

CLEVEDON TOWN COUNCIL**ALLOTMENTS COMMITTEE**

Minutes of the Meeting of the Allotments Committee in the Council House, 44 Old Street, Clevedon, at 7.30pm on Monday, 6 April 2009.

Present: Cllr C Wring – Committee Chairman in the Chair.
 Cllrs C Arnold, C Hall, L Knott, J Middleton, N Pennycott
 Ms P Heath – Town Clerk, Mrs L Phillips – Committee Clerk

Tenants Reps: Mr D Beynon (WA), Mrs M Blackmore-HA, Mr P Cornock (CH),
 Mr C Owens-CEM,
 Mr K Santo (ML), Mr A Stephens(CH), Mr R Thackery (VR)

Apologies: Mr W Rowlinson (ML),

AL/09/20 MINUTES of the Allotments Committee meetings held on 6 April 2009 were APPROVED as a TRUE RECORD and SIGNED by the Chairman.

AL/09/21 DECLARATIONS OF INTEREST – There were no declarations of interest.

AL/09/22 WELCOME TO NEW COMMITTEE MEMBER Members welcomed Cllr Nick Pennycott to the Committee who will replace the recently retired Cllr Doreen Jones as Councillor Site Representative on the to replace

AL/09/23 TREES IN POETS COURT CAR PARK

Further to your letter of 15 August 2008 and your assurance that the trees in your car park would be removed by the end of 2008, the Allotments Committee were concerned and disappointed to see that no action has been taken and the trees are still causing concern.

As the Committee has been requesting action to remove or lop these trees since 2005 it is now felt that they have no other recourse but to start enforcement proceedings through North Somerset Council RESIGNATION OF MRS ANGELA LOCKYER Members received with regret the resignation of Mrs Lockyer who had been Tenants' Rep for the Cemetery site.nearly three years. Members thanked her for all her work and help on the site and sent their best wishes for the future.

PART 1 ITEMS		
COMMITTEE RECOMMENDATIONS THAT REQUIRE APPROVAL BY COUNCIL		
AL/09/32.2	TREE REMOVAL - VICTORIA ROAD & CHURCH HILL SITES Quotes obtained for removal of trees on VR78a and CH121a RESOLVED: TO RECOMMEND TO COUNCIL that allotment rental income be authorised to fund the removal of trees on CH121a and VR78a at a maximum of £200 per tree See full minute entry on page 604	
PART 2 ITEMS – ACTIONS TAKEN BY THE COMMITTEE UNDER DELEGATED POWERS		
AL/09/24 24.2	FINANCIAL REPORT was provided and attached as Appendix A. Members were advised that all annual rents had been received SITE ACCOUNTING Members agreed that specifying spending against each allotment site would be helpful.	Noted
AL/09/25 25.1	CEMETERY WALL REPAIRS - AL/09/06 SIDE BOUNDARY WALL WITH NSC CEMETERY - Cllr Hall reported that he now believes that North Somerset Council will commit £4,000 to the repair of the boundary wall with the Cemetery in next years budget. (This is the agreement he had	

25.2	reached with the former officer before he was made redundant and which NSC wanted to renegotiate.) REAR RETAINING WALL – Cllr Hall reported that negotiations are still ongoing to get NSC to repair this wall.	Cllr Hall
AL/09/26	<u>COLERIDGE VALE SITE</u> - AL/09/10 To progress the lease of this site from NSC for allotment: 1. Investigations need to be made to ensure the site is suitable for gardening.	

	<p>.2. Weston Power need to advise on the siting of power cables across the site and if they would be prepared to move them if necessary and at what cost..</p> <p>3. To arrange formal consultation with the neighbours.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. To arrange for soil tests to be done 2. To contact Weston Power regarding siting of power cables and costs of alterations. 	Office
AL/09/27	<p><u>GARDEN MEASURING PROJECT</u> – AL/09/11</p> <p>Highdale Avenue measuring done but still awaiting results from Church Hill..</p>	PC/AS
AL/09/28	<p><u>ANN. TENANTS' MEETING/BEST GARDEN 2009</u>–AL/09/12</p>	
28.1	<p>JUDGING SHEETS - Members considered a draft of a new layout with explanatory notes and, subject to minor changes,</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. To trial the new layout for this years judging 2. To post a copy with the explanatory notes on each notice board. 	Office
28.2	<p>JUDGING DATES: Members agreed the dates for judging – 29-31 May and 24-26 July.</p>	
28.3	<p>SPEAKER - No confirmation of the speaker has been received from the local group affiliated to the Soil Association and enquiries will be made to confirm name by next meeting.</p>	Office
28.4	<p>ABSENT PRIZEWINNERS - Members expressed their dismay at the absence and lack of apologies for prizewinners invited to attend the meeting. It was</p> <p>RESOLVED: To use the letter of invitation to urge more prizewinners to attend and include a reply slip.</p>	Office
AL/09/29	<p><u>BOUNDARY MAINTENANCE CONTRACT</u> – AL/09/13</p>	
29.1	<p>MOOR LANE – As the Tenants Reps do most of the work on site, they have requested that</p> <ol style="list-style-type: none"> a) the contractor is instructed not to cut the grass outside the main gate as a much better result is obtain when Will Rowlinson mows the grass rather than the strimming carried out by the contractor and b) that consideration be given to excluding Moor Lane from the contract entirely. <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. Clerk to look at maintenance contract and how long it has to run with a view to not re-negotiating if tenants are prepared to work together to maintain their sites with only occasional use of outside help. 3. Include proposal in both August newsletter and at ATM to gauge response. 	Clerk Ctte Clerk
AL/09/30	<p><u>FLOWER SHOW - 29-30 AUGUST 2009</u></p>	
30.1	<p>TABLE MANNING ROTA - Rota to be available at next meeting for ctte members to plan their commitments well in advance. Help is need Friday evening for setting up and two hour stints manning the display table from 1pm – 6pm on Saturday, 9am – 5pm Sunday and help clearing away.</p>	Office
30.2	<p>THEME - suggested theme of 'Evolution' in Charles Darwins 200th Anniversary – including Heritage seeds, old and new strains of vegetables etc. Need firmed up ideas for next meeting.</p>	All Ctte

AL/09/31 31.1	<u>TENANTS REQUESTS</u> VR78a - Tenant has two concerns: 1. As VR78b the shade caused by the overhanging trees is seriously restricting their use of his small garden and also wishes to transfer to a garden away from the trees. RESOLVED: Whilst waiting a response to our requests to NSC to lop the trees, add this tenant to the transfer list. 2. A seedling sycamore growing adjacent to the chain link fence on the boundary of his garden is now of a size to cause concern. Having inspected the tree, the Tenant's Rep considers that a contractor is needed it owing to the risk of damaging the fence as it is removed..	Office
31.2	TREE ON CH121a - One quote in the sum of £200 received for the removal of this tree (included in the 2009/10 budget). RESOLVED: To arrange for at least two quotes to be obtained for removal of each tree, and Ctte authorize the lowest quote be accepted so work can be done quickly. (See Part ! Item at beginning of these minutes)	
AL/09/32 32.1	<u>SITE & MAINTENANCE REPORTS</u> MOOR LANE – ML2 - WPC1 sent 9.3.09. Old shed replaced but not yet removed from site. Work has started on garden. RESOLVED: Keep under review. Send WPC2 if Reps advise.	Reps
32.2	HIGHDALE AVENUE -.Large stone out of highway retaining wall RESOLVED: Report to North Somerset Council	Noted
32.3	VICTORIA ROAD - Small fruit tree planted on VR74 to be kept under review but no other concerns.	Noted
32.4	WESTBOURNE AVENUE – WA93b - Garden dug but not planted – keep under review.	Reps
32.5	CHURCH HILL – Generally very good. 1. Dropped Gardens - Andy Stephens, Tenants' Rep, suggested that the entire bottom row of garden CH120, 122, 124, 126, 127 and 129/130 should be moved 4'-6' into the current grass roadway which would enable a wide 4'6' central path to be made and would also enable a leveling of the gardens and hopefully eradicate the current dangerous drop from the current narrow and dangerous central path. RESOLVED: .Mr Stephens to plan out the new layout as part ready for the next meeting together with estimates of mesh board shuttering needed.	AS
32.6	2. Water Butts – Several butts still without lids 3. Rotten gate post replaced with metal post. RESOLVED: Office to arrange supply of warning signs. CEMETERY - No report. Site Rep to inspect and report to the office.	Noted Office CH
AL/09/33	<u>ALLOTMENT WATCH</u> - No report.	
AL/09/34	<u>SITE INFORMATION</u> - The Committee NOTED Agenda Item 16 - Tenancy Information	Noted
AL/09/35	NEXT MEETING - Members agreed to a change of date for the next meeting from 1 June to Monday, 18 May 2009 .	

APPROVED AS A TRUE RECORD CHAIRMAN.....

Meeting finished at 9.25pm. DATE:

Minutes ratified by Council on 6th May 2009