

CLEVEDON TOWN COUNCIL**Minutes of the 459th meeting of COUNCIL held in The Council Office, 44 Old Street, Clevedon at 7.30pm on Wednesday 7th June 2017**

PRESENT: Chairman – Cllr L. Little
 Councillors C. Blades, L. Fone, C. Francis-Pester, A. Giles-Townsend, S. Hale, B. Hatch, G. Hill, J. Middleton, T. Morgan, K. O'Brien, A. Shopland, D. Shopland, C. Starr, G. Watkins, J. West.
 Town Clerk - Ms P Heath; Deputy Town Clerk, Mrs I. Johnson
 Members of the Public 1, Press 1

7.30pm INFORMAL BUSINESS

Prayers: Voluntary Prayers were said by Rev. T. Cranshaw.

PUBLIC PARTICIPATION**A resident of Cambridge Road**

The resident raised a concern over the licence requested by 61 Hill Road, Lime house, for late night live music, sale of alcohol and refreshments. Local residents were concerned that the venue was to be used as a night club, with its associated problems of noise and disturbance. The resident appreciated that he had already been informed that the licence request had already been withdrawn due to lease issues but wished the Council to monitor any futures applications.

FORMAL BUSINESS

Members were informed that agenda item 25 under the confidential section would be deleted from the agenda.

17/772 APOLOGIES FOR ABSENCE

Apologies were received from Councillors N. Barton (family commitment), J. Geldart (family commitment), C. Hall (illness), J. Norton-Sealey, (illness) **RESOLVED:** That Council **ACCEPTS** the apologies and reasons given for absence.

17/773 DECLARATIONS OF INTEREST

Cllr Watkins declared a personal interest as Chairman of the Clevedon Hospital Action Team in respect of agenda item 17.

Cllr Watkins declared a personal interest as a director of Low Carbon Gordano in agenda item 16.

There were no other declarations of interest made.

17/774 THE MINUTES OF TOWN COUNCIL MEETING

RESOLVED: That the Minutes of the Council meeting held on 5th April 2017 were approved as a correct record and signed by the Chairman.

A question was raised over the last time a meeting was held with Healthmatic re the contract; the Chairman of Finance & General Policy would respond to the two Councillors after the meeting.

The Town Clerk confirmed that Cllr Watkins had passed over the petition in respect of 17/769 after the meeting.

17/775 THE MINUTES OF ANNUAL STATUTORY MEETING

RESOLVED: That the Minutes of the Annual Statutory meeting held on 17th May 2017 were approved as a correct record and signed by the Chairman.

17/776 RECEIVE THE CHAIRMAN'S COMMUNICATIONS- FOR INFORMATION ONLY

The Chairman asked members to note that she wished to be addressed as Chairman.

The Chairman informed members that the date for the Civic Service is still to be arranged.

The Chairman informed members that following the lack of support for the Civic Night both from organisations and councillors a different type of event may be organised for this year.

17/777 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST**Newsletter and reports –**

The following newsletters and reports have been received and are available from the office.

Clerk & Council direct – May 2017 issue

DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses

905, 906, 907, 908,

DIARY DATES

25th June – Armed Forces Day Parade and Service

17/778 REPORTS AND INFORMATION FROM CLEVEDON'S NORTH SOMERSET COUNCILLORS ON MATTERS OF URGENCY ONLY

There were no items raised by NSC Councillors

17/779 MINUTES OF THE COMMITTEE MEETINGS**17/779.1 PLANNING 29TH MARCH 2017**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

Being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none.

17/779.2 PLANNING 12TH APRIL 2017

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

Being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none

17/779.3 TRANSPORT & HIGHWAYS 24TH APRIL 2017

Minutes of the Transport & Highways Committee meeting were presented to the meeting, by the Committee Chairman and **AGREED**.

Being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items.

TH17/776. Concern was raised that the cost to install 20mph speed limit on all saints was £10,000 but the average speed recorded currently is 15.5mph; it was agreed to put this item back on the T&H agenda

ACTION T&H Committee Clerk

17/779.4 FINANCE & GENERAL POLICY 24TH APRIL 2017

Minutes of the Finance & General Policy Committee meeting were presented by the Committee Chairman and **AGREED**, subject to amendment of the date on the circulated minutes from May to April.

