

**MINUTES OF THE 42ND ANNUAL STATUTORY MEETING OF CLEVEDON TOWN
COUNCIL HELD IN THE COUNCIL OFFICE, 44 OLD STREET, AT 7.30 PM ON
MONDAY 18TH MAY 2015**

PRESENT: Chairman Linda Knott (retiring Vice Chairman)

Councillor: N. Barton, C. Blades, J. Cook, D. Flint, C Francis-Pester, J. Geldart, A. Giles-Townsend, S. Hale, M. Harriott, B. Hatch, G. Hill, L. Little, J. Middleton, T. Morgan, J. Norton-Sealey, K. O'Brien, A. Shopland, D. Shopland, G. Watkins, J. West.

Ms P. Heath, Town Clerk, Mrs I Johnson Deputy Town Clerk. Members of the Public 2, Press 1.

15/535 WELCOME AND THANK YOU BY THE RETIRING CHAIRMAN

As the retiring Vice Chairman Mrs Knott welcomed all members to the meeting and passed on the best wishes of the retiring Chairman Nick Pennycott. Members expressed their appreciation of the Chairman and Vice Chairman's work over the past year and wished Mr Pennycott a full and speedy recovery.

For the benefit of Council the legal precedent of the retiring Chairman or Vice Chairman to take the ASM was explained.

15/536 APOLOGIES FOR ABSENCE

There were no apologies for absence from the elected Councillors. Mr Pennycott sent his apologies as the retiring Chairman due to ill health.

15/537 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest on items on the agenda

15/538 ELECT A CHAIRMAN OF COUNCIL FOR THE COUNCIL YEAR 2015/2016

Cllr J Middleton proposed by Cllr Hill, seconded by Cllr Blades

Cllr G Watkins proposed by Cllr Shopland, seconded by Cllr Geldart

The vote by show of hands Cllr Middleton 5, Cllr Watkins 16

RESOLVED: that Cllr Watkins is elected as Chairman of Clevedon Town Council for the year 2015/2016.

15/539 THE DECLARATION OF ACCEPTANCE OF OFFICE – CHAIRMAN

The Chairman read and signed the declaration of office, witnessed by the Town Clerk.

15/540 AWARD THE PAST CHAIRMAN'S BADGE TO THE RETIRING CHAIRMAN

The Chairman will present the past Chairman's badge at a future meeting

**15/541 ELECT A VICE -CHAIRMAN OF COUNCIL FOR THE COUNCIL YEAR
2015/2016**

Cllr D. Shopland proposed by Cllr Little, seconded by Cllr Francis-Pester

Cllr J. Geldart proposed by Cllr Hatch, seconded by Cllr Hall

The vote by a show of hands Cllr Shopland 7, Cllr Geldart 13

RESOLVED: that Cllr Jane Geldart is elected as Vice-Chairman of Clevedon Town Council for the year 2015/2016.

15/542 RECEIVE THE DECLARATION OF OFFICE -VICE CHAIRMAN

The Vice-Chairman read and signed the declaration of office, witnessed by the Town Clerk.

15/543 AWARD THE VICE CHAIRMANS BADGE OF OFFICE

The Chairman awarded the Vice Chairman's badge.

**15/544 CHAIRMAN'S NOMINATION FOR CONSORT AND THE PRESENTING OF
THE CONSORTS BADGE**

Cllr Watkins requested his wife Mrs Jo Watkins to be his consort and presented the consorts badge.

15/545 APPOINT MEMBERS TO SERVED ON THE STANDING COMMITTEES:-

A list for member's preference had been circulated prior to the meeting.

15/545.1 ALLOTMENTS;

Cllr Flint, Cllr Geldart, Cllr Hale, Cllr Hall, Cllr Hatch, Cllr Hill, Cllr Middleton, Cllr Norton-Sealey.

RESOLVED: To appoint the above nominated members.

15/545.2 PROPERTY

Cllr Cook, Cllr Francis-Pester, Cllr Little, Cllr Middleton, Cllr D Shopland

RESOLVED: To appoint the above nominated members.

15/545.3 PLANNING;

Cllr Barton, Cllr Flint, Cllr Francis-Pester, Cllr Giles-Townsend, Cllr Hale, Cllr Hall, Cllr Hatch, Cllr Hill, Cllr Norton –Sealey, Cllr A Shopland, Cllr Watkins, Cllr West

RESOLVED: To appoint the above nominated members.

15/545.4 TOWN EVENTS & AMENITY;

Cllr Blades, Cllr Cook, Cllr Francis-Pester, Cllr Geldart, Cllr Harriott, Cllr Hill, Cllr Little, Cllr Morgan, Cllr Norton-Sealey, Cllr O'Brien, Cllr A Shopland, Cllr Watkins

RESOLVED: To appoint the above nominated members.

15/545.5 TRANSPORT & HIGHWAYS ;

Cllr Cook, Cllr Geldart, Cllr Giles-Townsend, Cllr Hale, Cllr Hatch, Cllr Hill, Cllr Norton-Sealey, Cllr O'Brien, Cllr D Shopland, Cllr Watkins

RESOLVED: To appoint the above nominated members.

A Member raised the point of the listing of the Chairman on the Committees that they have chosen to sit on because being Chairman he is ex-officio on all Committees with voting rights as per standing order 1(z).

It was noted that this had been raised previously It was explained that it has been custom and practice for the members to nominate their committee choices ahead of the meeting therefore, at that point, the Chairman would not be known. As an Ex-officio member the Chairman has a more of an overseeing role but as a member of the committee he has a more hands on role.

A point of Order was raised by Cllr Shopland as to the numbers on each of the Committees, in particular Finance & General Policy, claiming it breached standing orders,

It was explained that Standing Orders which are the legal rules and regulations of the Council do NOT specify the committee numbers. They specify which are standing committees {1bb} and that the Chairman is a voting ex-officio member of the committee {1z}.

