

CLEVEDON TOWN COUNCIL
MINUTES OF THE ENVIRONMENT & PROPERTY COMMITTEE MEETING HELD IN
THE COUNCIL OFFICES, 44 OLD STREET, CLEVEDON ON WEDNESDAY 14TH
DECEMBER 2011 AT 7.30 PM.

PRESENT: Councillors D Shopland Committee Chairman
C. Arnold, C. Bussey, C Francis-Pester, B. Garner, L. Little, P
McNeill, J. Middleton, and A. Withers
Town Clerk – Ms P. Heath,
In Attendance Councillors G. Hill, & N. Pennycott

EP 11/173 APOLOGIES FOR ABSENCE

There were no apologies for absence (Cllr Morgan, who is not a member of the Committee, gave his apologies to the Chairman)

EP 11/174 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda

EP11/175 MINUTES OF THE PREVIOUS MEETING

The minutes of the last meeting held on 19th October 2011 and ratified at the Council meeting held on 2nd November 2011 were agreed.

PART 2

EP 11/176 RECEIVE DETAIL OF BUDGET AND EXPENDITURE FOR THE COMMITTEE

Members noted the financial papers, which had been circulated with the agenda

EP 11/177 TO DISCUSS AND AGREE BUDGET REQUEST FOR 2012/2013 FINANCIAL YEAR

Copy of the draft budget for 2012/2013 was circulated with the agenda. Members went through the figures in detail with the RFO explaining the background. Members accepted the draft budget as circulated.

EP 11/178 TO DISCUSS AND AGREE A DRAFT MEMORIAL TREE POLICY

A draft memorial tree policy was circulated with the agenda. Following discussion members agreed to defer this item to the next Committee meeting to allow members to consider a policy for adoption of a tree.

EP 11/179 TO AGREE TENDER SPECIFICATION FOR GRASS CUTTING AND LITTER CONTROL TO COVER HERBERT GARDENS, SKATEPARK, AND MUGA

Copy of the draft tender specifications were circulated with the agenda, with minor amendment to the height of the grass 3 inches from 5 inches (75mm from 127mm) members accepted the tender specification documents.

EP 11/180 TO RETROSPECTIVELY APPROVE THE PURCHASE OF A FRIDGE AND 48 MUGS

Members agreed the retrospective approval of the purchase of the fridge and the mugs

EP 11/181 TO RETROSPECTIVELY APPROVE EXPENDITURE ON THE HEATING SYSTEM AND RECEIVE UPDATE

Members agreed the retrospective approval of the repairs to the Boiler and the Solenoid. The Town Clerk explained the problem arising from the heating system and gave a condensed history of the equipment. It was **AGREED** that Cllr Garner would investigate the heating system and provide a detailed report to the next Committee Meeting.

EP 11/182 TO DISCUSS A SUGGESTION THAT THE YMCA TAKE OVER PART OF THE LAND BETWEEN HIGHDALE AVENUE AND HIGHDALE ROAD FOR MAINTENANCE AND GROWING VEGETABLES

Cllr Garner declared a personal interest as a member of the Management Board for the YMCA.

Members discussed the proposal and felt that agreed to consider any business plan put forward by the YMCA detailing their intended management plan, security of the site whilst maintaining the public right of way, and its use. If this was acceptable to the Committee a formal agreement would be entered into with the YMCA which would detail a bond to be provided for the reinstatement of land following the YMCA's use.

EP 11/183 TO DISCUSS CREATING A DIAMOND JUBILEE WOOD OR OTHER PERMANENT MEMORIAL

Members discussed the offer from the Woodland Trust for trees to form a Jubilee Wood; the area needed was about 1 Acre (.405 Hectares). After discussions Members felt that there was insufficient available land in the Town Council's ownership to enable a take up of this offer. Members discussed other permanent memorials which could be placed on land owned or managed by the Town Council. Members were reminded that the Town Events and Amenity Committee had already dealt with the Town Council's jubilee celebrations at its last meeting, with all Councillors having had the option to put their ideas at that stage.

Member noted that the Town Events and Amenity minutes would be considered at the next Council meeting and that as a part 1 item Members could ask the T.E.A. Committee to consider an additional item to be added to their list of Jubilee memorials.

The following item was heard under s 2 (1) Public Bodies (Admission to Meetings) Act 1960 due to the confidential financial nature of the business to be discussed. Members of the Public and Press were required to leave the meeting.

EP 11/184 TO DISCUSS THE POSSIBLE PURCHASE OF AMENITY LAND AS PER COUNCIL MINUTE 11/145.7.1.

EP 11/185 CHAIRMAN ITEMS FOR INFORMATION ONLY

The Chairman had no Items for Information.

Hire of Rooms – Complaint

Cllr Withers declared personal and prejudicial interest as the hirer.

The letter from a hirer was read to members with an explanation from the Town Clerk. Cllr Withers declined to comment and left the room. Members agreed to accept the reduced hiring fee in this case only in view of the problems experienced with the heating.

Cllr Withers returned to the room

Electric Box in Queen Square

The Town Clerk reported that the Electric Box in Queen Square had been vandalised – it was agreed to place this on the agenda for the special meeting; the Town Clerk to obtain repair costs prior to that meeting.

EP 11/186 TO DETERMINE PART I AND PART II ITEMS.

There were no Part 1 items.

The meeting finished at 8.38 pm

APPROVED AS A TRUE RECORD

CHAIRMAN Date