

CLEVEDON TOWN COUNCIL**Minutes of the 445th meeting of COUNCIL held in The Council Office, 44 Old Street, Clevedon at 7.30pm on Wednesday 22nd April 2015**

PRESENT: Chairman – Cllr N Pennycott
 Councillors C. Blades, C. Francis-Pester, B. Garner, J. Geldart, A. Giles-Townsend, C. Hall, B. Hatch, G Hill, L Knott, L. Little, P McNeill, J Middleton, J. Norton- Sealey A. Shopland, D. Shopland , G. Watkins, J. West, C Wring
 Town Clerk - Ms P Heath; Deputy Town Clerk – Mrs I Johnson
 Members of the Public 5; Camera man 1; Press 2

7.30pm INFORMAL BUSINESS**Prayers,**

Voluntary Prayers were said by Captain Michel Eden

Public Session

Mr Moore a resident of Clevedon Thanked the Town Councillors for their work over the last 4 years, he spoke of his experiences of interacting with the Council raising issues of concern; he explained this would continue in future years.

FORMAL BUSINESS**15/524 APOLOGIES FOR ABSENCE**

Apologies were received from Councillor C Bussey (work commitment) & T. Morgan (family commitment) **RESOLVED:** That Council **ACCEPTS** the apologies and reasons given for absence.

15/525 DECLARATIONS OF INTEREST

There were no declarations of Disclosable or Personal interests on items on the agenda

15/526 THE MINUTES OF TOWN COUNCIL MEETING

RESOLVED: That the Minutes of the Council meeting held on 4th March 2015 were approved as a correct record and signed by the Chairman.

15/527 THE CHAIRMAN'S COMMUNICATIONS – FOR INFORMATION ONLY**15/527.1 Thank you**

The Chairman explained as this was his last meeting he would like to thank the Councillors for all their support and hard work over the preceding year.

He presented gifts to the staff members thank ing them for their help and assistance, stating that the work they did made the running of the Council possible. Bouquets of flowers were presented to The Town Clerk, Ms Paula Heath, The Deputy Town Clerk, Mrs Isabel Johnson, and the Administration Assistant, Mrs Sue Howard. A planter of herbs would be presented to the Caretaker, Mark Chislett at a later date.

Bouquets of flowers were also presented to the Vice Chairman, Cllr Linda Knott and the Chairman's Consort, Mrs Jan Pennycott in appreciation of their support. The Chairman expressed his appreciation of the Council's Chaplains attendance at the Council meetings, and at the Councils official functions, his sense of humour bringing a smile to every occasion.

Cllr Wring Farewell

With the Chairman's agreement Cllr Wring thanked the Councillors and Staff for their support and assistance over the 25 Years she had served on Clevedon Town Council. Her time has been enjoyable and will be missed. She spoke of her and her families commitments over time since she arrived in Clevedon 47 years ago.

15/528 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST

Newsletter and reports –

The following newsletters and reports have been received and are available from the office.

DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses, 853, 854, 855, 856

DIARY DATES

7th May Election Day

11th May New Council comes into being

13th May Information meeting for the new Council

18th May Annual Statutory Meeting.

7th May Office Closure

The Town Clerk requested and Members **AGREED** that the Town Council office would be closed to the public on the 7th May. This is to enable the members of public to be directed to the Room 1 entrance for the polling station and not to use the reception entrance. And also to enable the archive cupboard boxes to be numbered and catalogued before going into external storage; Councillors were asked if they had any spare time to assist with this project.

Tidal Lagoon Power Ltd

A leaflet produced by the company in respect of proposed lagoons in the Bristol Channel and Severn Estuary was brought to the Members attention as the sighting of the lagoons Swansea, Cardiff, Newport, and Bridgewater could have a future effect on Clevedon. With the Councils permission a representative of the company would attend the 26th August meeting to provide information on the project and future plans.

Thank you

On behalf of the staff the Town Clerk thanked all the Councillors for their support and commitment over the last 4 years, and wished good luck to the Councillors who were standing down on the 7th May. And informed those who were standing either in the 4 uncontested wards or the contested ward of Walton that there would be an information evening on 13th May for the issuing of the information folders and signing of the declaration of office.