The Terms of Reference, which are designated by the Council, are the parameters under which the Committee operates and do specify the numbers on that Committee. The point of order was dismissed. For the benefit of new councillors and information sheet explaining this point would be issued.

The meeting was adjourned whilst each of the above committees have their first meeting as per the agenda's attached. Upon conclusion of the above committee meetings, the meeting reconvened.

15/545.6 FINANCE & GENERAL POLICY

Members of the Committee by right of position

Chairman of the Council – Cllr Watkins

Vice Chairman of the Council – Cllr Geldart

Immediate past Chairman – Vacant

Chairman of Allotments – Cllr Middleton

Chairman of Property – Cllr D Shopland

Chairman of Planning –Cllr Hill

Chairman of Transport & Highways – Cllr Geldart

Chairman of Town Events & Amenities – Cllr Francis-Pester

The following members also requested to sit on the Committee Cllr Barton, Cllr Blades, Cllr Cook, Cllr Hall, Cllr Morgan, Cllr Norton-Sealey, and Cllr West

RESOLVED: To appoint the above nominated members.

15/546 TO ELECT THE CHAIRMAN OF FINANCE & GENERAL POLICY COMMITTEE

Cllr Francis-Pester proposed by Cllr Hill, seconded by Cllr Hall

RESOLVED: that Cllr Francis Pester is Chairman of the Finance & General Policy Committee.

15/547 TO APPOINT MEMBERS TO THE SUB COMMITTEES REPORTING DIRECT TO COUNCIL.

15/547.1 Community Resilience;

Cllr Blades, Cllr Geldart, Cllr Hatch, Cllr Hill, Cllr Watkins.

RESOLVED: To appoint the above nominated members.

15/547.2 Public Toilets;

Cllr Flint, Cllr Geldart, Cllr Hale, Cllr little, Cllr Shopland, Cllr Watkins, Cllr West

RESOLVED: To appoint the above nominated members.

15/548 TO APPOINT MEMBERS TO REPRESENT THE COUNCIL ON OUTSIDE BODIES - LIST ATTACHED

A list of the outside bodies had been circulated with the agenda and the following Councillors were appointed.

Civic Society`	Cllr West
Clevedon Community Ass	Cllr Francis-Pester
	Cllr Norton-Sealey
Clevedon Pact	Cllr Hill
	Cllr Geldart
Clevedon Pier Trust	Cllr Hall
	Cllr Francis-Pester
Clevedon Sailing Club	Cllr Hatch
Clevedon Twinning Assoc	Cllr Watkins
Clevedon Local Commissioning Network	
	Cllr Geldart
Clevedon Community Hospital CCG	Cllr Watkins
	Cllr Flint
Farmers Market co-op	Cllr West
Gwilliam & Woodward Trust	Cllr A Shopland
NS Safety & Coastal Advisory	Cllr A. Giles-Townsend
Nailsea & Dist Community Transport	Cllr Hill
NS CAB	Cllr Hatch
Strode Centre users Group	Cllr Blades
	Cllr Norton-Sealey
	Cllr Geldart
Youth Centre Management	Cllr D Shopland
	Cllr A. Shopland
InClevedon	Cllr Hatch
There was a query if this group was still operational	
Hinkley Point Community Forum	Cllr Watkins
Clevedon Tides	Cllr Francis-Pester
	Cllr Hatch
	Cllr Watkins
Gordano Greenway Project	Cllr Hatch.
Marlens Trustees	Cllr Flint

In response to a query it was confirmed that Clevedon Pride had requested that they be removed from the outside bodies list.

15/549 NOTIFICATION AND TO APPOINT CHAPLAIN'S TO THE COUNCIL

15/549.1 Chairman to appoint the Chaplain

The Chairman deferred the appointment of his Chaplain

15/549.2 Council to appoint the Deputy Chaplain

Proposed, seconded and **AGREED** to request Captain Michael Eden of the Salvation Army to be the Deputy Chaplain

15/550 SIGNATORIES SHALL BE 2 OF THOSE SO AUTHORISED FOR ALL ACCOUNTS HELD BY CLEVEDON TOWN COUNCIL,

With some of the signatories having stood down at the last election, and 2 not having online facilities, it was agreed to appoint 4 new Councillors as signatories for all of the Town Council's bank and savings accounts.

Cllr Norton-Sealey, Cllr Middleton & Cllr Francis-Pester would continue with Cllr Watkins, Cllr Geldart, Cllr West, Cllr Flint.

Proposed Seconded and **RESOLVED** that the above signatories are confirmed.

15/551 CONFIRM THAT CLEVEDON TOWN COUNCIL USE OF GENERAL POWER OF COMPETENCE

Proposed, seconded and **RESOLVED:** that having met the required criteria Clevedon Town Council reserve the right to use the General Power of Competence.

15/552 CHAIRMAN'S ITEMS FOR INFORMATION

15/552.1 Meeting Dates

The Chairman reminded members of 2 meetings details of which had been circulated 27th June 2015 Sailing Club Balcony opening and 2nd July NSCCG meeting.

15/552.3 Plants

With permission of the Chairman the Town Clerk asked for volunteers to assist with the collection and planting of the 1000 free plants from North Somerset council. Cllr Blades, Cllr Francis-Pester, Cllr Watkins and Cllr Geldart volunteered to collect the plants from Weston and bring them back to the Council Offices.

15/553 MEMBERS FEE

The Deputy Chairman collected the Members fee of £1 per Councillor. The Town Clerk explained the reasoning behind the members' fee.

Meeting closed at 8.45pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....

DATE.....