



CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

Members:

Chairman – Cllr J. Geldart

Councillors, N. Barton, C. Francis-Pester, G. Hill, L. Little, J. Middleton, D Shopland

09 January 2019

Dear Member

You are hereby summoned to attend the **Property Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, Clevedon on **Wednesday 16th January 2019 at 7.30pm**

Signed Ms PJ Heath, PSLCC
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

A G E N D A

1. To receive apologies for absence
2. To receive declarations of interest for items on the agenda
3. To receive the minutes of the Property Committee held on 14th November 2018
4. To receive detail of budget and expenditure for the Committee 2018/19
5. To discuss, agree and confirm the budget request for 2019/20
6. To receive and agree the costings for work to the emergency lights at 44 Old Street – quote and information attached
7. To receive and agree the costings for the renewal of the maintenance contract for the intruder alarm for 44 Old Street – quote and information attached
8. To receive and agree a price for new crockery for room hire use at the Council Offices – quotes attached
9. To receive the demonstration report and agree for the purchase of the Asset Mapping software
10. Skatepark:
 - 10.1 To agree to the Service Level Agreement
 - 10.2 To receive an update on the Skatepark project – to follow
11. Chairman Items for information only
12. To determine Part I and Part II items

Next Property meeting 6th March 2019

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

Members are reminded that under standing orders all mobile phones and communication devices must be turned off.