Part 1

FGP17/694 *Proposed, seconded and **AGREED** for Cllr Fone to join the Finance & General Policy Committee.*

Members noted that legally this has to be a part 1 item as any committee membership has to be agreed by the Council, but appreciate that the Annual Statutory Meeting had superseded this item

17/779.5 PLANNING 3RD MAY 2017

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

Being no Part 1 items the Committee Chairman invited questions or comments on part 2 items; there were none

17/779.6 TOWN EVENTS & AMENITY 10TH MAY 2017

Minutes of the Town Events & Amenity Committee meeting were presented to the meeting, by the Chairman of the Committee and **AGREED**.

Part 1

TEA/17/658 RESOLVED: *To ask Council to discuss whether or not to set up a new Sub-Committee of full Council to consider existing youth provision in Clevedon and future plans.*

AGREED by 15 votes to 0

The Committee Chairman invited questions on Part 2 items.

17/664 Members were informed that the coaching was proving successful. A meeting with the coach has been arranged for the 9th June.

17/661 a query was raised as to whether, as this had originally been past to the Committee by the Council, the committee had the authority to not progress with the youth shelter. The Town Clerk would check the original motion.

17/779.7 PROPERTY 24TH MAY 2017

Minutes of the Property Committee were presented by the Committee Chairman, and **AGREED**.

There being no part 1 items the Committee Chairman invited questions on Part 2 items

17/184 – the minute adjusted to read Council House not School House on the second line.

Following a discussion it was agreed to put this on the next committee agenda.

A discussion was held whether the skatepark renovation should be discussed at Property or Town Events & Amenity Committee. It was noted that the Property Terms of Reference included all land and buildings owned or leased by the Council. Members noted that Salthouse Tennis Courts on land leased by the Council is part of the Town Events & Amenity Committee as per the sub-committee terms of reference [clerks note: minute no PR15/18 agreed the Property & TEA Committee split]. In view of the resolution agreed under 17/779.6 above there could be confusion if more than one committee is discussing the refurbishment. **AGREED** subject to the above Youth provision subcommittee of council being created and the Terms of Reference agreed the property committee will oversee the skatepark project .

17/779.8 ALLOTMENTS 13TH FEBRUARY 2017

Minutes of the Allotments Committee were presented by the Committee Chairman, and **AGREED**. Being no Part 1 items the Committee Chairman invited questions on Part 2 items

17/780 TO RECEIVE AND NOTE THE MINUTES OF THE ANNUAL TOWN MEETING HELD 24TH APRIL 2017

Members received and noted the minutes of the Annual Town Meeting held on 24th April 2017 .

17/781 AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST

RESOLVED: that the Council approves the accounts for payment, as per the attached lists.

17/782 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST

RESOLVED: that the Council approves the retrospective accounts for payment, as per the attached list.

17/783 TO RECEIVE AND AGREE THE ANNUAL GOVERNANCE STATEMENT 2016/17 SECTION 1

Proposed by Cllr Francis-Pester, seconded by Cllr Blades and **RESOLVED by 14 votes to 0** that the Council accepts and agrees the Annual Governance Statement as circulated with the agenda.

17/784 TO RECEIVE AND AGREE THE ANNUAL ACCOUNTS FOR YEAR ENDED 31.03.2017

Proposed by Cllr Hill, seconded by Cllr West and **RESOLVED by 13 votes to 0** that the Council accepts and agrees the Annual Accounts for the year ended 31st March 2017 as circulated with the agenda.

17/785 TO RECEIVE AND AGREE THE ANNUAL STATEMENT FOR THE YEAR END 31.03.2017

Proposed by Cllr Hill , seconded by Cllr Francis-Pester and **RESOLVED by 14 votes to 0** that the Council accepts and agrees the Annual Statement for the financial year end 31st march 2017 as circulated with the agenda.

17/786 [FC 17/758]TO RECEIVE AND UPDATE ON THE WATERLOO HOUSE AND THE VICTOR COX TRUST

The Town Clerk informed members that the transfer of assets from the Victor Cox Trust in 1998 had been overseen by the Charity Commission and had abided by all the laws in place at that time. The transfer would have been advertised in all the local papers as per the legal requirement. The Chairman of Council along with Cllr Blades and Cllr Francis –Pester had accepted the invitation to all councillors to view the new visitors centre and the virtual display of the Victor Cox artefacts. The Pier and Heritage Trust Ltd had agreed to hold another open evening for Councillors also to meet with any Councillor and explain the transfer process and the displays of the museum artefacts.

