



CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

Telephone. 01275 877815

Fax 01275 877820

email:office@clevelandon.gov.uk

Dear Member

23 October 2013

You are hereby summoned to attend the 437th meeting of **Clevedon Town Council** which will be held in the Council Chamber, 44 Old Street, Clevedon on **Wednesday 30th October 2013 at 7.30pm after the Voluntary Prayers**

Signed Ms P. J. Heath MILCM
Town Clerk

7.30 Voluntary Prayers.

AGENDA

PUBLIC PARTICIPATION

To enable members of the public to make comment or ask questions for a period not exceeding 20 minutes with no more than 5 minutes per individual, dependent on the number wishing to speak. Also to enable any Councillor declaring a prejudicial interest on items on the agenda to comment or provide information under the Code of Conduct requirements

1. To receive any communications from the North Somerset Liaison Officer
2. To receive presentation on the Marine Lake HLF Bid

FORMAL BUSINESS

1. To receive and approve apologies for absence
2. To receive declarations of Interest for items on the agenda
3. Motion from Cllr Knott:
That an area in Herbert Gardens around the fallen Holm tree is fenced off to create a dog free area.
4. To receive and ratify the minutes of the Council Meeting held on 4th September 2013
5. To receive and ratify the minutes of the special Council Meeting on 7th October 2013
6. To receive the Chairman's communications – for information only
7. To receive the Town Clerks report as per the attached list
8. To receive and ratify minutes of the Committee meetings
 - 8.1 Planning dated 28th August 2013
 - 8.2 Transport & Highways Committee dated 23rd September 2013
 - 8.3 Finance & General Policy dated 25th September 2013
 - 8.4 Planning dated 2nd October 2013
 - 8.5 Town Events & Amenities dated 9th October 2013
 - 8.6 Environment & Property dated 16th October 2013
 - 8.7 Allotments dated 30th September 2013
9. To agree accounts for payment as per the attached list
 - 9.1 To confirm payment for the NSC Invoice for Walton Ward
10. To approve retrospective accounts paid as per the attached list
11. To discuss the presentation and confirm funding allocation for the HLF Bid
12. To receive & ratify the recommendations from the Boundary Commission Working Group dated 10th October 2013

PTO

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting

13. To receive, discuss and make an agreement on a request from Clevedon Lions to install a defibrillator on the wall of Queen Square Toilets, to undertake the installation and to provide the necessary infrastructure for the electrical connection
 14. To confirm the Service Level Agreement between AVON Pension Fund & the Town Council which should have been completed in 2009
 15. To receive & note the notes on the staffing meeting held on 7th October 2013.
 16. To confirm the calendar of Town Council meetings for 2014.
-

Town Clerks Report

Newsletter and reports –

The following newsletters and reports have been received and are available from the office.

Local Council Review – Autumn 2013

DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses, 817, 818, 819, 820,

DIARY DATES

10th November 2013 – Remembrance Service in Queen Square

10th November 2013 – Royal British Legion parade and service

30th November 2013 – Switching on of the Christmas Lights

8th December 2013 Annual Festival of Carols & Christmas Music

Please inform the Clerk if you are attending by 13th November

CORRESPONDENCE

Members are asked to note the following correspondence

Email from D Brockington . – thanking the Town Council

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting