

CLEVEDON TOWN COUNCIL**Minutes of the 440th meeting of COUNCIL held in The Council Office, 44 Old Street, Clevedon at 7.30pm on Wednesday 7th May 2014**

PRESENT: Chairman – P McNeill
 Councillors C. Blades, C Bussey, C. Francis-Pester, B. Garner, J Geldart, A. Giles-Townsend , C. Hall, B. Hatch, L Knott, L. Little, J Middleton, J. Norton-Sealey, N. Pennycott, A. Shopland, D. Shopland , G. Watkins, C. Wring
 Town Clerk - Ms P Heath;
 Members of the Public 2

7.30pm INFORMAL BUSINESS**Prayers**

Voluntary Prayers were said by. Captain Michael Eden of the Salvation Army

Public Session**Presentation by NS Community Partnership re-procurement of health services**

Two representatives from the NS CCG gave a presentation to members on the NS Community Partnership on the “Developing a Vision for Community Health Services” . Community Health Services are currently provided by the NS Community Partnership but their contract expires in March 2016, therefore the NSCCG are reviewing the services, the contract and by talking to stakeholders, users and providers drawing up a vision of what the service requirement will be. This will form the options document for the procurement process.

Members questioned the representatives.

The new contract will bring together all health and social needs under one umbrella; treating the whole person and their needs not just health needs. In response to a point made by a Councillor it was explained that the integration of social and health needs would ensure that a homeless person released from hospital would find a joined up support network for the individual possibly including housing, benefit support, health visitor, social worker, district nurse care all in communication with each other. There will be an opportunity to bring current technology into the assessment of the needs of individuals, with even a possibility of self-referral for some items.

Although appreciating the wealth of knowledge and experience currently within the service, in order to assess and ensure that all aspects of social care are incorporated the wider engagement of the community is been undertaken, this also includes using different formats to reach all aspects of society.

It was explained that by realignment of services, bringing in new aspects, and better management of prevention care the funding budgets could be better utilised.

Members thanked the representatives for attending.

7.55 FORMAL BUSINESS**14/420 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors G Hill (family commitments)

RESOLVED: That Council **ACCEPTS** the apologies and reasons given for absence.

14/421 DECLARATIONS OF INTEREST

There were no declarations of interest for items on the agenda at this point. Subsequently Cllr Shopland declared a personal interest under min no.14/425.3 as he is involved with land owners adjacent to the proposed path – he took no part in the discussion.

Cllr Geldart declared a personal interest under min no.14/425.5 as a school governor at St Nicholas Chantry C of E School as well as having two children at the school

14/422 THE MINUTES OF TOWN COUNCIL MEETING

RESOLVED: That the Minutes of the Council meeting held on 12th March 2014 were approved as a correct record and signed by the Chairman.

14/423 THE CHAIRMAN'S COMMUNICATIONS – FOR INFORMATION ONLY

14/423.1 The Chairman informed members of the forthcoming exhibition on the Oaklands Hospital which operated in Clevedon during WW1.

14/423.2 The Chairman expressed his pleasure at so many Councillors accepting the invitation to the Sailing club's Town Plate race and reception on Saturday 10th May.

14/424 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST

DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses, 830,831,832

The Town Clerk explained that in order to comply with data protection requirements members were asked to check the personal data held for each member and conform if this is correct or any amendments required. Individual sheets have been placed in Members folders.

A short comfort break of 3 minutes was requested by the Town Clerk

14/425 MINUTES OF THE COMMITTEE MEETINGS**14/425.1 PLANNING 5TH MARCH 2014**

Minutes of the Planning Committee meeting were presented by the Vice-Chairman, and **AGREED**.

There were no Part 1 items. The Committee Vice-Chairman invited questions or comments on Part 2 items; there were none

14/425.2 PLANNING 17TH MARCH 2014

Minutes of the Planning Committee meeting were presented by the Vice-Chairman, and **AGREED**.

There were no Part 1 items. The Committee Vice-Chairman invited questions or comments on Part 2 items;

14/721 – Dial Hill Road. – Members were informed that NS Enforcement officers had been requested to investigate this application breach.

14/714 – Marine Parade –concern was expressed that NSC had ignored residents and Town Council views on this application.

14/425.3 TRANSPORT & HIGHWAYS 26TH MARCH 2014

Minutes of the Transport & Highways Committee meeting were presented to the meeting, by the Committee Chairman and **AGREED**.

Part 1

(TH/14/392 MOOR LANE PEDESTRIAN REFUGE TH/14/381 RESOLVED: To recommend that Council allocate up to £800 to enable this pedestrian refuge to be installed).

AGREED

(TH/14/393 GORDANO GREENWAY PROJECT STEERING GROUP .RESOLVED: To nominate Cllr Hatch as Clevedon Town Council representative on this Steering Group.)

AGREED

The Committee Chairman invited questions or comments on Part 2 items

14/404 The Members were informed that the delay in talking to and obtaining landowner's permission had delayed the project over the funding deadline. The maximum amount of funding could have been £5000.

Cllr D Shopland declared a pecuniary interest due to connection with landowners in the area of the proposed path, some of which is outside the parish boundaries. He took no part in the discussions

14/425.4 FINANCE & GENERAL POLICY 2ND APRIL 2014

Minutes of the Planning Committee meeting were presented by the Chairman and **AGREED**.