17/787 [FC 17/761] TO RECEIVE INFORMATION FROM CLLR WATKINS ON THE NORTH SOMERSET CLIMATE COALITION

Members were informed that membership would cost £25. Following a discussion it was agreed to defer this item to the next meeting to enable Cllr Watkins to provide the Council with details of the directors, and the financial control and scrutiny.

ACTION CLLR WATKINS

17/788 [FC17/769] TO RECEIVE THE RULING FROM NORTH SOMERSET COUNCIL ON THE RIGHT TO BID SUBMISSION FOR LAND AT MILLCROSS

The letter from NSC had been circulated with the agenda. Members queried the decision by NSC feeling that the community aspect of the land had been demonstrated and that as the land had been used for the parking of the 'Broadchurch' filming vehicles over the last 12 months this was a community use. Members noted that the parking had been a commercial deal between NHS Property and the filming company. Members were informed that the criterion for the judging of Right to Bid was laid down by government and not NSC. Members were also informed that the land was owned by NHS property and that there had been no indication to the CCG or CHAT that the land will be sold. The land is not included in the housing sites policy of NSC.

It was Proposed, Seconded and **Resolved by 15 votes to 0** that the Council should defer a decision to appeal of the judgement, pending the establishment of what the exact law stated re the community use and NSC interpretation; and if required be brought back to council at a special meeting.

17/789 [FC17/768] TO CONSIDER THE ABSENCE OF CLLR C HALL AND DECIDE IF THE COUNCIL WISHES TO EXTEND THE ACCEPTANCE OF APOLOGIES AFTER 6 MONTHS

Following a discussion it was Proposed, Seconded and **RESOLVED by 14 votes to 0** to continue to accept Cllr Halls apologies until and including the 2nd August 2017 meeting.

17/790 TO RECEIVE DETAILS OF 2018 COMMEMORATION AS PER EMAIL CIRCULATED AND DECIDED IF CLEVEDON TOWN COUNCIL WISHES TO PURCHASE AND LIGHT A BEACON.

Following a discussion it was Proposed, Seconded and **RESOLVED by 13 votes to 0** to defer this item till the 2nd August meeting and in the meantime seek information from NSC and other organisations in the town as to their plans for the commemoration of the 1918 100 years.

17/791 TO NOTE THE RESIGNATION OF MR COOK. TO RECEIVE UPDATE ON WEST WARD AS TO WHETHER A BY-ELECTION WILL BE HELD OR A CO-OPTION

Members noted Jamie Wests resignation and asked for their thanks and appreciation to be sent to him. Members were informed that there had not been a call for an election therefore the Council was free to co-opt a member. It was agreed to advertise the vacancy in the newsletter, on the web site, noticeboards and social media, also Councillors would advertise the vacancy where possible. The co-option would take place on 2nd August meeting.

17/792 TO RECEIVE REQUEST FROM CLLR D. SHOPLAND TO BECOME A MEMBER OF THE PUBLIC TOILETS WORKING GROUP.

Proposed, seconded and **RESOLVED** that Cllr Shopland and Cllr Hale should join the Public Toilets Working Group

17/793 TO RECEIVE AN UPDATE REPORT FROM REPRESENTATIVES ON CLEVEDON CCT

Cllr Watkins as chairman of the CCT updated members on the work of the BID team and also informed members that permission has been received to place a brown sign on the motorway; funding to do so would be sought.

17/794 RECEIVE AN UPDATE REPORT FROM THE NEIGHBOURHOOD PLAN GROUP

Cllr West circulated a report from the Neighbourhood Plan steering group. It was **AGREED** that Cllr Fone should join the Neighbourhood Steering Group representing the Town Council.

Proposed, seconded and **RESOLVED** by 15 votes to 0 to agree the 4 recommendations in the report.

1. The Council accepts the interim report of the Neighbourhood Plan Steering Group and its submission to North Somerset Council as part of the current Local Plan development
2. The Council authorises the Steering Group to continue to act for a further year on its behalf to prepare a full Neighbourhood Plan arising from the vision and objectives reported.
3. The Council assigns four Councillors to the Steering Group for a further year to assist the plan development, advise the group and inform the Council and its committees of the development of the Neighbourhood Plan.
4. The Council determines a more formal relationship with the Steering Group to secure effective working over the next year of the plan preparation.

17/795 RECEIVE QUESTIONS FROM COUNCILLORS IN ACCORDANCE WITH STANDING ORDER 8

There were no questions raised under Standing order no 8.

Meeting closed at 9.37 pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....DATE.....