

**CLEVEDON TOWN COUNCIL**  
**MINUTES OF THE TRANSPORT & HIGHWAYS COMMITTEE MEETING HELD IN THE**  
**COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 4<sup>th</sup> NOVEMBER 2015**

- PRESENT:** Cllr J Geldart – Committee Chairman  
 Cllrs A Giles-Townsend, S Hale, B Hatch, G Hill, K O'Brien,  
 D Shopland from 7.38 pm, G Watkins.
- IN ATTENDANCE:** Mr D Roweson Nailsea & District Community Transport  
 Mr P Baker NSC Public Transport Team Leader, Ms K Bradley NSC  
 Senior Transport Planning Officer; Mr D Fish NSC Senior Highways  
 Engineer.

**7.30 PM INFORMAL BUSINESS**

1. **NAILSEA & DISTRICT COMMUNITY TRANSPORT**

Mr Roweson apologised on behalf of The Manager, Lesley Timmins, who was unable to attend due to illness. He outlined the background to this charitable organisation which has been running for 21 years. The organisation has 7 fully accessible minibuses. NDCT offer outings and regular shopping trips and an increasing number of dial a ride trips to hospital appointments. A charge is made but this does not cover the costs. Their client base is now mainly aged over 80. He feels the service helps elderly people to live independently for longer and provides an opportunity for them to get out of their homes and socialise. Mr Roweson confirmed that 3 weekly shopping trips are organised for Clevedon. Mr Roweson provided figures for the Clevedon activities. He also confirmed that vehicles are replaced every 2-3 years and the cash for this is built up in reserve accounts through fundraising etc. Cllr Hill reported that the full accounts for 2014/15 are available in the Town Council Office. As Town Council representative he is also provided with monthly accounts.

2. **BUS SHELTER ADVERTISING ON TOWN COUNCIL BUS SHELTERS TH/15/574**

Mr Baker reported that NSC support essential bus services however due to budget pressures over the last 18 months the Public Transport Team has been looking at new ways to generate income. This income is ring fenced for public transport services. A bus shelter advertising scheme has commenced and there is an opportunity for NSC and CTC to work in partnership and extend the scheme to include shelters owned by CTC. He is working with interested companies to ascertain the interest and likely advertisers and whether the adverts would be acceptable and fit with the two councils' ethos. Advertising would be geared to individual shelters and he gave assurance that bus passengers would have a good view of oncoming buses. NSC would produce, install and maintain the advertisements in situ and the Town Council would receive 20% of the advertising charges - £100 per year per shelter. Members made the following points;

- A suggestion that the Town Council receive 50% of the advertising charges.  
*Mr Baker pointed out that NSC would be carrying out all the work in connection with the advertising.*
- Concern that advertisements may attract additional vandalism of shelters. *This had not been the case to date. Shelters in areas prone to vandalism would not be used for advertising.*
- A request for a formal business plan and suggestion that NSC may wish to purchase the CTC shelters. *Mr Baker emphasised that this partnership arrangement would help the Town Council with their annual maintenance expenses. There is no interest in*

*placing advertisements on all bus shelters. He emphasised that NSC is not an advertising company but doing this to maintain budgets.*

- The Committee Chairman, who had worked in advertising, queried NSCs strategy and suggested a media agency should be employed. *Mr Baker replied that the Clear Channel agency is used in some areas but this is not relevant to Clevedon.*

A Member suggested the Committee consider this item on the facts presented but hoped a better percentage of the fee could be negotiated.

3. CHANGES TO BUS SERVICE FOR CLEVEDON TH/15/567 – Not discussed.

4. GORDANO GREENWAY

Mr Fish apologised that Mr Yates-Round Chair of the Gordano Greenway project was unable to attend due to work commitments. He provided the background to this parish council led project to link Clevedon, Walton in Gordano, Weston in Gordano and Portishead. Weston in Gordano had approached NSC with the idea that this cycle link could use the former railway line however this had been incorporated into agricultural land and link paths to the villages were difficult from the line. The present proposal is for a 7km newly built cycle track separate from but following the B3124. This would provide access to both Clevedon and Gordano Schools and increase the viability of local services provided in the villages. Mr Yates-Round has organised a steering group and enlisted 60 volunteers. NSC is minded to support this cycle project however would have to buy in consultants to work on the detailed design work. It was confirmed that the figures provided were the current rates for this work. Weston in Gordano has contributed 25% of its precept for two years towards this work. Meetings with land owners were progressing. Ongoing maintenance of the new path would be the responsibility of NSC. The future need to widen the B3124 was raised by members and the preference for cycle routes away from roads noted.

*All members of the public and NSC Officers left the meeting.*

## **8.15 PM FORMAL BUSINESS**

### **TH/15/584 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr J Norton-Sealey – family commitment and Cllr J Cook – work commitments.

### **TH/15/585 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA**

Cllr J Geldart declared a personal interest in items relating to St Nicholas Chantry School as she is a parent of children who attend the school. Cllr B Hatch also declared a personal interest in items relating to this school as she is a grandparent of children who attend. Cllr B Hatch the declared a personal interest in the Gordano Greenway project as she is the Town Council representative on this body. Cllr G Hill declared a personal interest in Nailsea & District Community Transport as he is the Town Council representative on this body.

### **TH/15/586 MINUTES**

The minutes of the Transport & Highways Committee held on 9<sup>th</sup> September 2015 were approved and signed.

**TH/15/587 ITEMS ARISING FROM INFORMAL BUSINESS ABOVE;****587.1 NAILSEA & DISTRICT COMMUNITY TRANSPORT**

Members generally supported the grant application but felt there was no specific reason to increase the grant this year. See informal business and TH/15/590 below.

**587.2 BUS SHELTER ADVERTISING ON TOWN COUNCIL BUS SHELTERS**

The possibility of the Town Council employing their own media agency for advertising on their bus shelters was briefly discussed.

**RESOLVED:** To ask NSC to investigate an increased advertising rate per bus shelter.

**ACTION: Deputy Town Clerk**

**587.3 CHANGES TO BUS SERVICE FOR CLEVEDON**

Members noted the new changes to take effect from November 2015;

**A2** Journeys between Clevedon and Nailsea increased with later return journey leaving Nailsea at 17.57. Confirmation that the A2 provides a direct link to and from Nailsea train station.

**88** Additional journey from Clevedon at 8.15 am to Portishead for Gordano School students.

**RESOLVED:** To ask the Public Transport Team to attend the next meeting.

**ACTION: Deputy Town Clerk**

**587.4 GORDANO GREENWAY PROJECT**

To note the information provided.

**RESOLVED:** To take no further action at the present time. As no specific request had been made for funding and there were concerns that some consents from landowners were still outstanding.

**TH/15/588 UPDATE ON CURRENT COMMITTEE BUDGET FOR 2015/16**

The information on the Committee Budget was NOTED. See minute below for highways works for funding from the contingency sum.

**PART 1****TH/15/589 COMMITTEE BUDGET 2015/16 CONTINGENCY HIGHWAYS WORKS****589.1 NORTONS WOOD LANE SPEED LIMIT TH/14/453** Following previous representations made by local residents and discussions by the Committee. It was;

**RESOLVED:** To ask NSC to undertake the extension of the 30 mph town speed limit from its junction with Walton Road to Woodlands View as this is the change from "town" to "country". The cost £4,000.00 to be funded from the Transport & Highways Committee budget 2015/16.

**ACTION: Deputy Town Clerk**

**589.2 CHAPEL HILL SCHOOL CROSSING PATROL TH/15/568.1**

NSC had confirmed that following an assessment prior to the summer holidays, this site did not meet the criteria for a school crossing patrol. A patrol had been operating at this site while Highdale Road was closed. The approximate cost of providing a school crossing patrol would be around £2,550 per year.

**RESOLVED: VOTE: 7 for 0 against** 1. To provide funding to NSC for this school crossing patrol for the remainder of the financial year 2015/16 from the Transport & Highways Committee contingency sum provided that the Council agrees to contribute towards this school crossing patrol for the life of this Council up to the end of the financial year 2019. 2. To investigate the possibility of grants, sponsorship, donations from the PTA towards this post.

**ACTION: Deputy Town Clerk**

**TH/15/589 COMMITTEE BUDGET 2015/16 CONTINGENCY HIGHWAYS WORKS**  
CONT'D...

589.3 MOOR LANE REFUGE CLOSE TO ELM VIEW NURSING HOME

There had been no further representation for the refuge. The possibility of a zebra crossing on Kenn Road near the junction with Moor Lane was discussed.

**RESOLVED:** Not to proceed with the refuge.

**PART 2**

**TH/15/590 COMMITTEE BUDGET 2016/17**

**RESOLVED:** TO RECOMMEND to the Finance & General Policy Committee the following Budget for the Transport & Highways Committee for 2016/2017;

	£
Nailsea & District Community Transport	8,000
Bus Shelter Clean & Maintenance Contract	4,500
Grit Bins	300
School Patrol Crossing Chapel Hill	2,550 see min TH/15/489 above
Contribution towards possible bye law	
For The promenade see TH/15/498 below	1,000
Contingency sum - road safety schemes	<u>9,450</u>
	25,800

**TH/15/591 GRIT BIN – HILL ROAD**

The Deputy Town Clerk reported that the Snow Wardens had identified the need for a bin near Sainsbury's on Hill Road. Sponsorship for the bin had not been forthcoming from the Hill Road traders that had been approached. Members queried the need for a grit bin in this area.

**TH/15/591 PATH THROUGH FIR WOODS** TH/15/569

The Deputy Town Clerk reported that the grant application had been completed but not sent. NSC had indicated that they wished to deal with the drainage issues affecting this path prior to submitting the application.

**RESOLVED:** To continue to follow this item up. **ACTION: Deputy Town Clerk**

**TH/15/592 ETTLINGEN WAY/NORTHERN WAY** TH/15/570

592.1 PEDESTRIANS CROSSING ETTLINGEN WAY TO ACCESS ALDI - It was reported that there had been no reply with regard to a Site Meeting. The Committee Chairman reported that Clevedon School parents had written about their concerns about the speed and volume of traffic around the motorway roundabout and Aldi site.

**RESOLVED:** 1. To continue to request a site meeting. 2. To request a pedestrian and vehicle assessment. 3. To ask NSC to cut back overhanging bushes/trees from the verge adjacent to Gullifords Bank on Ettligen Way.

**ACTION: Deputy Town Clerk**

592.2 REQUEST FROM PACT FOR PEDESTRIAN CROSSING ADJACENT TO ALDI ON NORTHERN WAY – It was suggested that this should be as far as possible from the motorway roundabout.

**RESOLVED:** To contact Aldi.

**ACTION: Committee Chairman**

**592.3 PEDESTRIAN WARNING SIGNS FOR CROSSING POINT AT TOP OF NORTH BOUND OFF SLIP AT JUNCTION 20 M5**

Highways England had confirmed that this work is programmed for the coming financial year. NOTED.

**592.4 CLEVEDON TOWN SIGN**

NSC had agreed to re-locate the sign on the Moor Lane roundabout however it was unclear who would be paying for this work.

**RESOLVED:** To allocate up to £500 to re-locate the sign from the Transport & Highways Committee budget 2015/16 contingency sum should this be required.

