

CLEVEDON TOWN COUNCIL

Minutes of the 406th meeting of COUNCIL held in The Council Office, 44 Old Street, Clevedon at 7.30pm on Wednesday, 18th February 2009

PRESENT: Cllr T Morgan – Chairman
Councillors C. Blades, A. Cotton, J. Dagnall, C. Francis-Pester, C. Hall, Mrs. L. Knott, Mrs. L. Little, J. Middleton, D. Shopland, G. Watkins,
Town Clerk - Ms P Heath

7.30pm INFORMAL BUSINESS

PRAYERS were said by the chaplain Rev T Baillie

1. PUBLIC PARTICIPATION - There was no public participation.
2. NORTH SOMERSET'S LIAISON OFFICER - Mrs Thompson was not in attendance.

7.35pm FORMAL BUSINESS

09/170 APOLOGIES FOR ABSENCE

Apologies received Councillors' Mrs E Blades (family commitments), R. Garner (another commitment) P Gannicliff (illness), G. Morris (illness) P. McNeill (family commitment), J. Norton-Sealey (family Commitments) S. Vyce (work commitments), C. Wring (illness)

RESOLVED: Council **ACCEPTS** the reasons given for absence.

09/171 DECLARATIONS OF INTEREST

There were no declarations of interest for items on the agenda given at the start of the meeting.

09/172 THE MINUTES OF TOWN COUNCIL MEETING

RESOLVED: that the Minutes of the meeting held on 7th January 2009 are approved as a correct record and signed by the Chairman.

09/173 TO RECEIVE THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST

The Town Clerk explained that the Town Clerks report covered notification of Newsletters, and publications received in the office for member's information. Notification of events which members may wish to attend will be under the heading 'Diary dates' and training opportunities will also be listed. Normally the notices will be for noting unless a specific item is highlighted on the agenda as requiring action.

It was requested that on future agenda's the Chairman's item for information precede the Town Clerks report.

5.1 Newsletter and reports –

The following newsletters and reports have been received by the office and are available from the office

ALCA Newsletter – February 2009

NALC – Legal briefings - The Parish Councils (power to promote well being) (prescribed conditions) order 2008

NALC – Policy briefing - Finance update – vat partial exemption calculation

NALC – Employment briefing – age discrimination and 'Heyday Challenge'

5.2 Diary Dates

The following dates for your diary – details have been circulated

21.01.09 Bristol International – Development brief prior to planning application (received in the office on 21. 1. 090

Members noted that the invitation to the Bristol event was received on the day of the event; Members requested that further dates be sought from the organiser and notification of the late arrival of the invite be made to the appropriate organisation.

ACTION TOWN CLERK

10.02.09 Avon and Somerset police – Safer Stronger Neighbourhoods road show – (sent 21.01.09)

11.02.09 ALCA – meeting (sent 21.01.09)

31.03.09 SALC – Severn Barrage Proposals Information event (attached)

5.3 Training Events

11.03.09 New Clerk 1 Law and Procedures} open to Clerks and **Councillors**

18.03.09 New Clerk 2 Interest & Finance }

Charge – Free although £15 charge will be made for those who book but do not attend

09/174 TO RECEIVE AND RATIFY MINUTES OF THE COMMITTEE MEETINGS

09/174.1. ENVIRONMENT & PLANNING COMMITTEE – 05.01.09

Minutes of the Environment & Planning Ctte meeting held on 01.12.2008 were presented to the meeting and **AGREED**. There being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none.

09/174.2 ENVIRONMENT & PLANNING COMMITTEE – 19.01.09

Minutes of the Environment & Planning Ctte meeting held on 19.01.09 were presented to the meeting and **AGREED**. There being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items and made the following response:

E/09/16 - 09/P/0032/ADV Members were informed that the sign had been refused.

09/174.3 ENVIRONMENT & PLANNING COMMITTEE – 02.02.09

Minutes of the Environment & Planning Ctte meeting held on 02.02.09 were presented to the meeting.

Part 1 item

(E09/24 **RESOLVED:** To release the sum of £4,000, previously designated by Council for the purchase of planters in Station Road/Queens Square, now in earmarked reserves. Orders to be placed by Clevedon Town Council and monitored by this Committee. Quotations will be available at full Council meeting.)

Members discussed the quotations which had been circulated with the agenda and the requirements listed, concern was raised as to the allocation of the money to one project.

The Members were informed that the quotations had been for the initial capital purchase with the balance of any monies being used to supply compost and plants over the coming months.

It was **AGREED** to accept quotation C at a cost of £1395 for 19 containers.

