



CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

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FINANCE AND GENERAL POLICY

Chairman of the Committee: - Cllr C. Francis-Pester

Members: B. Garner, J. Geldart, C. Hall, G. Hill, L. Knott, P McNeill, J Middleton, T. Morgan, J. Norton-Sealey, N. Pennycott, D Shopland G Watkins, C Wring

Dear Member

You are hereby summoned to attend the **Finance and General Policy** meeting of Clevedon Town Council, which will be held in the Committee Room, 44 Old Street, Clevedon on **Wednesday 18th June 2014 at 7.30 pm**

Signed Ms P. J. Heath MILCM
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence
2. To elect a Vice Chairman for the year 2014-2015
3. Declarations of Interest for items on the agenda
4. To receive the minutes of previous committee meetings held on 2nd April 2014
5. To receive the FGP Committee Budget/actual spreadsheet 2014/2015.
6. To receive and recommend to Council the annual accounts for Clevedon Town Council year end 31st March 2014
7. To receive and recommend to Council the annual return; and to authorise the signing of section 2
8. To receive and authorise the Internal Audit information as required under Section 4 G of the intermediate Audit requirements
9. To receive the Internal Auditors report and authorise any action required.
10. To receive for discussion and decision details of prepaid cards to be used by office staff and set, if agreed, the card limit. Ref [FGP 14/411]
11. To receive notification of Mrs Howard joining the Local Government Pension Scheme
12. To receive and note the Avon Pension Fund 2013 Actuarial Valuation for Clevedon Town Council
13. To receive request from Cllr Hatch to attend the NALC one day conference in Bristol at a cost of £180 + Vat – draft programme attached
14. To receive request from the Town Clerk to attend the Local Council advisory Service Seminar at Yate TC on 16th July FOC; to identify if any Councillor wish to attend at a cost of £30 +Vat
15. To receive and confirm proposed meeting dates for 2015 incorporating adjustments for the Council election proposed for 7th May 2015
16. [14/414] to look at options to carry out a staffing review and work load assessment

PTO

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting

FOR INFORMATION

17. To receive and note email response from Local Government Boundary Commission.
18. To note the publication of statutory instrument re Local Audit & Accountability Act 2014 sections 40 and 43(2) re filming at meetings and recording of decisions
19. To note letter from no 10 Downing Street re new Employment Allowance of £2000
20. Chairman Items for information only
21. To determine Part I and Part II items.

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