15/529 MINUTES OF THE COMMITTEE MEETINGS**15/529.1 PLANNING 25TH FEBRUARY 2015**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

Part 1 items.

P/15/932 JOINT STRATEGIC PLANNING STRATEGY – CALL FOR SITES

the sites considered through the previous Housing and Economic Land Availability Assessment in 2014 and shown on map on the NSC website were not allocated housing sites but an assessment of potential land availability.

Most Members felt the sites already identified should be considered by the Town Council and possible alternative sites put forward. It was therefore agreed to consider each individual site:

Land east of M5 Junction 20 – Site area 39.194 – Residential capacity 784

Consider this should be deleted as it is an inappropriate site outside the settlement boundary. The NSC Sites and Policies Plan states that there is a aim to build strong inclusive communities within settlement boundaries. The site is on the flood plain, in the green belt and an established wildlife site.

Cllr Garner asked that it be recorded that he is in favour of this site for the purposes of the land availability document.

Land to the West of Kenn Road – Site area 9.4442 – Residential capacity 178; Employment potential 8.2ha allocated.

Request this remain as designated employment land to support additional housing in the area.

Portbury House, Davis Lane – Site area 1.7309 – Residential capacity 94; Employment allocated.

Consider this is not suitable for residential use (see reasons given under Land east of M5 Junction 20)

Suggest it is retained as employment land as it is in the same area as the Windmill and St Modwens sites.

Land at Moor Lane – Site area 0.2402 – Residential capacity 10

An appropriate site for residential use.

The Hand Equestrian Centre – Site area 4.8505 – Residential capacity 80

Consider this should be deleted as it is an inappropriate site outside the settlement boundary and perhaps more appropriate for leisure use.

Land Off Millcross – Site area 1.0856 – Residential capacity 50; Discounted employment potential

An appropriate site for residential use, although the need for a doctor's surgery in the south of the town was highlighted.

Cllr Watkins asked that it be recorded that he was not in favour of this proposal.

Yeolands Farm – Site area 0.5807 – Residential capacity 23

An appropriate site for residential use.

Hither Green – Site area 5.1551 Residential capacity 155 Existing employment site.

Request this remain as designated employment land as it is easily accessible and a popular site adjacent to the motorway.

Cherry Orchard – Site area 0.4868 – Residential capacity 19

Cllr West declared a personal interest as she resides at a property owned by Hawthorns Avery. The Committee Chairman reported that Hawthorns Avery Ltd is proposing to submit a planning application for a new 72 bed care home on this site and is currently consulting local residents for their views prior to discussions with the Town Council.

Request this area is removed from the map as a planning application for a care home is pending.

Hangstone Quarry – Site area 0.134 – Residential capacity 5

Consider this site should remain as employment/open space. Concern about safety as this site is adjacent to an eroding quarry face.

Staddons Timber Yard – Site area 0.1571 – Residential capacity 6; potential employment site.

An appropriate site for residential use.

Land North of Churchill Avenue – Site area 1.1008 – Residential capacity 44.

in view of the fact that Clevedon has a shortage of open space amenity land request this land be designated public open space. Investigations are under way to designate this land as a Centenary Field.

Land Adjacent to Colehouse Lane from the radio masts to Warren Holiday Park

Request this area be considered as an alternative site for residential use as it is linked to the adjacent residential area via a bridge over the River Blind Yeo. The area although on the flood plain has reportedly never flooded.

RESOLVED: *In view of the deadline of 6th March 2015 for the submission of proposed sites and broad locations for housing and economic development to forward to NSC the above comments on the sites previously identified and the additional site for inclusion.*

AGREED

The Committee Chairman invited questions or comments on Part 2 items; there were none

15/529.2 PLANNING 11TH MARCH 2015

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED** subject to Cllr Knott being added to those present.

There were no Part 1 items. The Committee Chairman invited questions or comments on Part 2 items there were none

15/529.3 TRANSPORT & HIGHWAYS 18TH MARCH 2015

Minutes of the Transport & Highways Committee meeting were presented to the meeting, by the Committee Chairman and **AGREED**

The Committee Chairman invited questions or comments on Part 2 items.

15/510 PARKING CHARGES – Councillors again raised the issue of the incompatibility of parking charges in Clevedon to the rest of the district. It was suggested that the Council writes the new executive member responsible for parking services at the NSC following the 7th May election and to copy in the new 5 ward District Councillors. This would continue to be chased by the Transport & Highways Committee.

15/529.4 FINANCE & GENERAL POLICY

Minutes of the Finance & General Policy Committee meeting were presented by the Committee Chairman and **AGREED**;

Part 1

FGP 15/481 SPECIAL EXPENSES *Proposed, seconded and RECOMMENDED to COUNCIL That the Council requests the removal of CCTV element of funding from the Special Expenses as from 1st April 2016, and that the cost forms part of the Councils budget as from 2016/2017.*

AGREED

Proposed seconded and RECOMMENDED to COUNCIL that the operational benefit of CCTV be reviewed in 6 months, prior to the Councils budget setting, in view of the proposed technical upgrades and Police reporting software improvements.

AGREED

FGP 15/482 ALTERATION OF DIARY DATES *Proposed, seconded and RECOMMENDED to COUNCIL That the 1st July Council meeting be held on 24th June and the Planning meeting be held on 1st July.*

AGREED

The Committee Chairman invited questions or comments on Part 2 items; there were none.

15/529.5 TOWN EVENTS & AMENITIES 1ST APRIL 2015

Minutes of the Town Events & Amenities Committee meeting were presented to the meeting, by the Vice Chairman of the Committee at the request of the Committee Chairman as he had not been present at the meeting, and **AGREED**.

The Committee Chairman invited questions on Part 2 items.

15/428 it was noted that the new noticeboards were part of the Marine Lake information network.

15/439 Strode Road Leisure Centre. Members were updated on actions by NSC following a surprised visit to the centre by Members and Officers of NSC. This would continue to be monitored by TEA Committee.

15/433 & 15/434 Members commented on the amount of general waste that was being deposited in the dog bins which was filling up the bins and causing problems for the contractor and users.

15/428 Flags members questioned the sense of putting new flags up in September before the winter storms also on the inclusion of the Irish Tricolour instead of the Northern Irish Flag.

15/529.6 PLANNING

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

The Committee Chairman invited questions or comments on Part 2 items;

15/959 Members noted that this had been requested to go to the P & R Committee at NSC.

15/529.7 ALLOTMENTS

Minutes of the Allotments Committee meeting were presented to the meeting by the Committee Chairman, and **AGREED**;

There being no part 1 item the Committee Chairman invited questions or comments on Part 2 items.

15/520 It was noted that the sizes should be 1.9 meters x 2 meters x 3 meters.

15/510.1.2 in response to a question it was noted that the dip tank had now been repaired.

15/506.1 The Allotment Committee was asked to look at a "Wendy house" that had appeared on site.

15/513 It was confirmed that the replacement of the fence was within the Committees remit.

15/530 AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST

RESOLVED: that the Council approves the accounts for payment, as per the attached lists except

15/531 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST

RESOLVED: that the Council approves the retrospective accounts for payment, as per the attached list

15/532 TO RECEIVE AND APPROVE ACCOUNTS TO YEAR END 31ST MARCH 2015 SUBJECT TO INTERNAL AND EXTERNAL AUDIT.

RESOLVED: that the Council approves the draft accounts subject to the Internal & External Audit

15/533 TO RECEIVE AND APPROVE ANNUAL RETURN STATEMENT SECTIONS 1 & 2

RESOLVED: That the Council approves the Annual Return statements 1 & 2 as circulated with the agenda.

15/533 TO AGREE FINANCE FOR THE JOB EVALUATION PROCESS – STAFFING COMMITTEE.

The Chairman of the Staffing Sub Committee explained the progress so far on the job evaluations of all members of Staff and asked for a contingency budget should it be required for SW Councils evaluation process of £695 +vat: RESOLVED to allow a budget up to £1000 from contingencies for the payment to SW Councils for the evaluation process.

15/534 RECEIVE QUESTIONS FROM COUNCILLORS IN ACCORDANCE WITH STANDING ORDER 8

No questions had been received by the Town Clerk

The Chairman wished all Councillors a happy retirement or good luck for the next 4 years

Meeting closed at 8.30 pm

APROVED AS A TRUE RECORD

CHAIRMAN.....DATE.....