



ALLOTMENTS COMMITTEE

Members: Cllr C Wring - Chairman
Cllr J Middleton - Vice-Chairman
Cllrs: C Bussey (CH), C Hall (HA & WA), B Hatch (CEM), L Knott (CH) & P McNeill (VR)
Tenants' Reps: W Rowlinson (ML), J Pilsworth (ML), VACANT (HA), J Clark (VR), A Baker(WA), A Stephens(CH), P Cornock (CH) & N Foster (CEM)

Dear Member

10 February 2015

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 16 February 2015 at 7.30pm**

Signed Ms P J Heath, MILCM
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To receive minutes of the Allotments Committee meeting held on 24 November 2014 & Special Committee meeting held on 17 December 2014
4. To receive the Financial report of the Allotments Committee Accounts
5. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 24 November 2014 meeting
 - 5.1 Moor Lane
 - 5.2 Highdale Avenue
 - 5.3 Victoria Road
 - 5.4 Westbourne Avenue
 - 5.5 Church Hill
 - 5.6 Cemetery
6. To discuss and agree with those Tenants on a six monthly Tenancy agreement and whether a full Tenancy agreement can be awarded
7. To formally appoint the Tenant Representative for Highdale Avenue Allotment site
8. To discuss the correspondence received from the applicant who had applied for the Deputy Tenant Representative role on Moor Lane Allotments
9. To discuss and agree price obtained for the weed spraying on the Moor Lane and Church Hill sites.
10. To discuss and agree to the proposals for the replacement of the Victoria Road Allotment boundary fence
11. To receive the revised and updated duties of the Tenant Representative
12. To decide whether to have a stand at this year's Clevedon Flower Show and the Clevedon Flower Show's suggestion of an outdoor stand for children.
13. To receive suggestions for a Speaker for this year's Annual Tenant Meeting in October.
14. To receive tenants requests
 - ML11A – 4'x4' shed on a 2.50 perch plot.
 - HA68 – water butts on the top ledge of the allotment site
 - CEM142 – retrospectively agree to a 3'x2' shed on a 3.10 perch plot.
15. To receive any items reporting to Allotment watch

Members are reminded they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

Members are reminded that under Standing Orders they are required to switch their mobile phones/devices off.

25.29 square metres = 1 perch

16. To note the following information
 - 16.1 Termination of Tenancy – ML24B, HA60, WA90 & CH118
 - 16.2 Allocation of Tenancy – ML5B, HA60, CH118, CH124B
 - 16.3 Waiting List - 93 @ 9 February 2015
 - 16.4 Still to allocate –
17. Chairman Items for information only
18. To determine Part I and Part II items.

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