

CLEVEDON TOWN COUNCIL
MINUTES OF THE ENVIRONMENT & PROPERTY COMMITTEE MEETING HELD IN
THE COUNCIL OFFICES, 44 OLD STREET, CLEVEDON ON WEDNESDAY 21ST
AUGUST 2013

PRESENT: Councillors B Garner. Committee Vice Chairman
C Bussey, C Francis-Pester, L. Little, P. McNeill, J Middleton,
Town Clerk – Ms P. Heath,
In attendance – Cllr Watkins

EP 13/325 APOLOGIES FOR ABSENCE

Apologies were received and approved from Councillor C Blades (family commitment), D Shopland (illness)

EP 13/326 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda at this point.

EP 13/327 RECEIVE AND AGREE THE MINUTES OF THE ENVIRONMENT & PROPERTY COMMITTEE HELD ON 26TH JUNE 2013

Proposed seconded and **AGREED** that the minutes of 26th June 2013 which were ratified by Council on 10th July 2013 were a true record and were signed by the Chairman as such.

EP 13/328 RECEIVE DETAIL BUDGET AND EXPENDITURE FOR THE COMMITTEE.

Members noted the budget that had been circulated with the agenda.

EP 13/329 TO RECEIVE UPDATE ON THE RENOVATIONS TO NO 42 OLD STREET

The Town Clerk reported that the renovations were now proceeding and the contractor hoped to be finished internally by the end of August with the external work being completed by 1st week in September. In response to a question the Town Clerk confirmed that the work to date was satisfactory and this was confirmed by Cllr Middleton.

EP 13/330 DISCUSS AND AGREE THE LETTING AGENT FOR NO 42

Members had been circulated with information on the type of services offered by letting Agents and also on a private landlord housing association. The members discussed at length all the options but felt that the housing association option would not be a practical solution due to the additional work that would be required to accommodate the tenants if they were vulnerable adults or children.

Proposed, seconded and **AGREED** that the Council should use a full managed service. From the details provide the Members **AGREED** to use company B. It was also **AGREED** that the Town Clerk would have designated authority to negotiate to achieve the best rent possible for the Old School House.

EP 13/331 DISCUSS AND AGREE RELEVANT LEASE CLAUSES

Members discussed what additional clauses would be required to be included in the rental agreement. It was discussed and agreed only 2 additional clauses be included. 1) No pets; 2) a single parking space would be allowed in the car park from 5 pm to 9 am this would only be for a car, no vans allowed.

EP 13/332 [13/305] RECEIVE THE RESPONSE TO DR FOX MP RE AIR POLLUTION

Members agreed to note the letter. Members were informed by the Vice Chairman that NSC were investigating the original complaint and verifying if this is continuing.

EP 13/333 RECEIVE MOTION FROM COUNCIL RE CLEVEDON HALL LAND AND DECIDE ON THE WORKING GROUP TO UNDERTAKE THE INVESTIGATION AND THEIR TERMS OF REFERENCE.

Members discussed at great length the way forward on this motion with many views and options being raised. Members believe that before any working party or meaningful discussions take place the Council needs to assess the owner's willingness to sell, and if so, under what terms.

Proposed, seconded and **AGREED**, by 6 votes to 0, that an approach is made to the owner, by the Council, to ascertain if they are willing to sell, if so at what price, and if there are any conditions attached to the sale. This information would then be discussed at the next Environment & Property committee meeting and if the proposal is practicable or financially viable a working party be created to carry the project forward. Members noted that any funding and cost for the purchase would have to be included in the precept. Members also noted that any preliminary investigations could not impinge on the current planning application process.

EP 13/334 TO DISCUSS THE STORING OF THE ITEMS RETURNED FROM THE HERITAGE CENTRE (PICTURES) AND DECIDE ON THEIR FUTURE LOCATION.

The items being returned from the Heritage Centre, plus the recent picture from Ettlingen, were displayed in room two for the members' information. It was **AGREED** that the pictures are to be displayed in room two with the Town Clerk and Cllr Middleton making the decision as to composition and location of the pictures.

EP 13/335 CHAIRMAN ITEMS FOR INFORMATION ONLY

There were no Chairman's items for information

EP 13/336 TO DETERMINE PART I AND PART II ITEMS.

There were no Part 1 items

The meeting finished at 8.25 pm

APPROVED AS A TRUE RECORD

CHAIRMAN Date

EP 21st August 2013

17/09/2013

SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL