August 2014 at 7.30pm**

Signed Ms P. J. Heath MILCM
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

A G E N D A

1. To receive apologies for absence
2. To receive declarations of interest for items on the agenda
3. To receive the minutes of the Environment & Property Committee held on 28th May 2014
4. To receive detail of budget and expenditure for the Committee 2014/2015,
5. To receive Fire Alarm/Emergency Lighting and Fire Extinguisher checks; to note the report and agree quotations for action items.(to be sent later)
6. To receive and discuss the Terms of Reference for the Environment & Property Committee; to receive Town Clerk and Chairman's suggestions for considerations
7. To receive the draft lease for the Wheel & Skate Park; to agree the Chairman of Council and Town Clerk to sign.
8. To receive the agreed Lease for the Village Hall and authorise signature of the same.
9. To receive notification of any urgent expenditure required on the property owned or managed by the Committee (Financial Regulation 3.4); to authorise such urgent work.
10. Chairman Items for information only
11. To determine Part I and Part II items

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting