



CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

Telephone. 01275 877815 email:office@clevedon.gov.uk

Dear Member

14 April 2016

You are hereby summoned to attend the 452nd meeting of **Clevedon Town Council** which will be held in the Council Chamber, 44 Old Street, Clevedon on **Wednesday 20th April 2016 at 7.30pm after the Voluntary Prayers**

Signed Ms P. J. Heath MILCM
Town Clerk

7.30 Voluntary Prayers.

AGENDA

PUBLIC PARTICIPATION

To enable members of the public to make comment or ask questions for a period not exceeding 20 minutes with no more than 5 minutes per individual, dependent on the number wishing to speak. Also to enable any Councillor declaring a prejudicial interest on items on the agenda to comment or provide information under the Code of Conduct section 12 (2)

1. To receive any communications from the North Somerset Liaison Officer

Councillors are reminded that under standing orders they are required to switch their mobile phones/devices off. The Chairman may approve an exception to this request in special circumstances

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting

FORMAL BUSINESS

1. To receive and approve apologies for absence
2. To receive declarations of Interest for items on the agenda
3. To receive and ratify the minutes of the Council Meeting held on 24th February 2016
4. To receive and ratify the minutes of the special meeting held on 7th March 2016
5. To receive the Chairman's communications – for information only
6. To receive the Town Clerks report as per the attached list
7. To receive reports and information from Clevedon North Somerset Councillors, **on matters of urgency only**, and relating directly to Clevedon, at the agreement of the Chairman.
8. To receive and ratify minutes of the Committee meetings
 - 8.1 Planning dated 17th February 2016
 - 8.2 Planning dated 2nd March 2016
 - 8.3 Transport & Highways Committee dated 9th March 2016
 - 8.4 Finance & General Policy Committee special dated 16th March 2016
 - 8.5 Planning dated 23rd March 2016
 - 8.6 Town Events & Amenities dated 30th March 2016
 - 8.7 Property dated 6th April 2016
9. To agree accounts for payment as per the attached list
10. To approve retrospective accounts paid as per the attached list
11. To receive and discuss the Standing Order Changes as proposed at 24th February Meeting
 - a) *That the Chairman of the Council shall not be a chairman of any of the Council's standing committees these being – Planning, Transport & Highways, Finance & General Policy, Property, Allotments and Town Events & Amenities – The Chairman of the Council can be Chairman of sub-committees/working groups or the Chairman's Advisory Committee.*

- b) *That no councillor shall be Chairman of more than one of the Council's standing committees or Vice Chairman of another, except for the Finance & General Policy Committee whose members are primarily Chairman of the Council's other committees*
12. To consider list for designation as local green spaces in Clevedon as per planning meeting on 13th April 2016
 13. To note the resignation of Michael Harriott from Yeo Ward and agree the timetable should there not be a call for an election
 14. To receive and note the minutes of the Annual Town Meeting and discuss any action appoints arising from the meeting.
 15. To receive questions from Councillors in accordance with standing order 8

The following items (agenda no.14&15) will be heard under section1 (2) Public Bodies (admission to meetings) Act 1960 due to the confidential nature of the business to be discussed.

16) To receive information on a recent case referred to the standards committee of North Somerset Council

17) To receive an update on items dealt with by Staffing Committee in Quarter 1 2016

Please join the Chairman for drinks and nibbles in room 2 following the meeting

Town Clerks Report

Newsletter and reports –

The following newsletters and reports have been received and are available from the office.

Clerks & Councils direct March 2016 issue
NALC – LCR Spring 2016 issue

DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses,. 879, 880

DIARY DATES

Advance Notice
April 24th 2016

Civic Service at St Mary's Church Walton St. Mary '@2.45pm