**ACTION: Deputy Town Clerk**

**TH/15/593 TO CONSIDER REQUEST FROM MARY ELTON SCHOOL FOR A CROSSING ON STRODE ROAD**

NSC had provided the results of the NSC traffic and pedestrian survey. The number of pedestrians did not fully meet the criteria for a zebra crossing. NSC suggested a cheaper alternative of enlarging the Southern Way junction, enlarging the central island and making the bellmouth radii smaller to reduce the speed at which vehicles turn into or out from Strode Road.

**RESOLVED:** To ask NSC to investigate and pursue the alterations to the Strode Road/ Southern Way junction as stated above.

**ACTION: Deputy Town Clerk**

**TH/15/594 REFRESHING WHITE LINING IN THE TOWN**

The Committee Chairman reported that most of the white lining work had been completed.

**RESOLVED:** To follow up the outstanding items with NSC.

**ACTION: Deputy Town Clerk**

**TH/15/595 TRAFFIC PROBLEMS – THE LEYS**

Members considered the further letters from residents. It was noted that the gas mains works in the area had now been completed. The resident has requested a site meeting. Two councillors present had regularly driven through The Leys and had never seen any speeding vehicles; they felt that due to the parked cars it would be difficult to drive fast in this road. It was recalled that the bollards had been removed over 15 years ago, the reason for their removal was not known.

**RESOLVED:** To monitor the road long term. The Committee Chairman to inform the resident.

**ACTION: Committee Chairman**

**TH/15/596 ONE WAY PART OF HILL ROAD – PARKING PROBLEMS**

The Committee Chairman reported that a resident had concerns about vehicles parked on both sides of this narrow road making access for delivery and emergency vehicles very difficult. Members voted to submit a request to NSC for double yellow lines on one side of the road as part of the next Traffic Review. VOTE 4 FOR 4 AGAINST. The Committee Chairman did not wish to use her casting vote.

**RESOLVED:** To defer full consideration until the next meeting. All Committee Members are asked to visit the area at different times of the day and evening and report back to this meeting.

**ACTION: All Committee Members**

**TH/15/597 BUS SHELTER MAINTENANCE CONTRACT - MONTHLY REPORTS**

There were no concerns raised by the Contractor. NOTED.

**TH/15/598 PROHIBITION OF CYCLING ON THE PROMENADE AND LOVERS WALK**

Cllr Hill reported two altercations with cyclists riding in the above areas where there are many pedestrians. It would appear that some of the 'no cycling' signs had now been removed. The NSC Councillor present reported that NSC was not enforcing bye laws.

**RESOLVED:** To seek clarification of the bye laws in place for these areas.

**ACTION:** Deputy Town Clerk

**TH/15/599 REMEDIAL WORKS TO PAVEMENTS AND HIGHWAYS FOLLOWING DEVELOPMENT WORK IN THE TOWN**

Cllr Hill reported that he had concerns about development works at both Marine Parade and Highcliffe Hotel and damage caused to pavements from stabiliser feet etc. It was noted that this would not be resolved until the work had been completed.

**RESOLVED:** To keep photographic evidence where possible.

**ACTION:** Deputy Town Clerk

**TH/15/593 COMMITTEE CHAIRMAN ITEMS FOR INFORMATION ONLY**

593.1 ONE DAY ROAD CLOSURE NOTICE MARINE PARADE – 14<sup>th</sup> December 2015 and 5<sup>th</sup> January 2016.

593.2 OVERGROWN VEGETATION

1. Victoria Road near the Allotment Site - trees half way across the road.
2. Opposite Strode Centre outside Mary Elton School – overgrown trees.
3. Opposite Crab Apple Pub near Fosseyway.

**RESOLVED:** To report these items to NSC.

**ACTION:** Deputy Town Clerk

**TH/15/594 TO DETERMINE PART I ITEMS**

Committee Budget 2015/16 contingency sum proposed expenditure – Part 1 item.

APPROVED AS A TRUE RECORD      *The meeting finished at 9.35 pm*

CHAIRMAN:.....DATE:.....