PART 1

*(FGP 14/411 FINANCIAL REGULATIONS, Proposed, seconded and **RECOMMENDED TO COUNCIL** that the financial regulations are amended to include the amendments to section 5.3 and 5.4 as circulated with the agenda).*

AGREED

*(FGP 14/412 QUOTATIONS FOR TOWN COUNCIL INSURANCE Proposed, Seconded and **RECOMMENDED to COUNCIL** that this Council takes out a 3 year deal with Zurich Insurance as they provide the best value for money of the 3 quotes over the breakdown).*

AGREED

The Committee Chairman invited questions or comments on Part 2 items

14/415 Town Clerk appraisal – in response to a question it was explained that the note incorporated in the minutes was independent legal advice obtained following the meeting. A query on the wording of the motion, recorded by the Committee Chairman, was raised but no alterations to the minutes were made.

14/425.5 PLANNING 9TH APRIL 2014

Minutes of the Planning Committee meeting were presented by the Chairman, and **AGREED**.

There were no Part 1 items. The Committee Chairman invited questions or comments on Part 2 items;

14/730 Norton Wood allotments – in response to a question it was explained that the Chairman of the Planning Committee was still investigating and would report to the next Planning Meeting. It was noted that the land had been cleared.

14/728 St Nicholas Chantry C of E School

Cllr Geldart declared a personal interest as a school governor and also with two children attending the school.

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Cllr Geldart raised objections to the NS Councillor for East Ward calling in the application to the North Area Committee, stating the school needed that space for the increase in numbers they have been required to take by NSC and those they are expected to take in September 2014. Members noted that the application stated this was for the Out of School Club and Group Room and would not be used for Teaching or Classroom Space. Members discussed the role of NS Councillors, the use of Area Committees at NSC to open the discussion up to all Councillors in the area, and the difference between Area Committees and Planning and Regulatory Committee.

14/425.6 TOWN EVENTS & AMENITIES 16TH APRIL 2014

Minutes of the Town Events & Amenities Committee meeting were presented to the meeting, and **AGREED**.

The Committee Chairman invited questions or comments on Part 2 items;
14/343 Tennis Court Lease – a Councillor objected to the length of time it had taken for the lease to be signed following the Council meeting on 12th March. The Committee Chairman explained that he had spoken in detail with the Councillor prior to this meeting explaining that the lease had been completed in reasonable time especially compared to other leases in recent years. The Lease has been signed and the contractor contacted to arrange the installation of the new fence; the courts have been open and used since NSC repaired the existing fence at the beginning of April.. The contractor was contacted by the office on the day the lease was signed and sealed and would start on 12th or 13th May. It was explained that there is a legal procedure when dealing with contractors and orders which has to be through the office. The process by its nature will take longer than an individual making a decision within a private company but it is there to safeguard the Council and Councillors.

14/425.7 ENVIRONMENT & PROPERTY 23RD APRIL 2014

Minutes of the Environment & Property Committee meeting were presented and **AGREED**.

PART 1

*(EP 14/383 ENGINEER RE THE VILLAGE HALL Proposed, seconded and **RECOMMENDED to COUNCIL** that this Council approves the expenditure from the Environment & Property Committee budget 2014/15 of £1500 for the works to be carried out by the Structural Engineer to carry out a survey of the damage, provide a report with suggestions for the best way to undertake the repair and a specification for tender)*

AGREED

The Committee Chairman invited questions or comments on Part 2 items; there were none

14/425.8 ALLOTMENTS 31ST MARCH 2014

Minutes of the Allotments Committee meeting were presented to the meeting, and **AGREED**.

There being no part 1 item the Committee Chairman invited questions or comments on Part 2 items

14/385 Japanese Knotweed – in response to a question the Committee Chairman explained that the neighbouring properties where Japanese Knotweed has been identified have been contacted with an offer for them to be treated at the same time as the allotment by the contractor at the same cost. The Committee Chairman noted the view that NSC may be able to assist with getting householders to comply with treatment for the invasive weed.

14/426 AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST

RESOLVED: that the Council approves the accounts for payment, as per the attached lists except

14/427 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST

RESOLVED: that the Council approves the retrospective accounts for payment, as per the attached list

14/428 DISCUSS THE PRESENTATION MADE BY NS COMMUNITY PARTNERSHIP RE PROCUREMENT OF HEALTH SERVICES.

Members discussed briefly the presentation by NSCCG on the NS Community Partnership procurement of Health and Social Services. It was noted that the presentation to the Council was after extensive engagement and that only a short time remained until the completion of the process. No Council response was agreed. Councillors could make individual responses.

14/429 RECEIVE THE MINUTES OF THE ANNUAL TOWN MEETING HELD 14TH APRIL 2014

Members noted the minutes of the Annual Town Meeting

14/430 RECEIVE QUESTIONS FROM COUNCILLORS IN ACCORDANCE WITH STANDING ORDER 8

A discussion was held over the inclusion of this item on the 12th March and 7th May agendas following a standing order review ratified on 15th January 2014. In response to a question it was explained that a Council could not have the term “any other business” on its agenda as this would enable items not previously notified to be raised and a decision made outside of the due process. Only items specified on the agenda may be discussed and decision made [LGA 1972 sch12 10 2 (a) & (b)] Finance & General Policy Committee were asked to relook at this standing order.

Meeting closed at 8.50pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....DATE.....