The Committee Chairman invited questions or comments on Part 2 items; there were none.

09/174.4 TRANSPORT & HIGHWAYS COMMITTEE – 14.01.09

Minutes of the Transport & Highways Cttee meeting held on 14.01.09 were presented to the meeting. There being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none.

09/174.5 AMENITY COMMITTEE - 21.01.09

Minutes of the Amenity Cttee meeting held on 21.01.09 were presented to the meeting..

Part 1

*(AM/09/03 **RESOLVED:** TO RECOMMEND TO COUNCIL that replacement litter bins for Clevedon seafront and Queens Square are ordered to be funded from the sum of £660 set aside in the Amenity Committee budget and the sum remaining from that allocated to the emptying of the community plan dog bins see Committee budget)*

AGREED

The Committee Chairman invited questions or comments on Part 2 items and made the following responses:

09/04 – the Chairman hoped to be able to bring a full report to the next committee meeting.

09/09 item 3 – a meeting had been held with Clevedon Pride and a full report would be made at the next committee meeting

09/09 item 5 – there was considerable amount of structural damaged and advice was being sought as to the most cost effective way to repair the tree.

09/174.6 PROPERTY COMMITTEE – 28.01.09

Minutes of the Property Cttee meeting held on 28.01.09 were presented to the meeting. There being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none.

09/174.7 LIAISON COMMITTEE – 04.02.09

Minutes of the Liaison Cttee meeting held on 04.02.09 were presented to the meeting. There being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items and made the following response:

09/04 item 1 it was noted that the Town Clerk would assist at the proof stage with regard to accuracy and legal requirements; the Town Clerk would not write or edit the newsletter.

09/175 TO AGREE ACCOUNTS FOR PAYMENT AS PER THE ATTACHED LIST

RESOLVED: that the Council approves the accounts for payment, as per attached list except for the invoice for Lindleys in respect of the legal transfer of the land between Highdale Road and Highdale Avenue; this payment was deferred to the next property committee meeting on 18th March 2009 for approval.

09/176 TO APPROVE RETROSPECTIVE ACCOUNTS PAID AS PER THE ATTACHED LIST

RESOLVED: that the Council approves the retrospective accounts for payment, as per attached list

09/177 TO RECEIVE THE NHS REPORT ON DRAFT OBJECTIVES AND AMBITIONS FOR 2009/2010, AND TO MAKE ANY RESPONSE REQUIRED

A copy of the report had been circulated with the agenda. Members **RESOLVED** that the Council would not make a formal response but individual councillors could respond.

09/178 TO RECEIVE NOTIFICATION OF A COUNCILLORS RESIGNATION AND DETAILS OF ANY BY-ELECTION OR AGREE DETAILS OF CO-OPTION

A copy of the resignation letter from Mrs D Jones had been circulated with the agenda, members wished Mrs Jones a speedy recovery and requested that the Chairman write and thank her for her contribution to the Council

ACTION THE CHAIRMAN

There had been no call for a by election; Members **AGREED** that an advert would be placed in the NS Times and also in the newsletter asking interested persons to apply with a 250 word explanation of themselves, what they do and what they can bring to the Council for the benefit of the Town of Clevedon. Members would consider the applicants at a meeting to be determined.

09/179 TO RECEIVE NOTIFICATION OF NSC OFF STREET PARKING CHARGES AND AMENDMENTS TO THE ORDER

Members noted the notification. Members were asked in their general dealings with traders in the town to ascertain what effect the parking changes are having on trade and pass their findings on to the North Somerset Councillors.

09/180 QUESTIONS – TO RECEIVE QUESTIONS PROVIDED IN WRITING BY NOON ON THE DAY OF THE MEETING.

There were no questions

09/181 CHAIRMAN'S COMMUNICATIONS – FOR INFORMATION ONLY

Members were informed of the change of address for Cllr Frances-Pester

09/182 URGENT BUSINESS PERMITTED BY THE LOCAL GOVERNMENT ACT 1972

09/182.1 Pension

Members were informed that under the Superannuation act the Council has to pass a formal resolution to allow the staff to join the scheme operated for North Somerset Councils. As part of the contract signed by the new Town Clerk the Council have agreed that the Clerk can join the Local Government Pension Scheme. Members **RESOLVED** that the delegated authority to pass the resolution will be given to the Finance and General Policy Committee the wording as per the agenda for the next meeting that had been circulated to all Members; Members noted that the financial implication of the resolution which must be made before 31st March 2009, the financial year end, to honour the contract of employment.

The meeting finished at 8.36 pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....

DATE.....