

CLEVEDON TOWN COUNCIL
MINUTES OF THE FINANCE & GENERAL POLICY COMMITTEE MEETING HELD IN THE
COUNCIL OFFICES 44 OLD STREET ON WEDNESDAY 13TH JULY 2016 AT 7.30PM

Present: Councillor C Francis-Pester Committee Chairman
 Cllrs, N. Barton, J. Cook, J. Geldart C. Hall, G. Hill, L. Little, J. Middleton, T.
 Morgan, D. Shopland, G. Watkins, J. West
 In Attendance Cllr C. Starr, Ms Paula Heath Town Clerk

FGP 16/610 RECEIVE APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors, C. Blades (family commitment), A. Giles-Townsend (family commitment), J. Norton-Sealey (illness),

FGP 16/611 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda except for personal declarations by Cllr J. Cook who works for an IT Company, and Cllr Geldart whose husband is an IT consultant in respect of minute no 16/618.

FGP 16/612 RECEIVE THE MINUTES OF PREVIOUS COMMITTEE MEETINGS HELD ON 18TH MAY 2016

The minutes of the Finance & General Policy Committee meetings held on 18th May 2016 and ratified by Council on 22nd June 2016 were accepted and signed by the Chairman as a true record

PART 1

FGP 16/613 DISCUSS THE ALTERATION OF THE FULL COUNCIL MEETING ON 12TH OCTOBER 2016 – JG

The Council Chairman asked for the date of the Council meeting in October to be changed from 12th October to 17th October to enable the Councils Civic Night to be held on 12th October at the Curzon Cinema – a live stream of King Lear. Members were all supportive of the alteration.

Proposed, seconded and **RESOLVED to RECOMMEND to COUNCIL** by 12 votes to 0 that the Council meeting held on the 12th of October be moved to Monday 17th October.

Members appreciated that the invitations would have to be sent prior to this recommendation being considered by Council; if not ratified the invitations would be withdrawn. It was noted that no Councillor had questioned the agenda item prior to the meeting.

PART 2

FGP 16/614 RECEIVE THE FGP COMMITTEE BUDGET/ACTUAL SPREADSHEET 2016/2017.

Members noted the sheets that had been circulated at the meeting.

FGP 16/615 RECEIVE NOTIFICATION OF BANK CHARGES ON UNITY BANK

Members Noted and accepted the bank charge increase

FGP 16/616 RECEIVE NOTIFICATION OF THE CESSATION OF THE ALTO CARD AS FROM 1ST SEPTEMBER.

Members noted that the Alto Cards, which were provided through Unity Bank from a third party, would be withdrawn by 1st September. It was **AGREED** to switch to a new supplier, Fairfx details of which were circulated with the agenda, at a set up cost of £10 per card on the same arrangements as ALTO Cards. (2 cards, £100 on each card).

FGP 16/617 DISCUSS THE PURCHASE OF UNITS IN THE CCLA PROPERTY FUND FOLLOWING THE MEETING HELD ON 24TH MAY 2016. (NOTES ATTACHED)

Members discussed the meeting and the details provided. Concern was expressed as to how the referendum and the Brexit vote would have on property prices. It was **AGREED** to hold this for 1 cycle to and discuss at the next FGP Meeting.

FGP 16/618 DISCUSS THE COMPUTER BACK UP AND SUPPORT SYSTEM;**16/618.1 receive notification of further support required**

Members noted the request following a discussion it was **AGREED** to purchase a further 10 hours of support.

16/618.2 receive details of other provider and system cost.

Members had been circulated an option with a different company operating a different type of a system for their information

16/618.3 decide on way forward.

It was **AGREED** to purchase the 10 hours support and during that time to reinstate the IT working Group to look at the Councils computer and IT systems and investigate any improvements; on next FGP Agenda to agree the Working Group.

FGP 16/619 DISCUSS THE PARISH RECYCLING SCHEME AS ALLOCATED BY COUNCIL, TO DECIDE ON WAY FORWARD.

Members noted the information that had been circulated at the Council meeting held on 22nd June and the delegation of investigating the scheme to the FGP Committee. Following a short discussion it was **AGREED** to hold a special Council meeting and invite the NSC officer to attend and explain the scheme to members.[2nd August 2016]

FGP 16/620 AGREE THE TOWN CLERK'S ATTENDANCE AT THE ANNUAL NATIONAL CONFERENCE OF THE SOCIETY OF LOCAL COUNCIL CLERKS AT A COST OF £445. PLUS TRAVEL.

Proposed, seconded and **AGREED** that the Town Clerk could attend the Annual National Conference of the Society of Local Council Clerks at a cost of £445 plus travel

The following 2 items [16/621 & 16/622] will be heard under section1 (2) Public Bodies (admission to meetings) Act 1960 due to the confidential nature of the business to be discussed in regards to staffing..

FGP 16/621 TO RECEIVE MINUTES OF THE STAFFING COMMITTEE HELD ON 22ND JUNE 2016

The minutes of the Staffing Sub- Committee meetings held on 22nd June 2016 were accepted and signed by the Chairman as a true record

FGP 16/622 RECEIVE AN UPDATE ON STAFFING MATTERS.

The Committee Chairman explained the procedures so far in respect of the report by SW Councils. There would be an informal meeting of the staff and staffing committee tomorrow to discuss the response from the staff. The next Staffing Committee will be on 18th July 2016 at 11am.

Cllr Shopland left the meeting

FGP 16/623 CHAIRMAN ITEMS FOR INFORMATION ONLY

Members discussed the Avon Pension email that had been circulated on 11th July concerning the consultation on draft Funding Strategy Statement. The Town Clerk explained that this was the document by which the APF would determine any deficit in the pension contributions by the Council. The Pension Valuation is held every 3 years and is due at the end on 2016. The Town Clerk informed members that the indication was that the Council's percentage would increase. The Deficit amount will also increase, currently the council is paying £100 per year based on the Town Clerk alone. At this review Mrs Howard will also be included.

The Town Clerk explained the issues concerning Auto Enrolment and reminded the Council that the staging date is 16th November 2016.

FGP 16/624 DETERMINE PART I AND PART II ITEMS.

Part 1 item would be agenda item 10 Alteration of full council meeting.

Meeting closed at 8.25 pm

CHAIRMAN DATE