

**CLEVEDON TOWN COUNCIL**  
**MINUTES OF THE FINANCE & GENERAL POLICY COMMITTEE MEETING HELD IN**  
**THE COUNCIL OFFICES, 44 OLD STREET, CLEVEDON ON MONDAY, 9<sup>TH</sup> FEBRUARY**  
**2009 AT 7.30 PM.**

**Present:** Councillors C Francis-Pester (Committee Chairman)  
C. Blades, L. Little, P. McNeill, J. Middleton, J. Norton-Sealey, D. Shopland,  
G. Watkins,  
Town Clerk – Ms P. Heath

**APOLOGIES FOR ABSENCE.**

Apologies for absence were received and approved from Councillors T. Morgan and G Morris (illness)

*Due to time constraints the following 3 items had been adjourned from the meeting held on 25<sup>th</sup> February 2009.*

**FGP 09/17 RESPONSE TO “COMMUNITIES IN CONTROL: REAL PEOPLE, REAL POWER: CODE OF RECOMMENDED PRACTICE ON LOCAL AUTHORITY PUBLICITY**

- Question 1 Is there other guidance, (additional to the Publicity Code), that councils consider creates a barrier to the provision of publicity or support, or that needs clarifying?  
NO
- Question 2 Is there a requirement for different codes to apply to different types of authority?  
NO
- Question 3 Should the Publicity Code specifically address the presentation of publicity on an authority's website?  
YES
- Question 4 Does anything need to be added to or removed from the list of matters an authority should consider in determining whether or not to issue publicity on a certain subject?  
NO
- Question 5 Should the Publicity Code specify the different criteria local authorities should use to determine whether or not publicity can be judged to be cost effective?  
NO
- Question 6 Is there any aspect of the cost section that is not required or anything which should be added?  
NO
- Question 7 Should the Publicity Code contain advice about ethical standards, or should this be left to local authorities to judge for themselves?  
NO
- Question 8 Is there any aspect of the content section that is not required or anything which should be added?  
NO

- Question 9 Should the Publicity Code be modified to specifically address the issue of privacy and the dissemination of unsolicited material?  
NO
- Question 10 Is there any aspect of the dissemination section that is not required or anything which should be added?  
NO
- Question 11 Is there any aspect of the advertising section that is not required or anything which should be added?  
NO
- Question 12 Should adverts for local authority political assistants appear in political publications and websites?  
NO - NOT APPLICABLE FOR PARISH AND TOWN COUNCILS
- Question 13 Is there any aspect of the recruitment advertising section that is not required or anything which should be added?  
NO
- Question 14 Given the emphasis given to supporting and raising awareness of the role of the councillor in the White Paper, is there any aspect of the section on councillors that is not required, or anything which should be added?  
NO
- Question 15 Is there any aspect of the timing of publicity section that is not required, or anything which should be added?  
NO
- Question 16 Is there any aspect of the assistance to others for publicity section that is not required, or anything which should be added  
NO

### **FGP 09/18 THE TERMS OF REFERENCE FOR THE FINANCE AND GENERAL POLICY COMMITTEE**

Members discussed the draft terms which had been circulated with the agenda; the Terms of Reference were agreed.

### **FGP 09/19 RECOMMENDATION ON THE COMMITTEE STRUCTURES**

Members discussed at great length the report, which had been circulated with the agenda. The set up of the current committee structure and the reasoning behind them was raised by members and discussed. It was explained that some committees should be on a 6 week cycle with others being held every 2 or 3 months. Members felt that the Transport and Highways should be retained. That planning should be a stand alone except for 1 meeting in the cycle when it should include Environment and Property. The proposed Town Centre and Events should be renamed Town Events this would incorporate the current Amenity and aspects of Liaison committees. Members discussed the allotments and how they should be managed to the benefit of the Council and Tenants. It was agreed to hold a special Finance and General Policy Committee meeting to discuss the amendments proposed. The Town Clerk to incorporate the changes into the report.

**FGP 09/20 TO RECEIVE FOR INFORMATION DETAILS OF THE 'WAVERLEY' APPEAL**

Members noted the information circulated at the meeting. It was agreed to establish if the "Waverley" would be operating from Bristol and calling into Clevedon before any decision was made as to whether the Council should make a donation under LGA 1972 s 111 furtherance of tourism.

**FGP 09/21 CHAIRMAN ITEMS FOR INFORMATION ONLY –**

There were no Chairman's items for information

**FGP 09/22 TO DETERMINE PART I AND PART II ITEMS.**

All items be classed at part 2 items

The meeting finished at 9.30 pm

---

APPROVED AS A TRUE RECORD

CHAIRMAN ..... Date .....

---