

CLEVEDON TOWN COUNCIL

SUB-COMMITTEE FOR THE CLEVEDON TRIANGLE CHRISTMAS LIGHTS 2017/18

Report to the Town Events & Amenities Committee of the meeting held on Thursday 29th June 2017 at 9.30am in the Clevedon Town Council Offices.

PRESENT: Cllr C Francis-Pester

Cllr J Geldart, Cllr J West, Mr J Fox – Triangle Traders, Ms A Drew – Baptist Church & Mr S Harrison – DM Events.

Mrs S Howard – Clevedon Town Council.

CHL/17/151 APOLOGIES FOR ABSENCE

Cllr Hatch, Cllr A Shopland & Mrs I Johnson - Clevedon Town Council had sent their apologies.

CHL/17/152 MINUTES OF THE LAST SUB-COMMITTEE MEETING HELD ON 25 MAY 2017

The minutes were **AGREED** as correct.

CHL/17/153 TO RECEIVE CLLR WEST'S REQUEST TO BECOME A MEMBER OF THE CHRISTMAS LIGHTS SUB COMMITTEE

The Chairman advised that Cllr West had requested to become a member of the Christmas Lights Sub Committee. All members **AGREED** to Cllr West's request.

CHL/17/154 TO RECEIVE UPDATE FROM TRADERS AND COUNCIL REGARDING STALLS

The Committee Clerk confirmed that another two businesses; Old Street Pantry and Global Independent would like a stall, making a total of five Traders.

RESOLVED: Committee Clerk to contact Traders to ascertain their intentions due to licencing regulations.

Cllr West confirmed that no-one from the Farmer's Market was interested in staying on for the switch-on event. Cllr West stressed that the Market would like to have plenty of time to clear away from the Queens Square before we start setting up for our event.

RESOLVED: Cllr West to formally provide Mike Amos with our confirmed plans for the day.

CHL/17/155 TO RECEIVE UPDATE FROM TRADERS AND COUNCIL REGARDING DONATIONS AND POSSIBLE SPONSORSHIP

John Fox has collected eight tins to date that will be opened, counted and returned by Clevedon Town Council to John Fox.

RESOLVED: It was **AGREED** that John would collect more tins in July to be opened and counted at the Council Offices.

John Fox advised that FAB would like to be contacted again nearer the time with regards to making a possible donation.

Alex Drew advised the Committee that a letter can be submitted to the Baptist Church asking for a donation for the Christmas Lights.

The draft letter to be sent to businesses in the Town was **AGREED** by the Committee. Letters to be sent to all supermarkets, estate agents and trading estates around the Town as soon as possible.

CHL/17/156 TO RECEIVE UPDATE FROM DMEVENTS REGARDING PLEDGES VIA FACEBOOK FROM THE PUBLIC FOR THE PURCHASE OF NEW CHRISTMAS LIGHTS

Sam Harrison advised he was concerned that the content of his draft letter had been amended. It no longer contained information advising the public that the initiative for the pledges had come from DMEvents. Cllr Geldart advised the Committee that the letter could be changed to reflect that the public had gone to Sam with their pledges and that the Town Council would only act as the official body for receiving the monetary pledges made.

RESOLVED: The draft letter to be amended and signed by Sam Harrison, as a member of the Christmas Lights Sub-Committee as he had initiated the pledges.

CHL/17/157 TO RECEIVE UPDATE FROM CHRISTMAS LIGHTS CONTRACTOR

Proposals for new lights in 2017 –

BANNER – It was **AGREED** to place the order for the illuminated banner reading – MERRY CHRISTMAS - CLEVEDON. Two quotes had been received. The quote of £1,125.00 excluding VAT plus delivery costs of £35 to be accepted. Total cost 1,160.00.

COLUMN DISPLAYS

The Christmas lights company have quoted a price of £130 per column display excluding VAT. The price does not include delivery, new fixings or installation by our Lights Contractor.

CHRISTMAS TREE

The Committee decided that we would not purchase a Christmas tree for fear of it being vandalised as in previous years.

BATTERY OPERATED MINI LIGHTS IN TREES IN QUEENS SQUARE

The Contractor confirmed a price of £26.10 per string of lights.

CHL/17/158 TO RECEIVE IDEAS FOR ENTERTAINMENT AT THE CHRISTMAS LIGHTS SWITCH ON & AGREE THE LOCATION FOR THE CHRISTMAS LIGHTS SWITCH ON

RESOLVED: The Committee Clerk confirmed that the following local groups have said 'Yes' to taking part in the switch on event.

Ladye Bay Handbell Ringers, Clevedon School Choir, Clevedon Choral Society, The Plinks, Clevedon Comedy Club, Clevedon Light Opera Club and the Clevedon School Dance Team

The Committee **AGREED** that they would like to have the switch on around the Clock Tower and have a children's raffle as last year to support the Chairman of Council switch the lights on. The Committee Clerk to ascertain from NSC as to whether we would be permitted to have a road closure around the Clock Tower only from 4.00pm to 5.00pm.

CHL/17/159 TO RECEIVE INFORMATION REGARDING THE NEED FOR STREET TRADING AND ENTERTAINMENT LICENCES

RESOLVED: The Committee Clerk confirmed that NSC do not provide a blanket Licence for the event. The Committee to contact the Triangle Traders to ascertain there intentions for the switch on.

CHL/17/160 CHAIRMAN'S ITEMS FOR INFORMATION

There were no Chairman's items for information

CHL/17/161 DATE OF NEXT MEETING - Thursday 20th July 2017 at 9.15am.

The meeting finished at 10.45am

APPROVED AS A TRUE RECORD

CHAIRMAN:.....

DATE: