

## **GRANT AID CRITERIA 2019**

### **ORGANISATIONS**

The following criteria will be used when considering grant aid applications submitted to Clevedon Town Council.

- 1) The Town Council shall determine the total limit of grants in any one year.
- 2) An organization receiving a grant must provide facilities or services for Clevedon residents.
- 3) Preference shall be given to providing support for widest possible services to the community and differing age groups.
- 4) Where appropriate, the organisation should make concessionary subscriptions and fees.
- 5) Priority within the budget shall be given to schemes for the provision of facilities which do not exist within a reasonable travelling distance.
- 6) The organisation should produce evidence of financial viability and a record of stability by either,
  - a. a copy of their last audited accounts,
  - b. a copy of their current cash flow with details of finances held
  - c. or if a new project with no financial history a copy of a business plan and statement of financial intent.
- 7) Single Annual Grant – in any financial year the Town Council will only make one grant to an organisation.
- 8) Other Bodies – where the provision of a service, function, upkeep or new facility comes within the remit of another body, e.g. Churches, District Council, educational establishments, political groups – no grant will be made.
- 9) Sums greater than the figure determined within the Standing Committee's delegated powers shall be considered by Council after receiving a report from the appropriate Committee.
- 10) Please note that grants will only be given to Clevedon organisations. Any application from a national charity, or local branch thereof, will require evidence that the grant is being spent in Clevedon or for the benefit of Clevedon residents.
- 11) That any funding award (or part funding) made by the Council will be repaid if:-The organisation is found to be in breach of the conditions Or the facilities cease before completion of the scheme/project for which the purpose of the funding was given
- 12) Organisations being awarded a grant over £500 must be able to demonstrate monitoring and evaluation procedures or provide a written report after 6 months on the spending of the grant.
- 13) All organisations receiving a grant maybe requested to attend the Annual Town Meeting to provide a report on the amount received and how this was spent.
- 14) THE TOWN COUNCIL WILL BE THE SOLE ARBITER IN RELATION TO THE INTERPRETATION OF THESE CRITERIA.