

**MINUTES OF THE CLEVEDON TOWN COUNCIL COMMUNITY RESILIENCE SUB-COMMITTEE HELD AT CLEVEDON TOWN COUNCIL OFFICES ON MONDAY 1<sup>ST</sup> DECEMBER 2014 7.30PM.**

**PRESENT**

Chairman of sub Committee – Cllr G. Hill  
Councillors:- J. Geldart, B. Hatch, L. Knott, N. Pennycott G. Watkins  
In Attendance Marilyn & Paul Edwards – Snow Wardens Co-ordinators

**CR14/8 RECEIVE APOLOGIES FOR ABSENCE**

The following apologies were received and accepted Cllr J Middleton (other commitment)  
Cllr West requested that she be removed from the Sub Committee membership.

**CR14/9 RECEIVE DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA**

There were no declarations of interest relating to items on the agenda

**CR14/10 TO RECEIVE AND CONFIRM THE MINUTES OF THE MEETING ON 17<sup>TH</sup> NOVEMBER 2014**

The minutes of the above Community Resilience sub-committee meeting were approved and signed by the Chairman as a correct record these would be on the council's agenda 17<sup>th</sup> December for ratification.

Members noted with regret that Hannah Cornock had now left North Somerset Council, she had worked well with the Council and her enthusiasm would be missed. It's unclear if a replacement has been hired by NSC.

**CR14/11 TO CONFIRM TRAINING UNDERTAKEN BY COMMITTEE MEMBERS AS CR6/14.**

Members had experienced difficulty in accessing the web site to undertake the mandatory training modules. It was agreed to hold a training session in the Council offices.

**ACTION Town Clerk to set up a suitable day.**

**CR14/12 TO REVIEW ACTION ITEMS LISTED UNDER CR7/14**

1. *All members would undertake the mandatory modular training then sign up for Clevedon Team*
2. *Set up a database of groups and organisations in the town*
3. *Look at using the template risk assessment to establish areas of concern in the town*
4. *Get up to date asset maps of gully's, conduits, and surface water distribution systems.*
5. *Identify appropriate stakeholders in the town*
6. *To identify skills within the town that could be of use within any emergency event or to assist in decreasing the impact of any event.*

1 – see above CR14/11

2. – The members discussed useful groups/organisations that could be contacted in the town to assist with the various teams required – Welfare Team, Evacuation & Shelter Team, Emergency Feeding team, Safety Team, Transport Team and Flood Team. Many organisations cross several teams. With use of flip chart and post it's the members had a brain storming session. The sheets would be collated by the Chairman and circulated for contact details of individuals to invite to a meeting.

**ACTION – THE CHAIRMAN – to collate and circulate**

Members discussed some of the issues each team would face to enable them to operate. Once each team was established further work on the details could be then discussed with each team and the team leader. It is hoped that some of the organisations identified could take the lead in a specific team.

3 & 4 – this would be the main focal of the next meeting. Members asked if it was possible to get the reports from the M5 incident on bonfire night to see what non-emergency services help was provided; also to seek reports from incidents across the country where the Community, in any form, provided assistance such as the Somerset Levels flooding.

5 – This would come out of the meeting identified under 2 and the work to be done under 3

6 – It was agreed to regularly appeal for residents support and request for information.

**CR14/13 TO AGREE THE WAY FORWARD FOR CLEVEDON COMMUNITY RESILIENCE**

Members agreed the following actions above those already agreed:-

To invite Hannah's replacement to all future meetings

To invite all snow wardens to future meetings and ask if they would like to get further involved

Contact those organisations already identified, explaining what Community Resilience is about and the work the Council is undertaking and invite them to a meeting to discuss and hopefully find Team leaders.

CR14/13.2 Photo opportunity

The snow warden coordinators requested members of the Community Resilience team to take part in a photo along with PACT to highlight the two new grit bins purchased and the roles of Snow Warden. Once a time and date has been agreed an email would be sent to all CR members with details and those available will attend.

NEXT MEETING: 12<sup>th</sup> January 2015 7.30

CHAIRMAN ..... DATE .....