



## **ALLOTMENTS COMMITTEE**

**Members:** Committee Chairman – Cllr R Westwood  
Cllrs Barton, Everitt, Goodliffe, Hill, Young  
Tenants' Reps: J Forbes & J Pilsworth (ML) A Cunningham (HA),  
J Burleton (VR), A Stephens (CH), S Murtagh (WA) & C Robinson  
(CEM)

Dear Member

05 November 2019

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 11 November 2019 at 7.30pm**

Signed Ms P J Heath, PSLCC  
Town Clerk

**PUBLIC PARTICIPATION** - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

### **AGENDA**

1. To receive apologies for absence.
2. To receive Declarations of Interest for items on the agenda.
3. To receive the minutes of the Allotments Committee meeting held on 19 August 2019
4. To receive the Financial report of the Allotments Committee Accounts.
5. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 19 August 2019 meeting.
  - 5.1 Moor Lane
  - 5.2 Highdale Avenue
  - 5.3 Victoria Road
  - 5.4 Westbourne Avenue
  - 5.5 Church Hill
  - 5.6 Cemetery
6. To discuss and agree with those Tenants on a six monthly Tenancy agreement and whether a full tenancy agreement can be awarded.
7. To request retrospectively £5.00 prize for Flower Show and £105.00 for BGA vouchers.
8. To receive, discuss and agree any issues resulting from the Risk Assessment Reports for all sites and decide budgets for any works (reports to be received by the Committee Clerk prior to the meeting).
9. To discuss appeals from ML33 and ML44 regarding the banning of hose pipes.
10. To respond to questions from the ATM regarding deer on site and also the badger issue.
11. To discuss and agree to the purchase of speed limit signs along the drive of the Moor Lane site.
12. To discuss and agree to return shed and holding deposits for ML25B, ML28A, ML48A and VR78A.
13. To receive any items reporting to Allotment watch.
14. To note the following information
  - 14.1 Termination of Tenancy – ML25B, ML28A, ML28B, ML48A, VR78A, CH120, CH124A, CH126 and CH134A
  - 14.2 Allocation of Tenancy – ML25B, ML28A, ML48A, VR78A, CH120, CH124A and CH126
  - 14.3 Waiting List - 57 @ 30 October 2019
  - 14.4 Still to allocate – ML28B and CH134A
15. Chairman Items for information only
16. To determine Part I and Part II items.

*Members are reminded they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.*

*Members are reminded that under Standing Orders they are required to switch their mobile phones/devices off.*