



CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

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Dear Member

31 May 2017

You are hereby summoned to attend the 459th meeting of **Clevedon Town Council** which will be held in the Council Chamber, 44 Old Street, Clevedon on **Wednesday 7th June 2017 at 7.30pm after the Voluntary Prayers**

Signed Ms P. J. Heath MILCM
Town Clerk

7.30 Voluntary Prayers.

AGENDA

PUBLIC PARTICIPATION

To enable members of the public to make comment or ask questions for a period not exceeding 20 minutes with no more than 5 minutes per individual, dependent on the number wishing to speak. Also to enable any Councillor declaring a prejudicial interest on items on the agenda to comment or provide information under the Code of Conduct section 12 (2)

1. To receive any communications from the North Somerset Liaison Officer

Councillors are reminded that under standing orders they are required to switch their mobile phones/devices off. The Chairman may approve an exception to this request in special circumstances

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting

FORMAL BUSINESS

1. To receive and approve apologies for absence
2. To receive declarations of Interest for items on the agenda
3. To receive and ratify the minutes of the Council Meeting held on 5th April 2017
4. To receive and ratify the minutes of the Annual Statutory Meeting held on 17th May 2017
5. To receive the Chairman's communications – for information only
6. To receive the Town Clerks report as per the attached list
7. To receive reports and information from Clevedon North Somerset Councillors, **on matters of urgency only**, and relating directly to Clevedon, at the agreement of the Chairman.
8. To receive and ratify minutes of the Committee meetings
 - 8.1 Planning dated 29th March 2017
 - 8.2 Planning dated 12th April 2017
 - 8.3 Transport & Highways Committee dated 24th April 2017
 - 8.4 Finance & General Policy Committee dated 26th April 2017
 - 8.5 Planning dated 3rd May 2017
 - 8.6 Town Events & Amenities dated 10th May 2017
 - 8.7 Property dated 24th May 2017
 - 8.8 Allotments dated 10th April 2017
9. To receive and note the minutes of the Annual Town Meeting held 24th April 2017
10. To agree accounts for payment as per the attached list
11. To approve retrospective accounts paid as per the attached list
12. To receive and agree the Annual Governance Statement 2016/17 section 1
13. To receive and agree the Annual Accounts for year ended 31.03.2017
14. To receive and agree the Annual Statement for the year end 31.03.2017

15. [FC 17/758]To receive and update on the Waterloo House and the Victor Cox Trust
16. [FC 17/761]To receive information from Cllr Watkins on the North Somerset Climate Coalition
17. [FC17/769] To receive the ruling from North Somerset Council on the Right to Bid submission for Land at Millcross
18. [FC17/768]To consider the absence of Cllr C Hall and decide if the Council wishes to extend the acceptance of apologies after 6 months
19. To receive details of 2018 commemoration as per email circulated and decided if Clevedon Town Council wishes to purchase and light a beacon.
20. To note the resignation of Mr Cook. To receive update on West Ward as to whether a by-election will be held or a co-option (Election deadline 5th June)
21. To receive request from Cllr D. Shopland to become a member of the Public Toilets Working Group.
22. To receive an update report from representatives on Clevedon CCT
23. To receive an update report from the Neighbourhood Plan Group
24. To receive questions from Councillors in accordance with standing order 8

The following item will be heard under section1 (2) Public Bodies (admission to meetings) Act 1960 due to the confidential nature of the business to be discussed in regards to staffing.

25. To receive a report from the Staffing Committee concerning an employment issue.

6. Town Clerks Report

Newsletter and reports –

The following newsletters and reports have been received and are available from the office.

Clerk & Council direct – May 2017 issue

DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses

905, 906, 907, 908,

DIARY DATES

25th June – Armed Forces Day Parade and Service