



CLEVEDON TOWN COUNCIL

STATEMENT OF INCOME AND EXPENDITURE

FOR THE YEAR

1ST APRIL 2017 TO 31ST MARCH 2018

AND

BALANCE SHEET AS AT

31ST MARCH 2018

**CLEVEDON TOWN COUNCIL
BALANCE SHEET AS AT 31ST MARCH 2018**

2017		Notes		£	
£					
0	<u>Fixed Assets</u>	1, 2		£	-
	<u>Current Assets</u>				
	358566.65 Cash at Bank	3	392373.71		
	2131.87 Debtors	4	3340.11		
	16107.03 Vat Debtor		23262.59		
	31497.85 Trustee Account		38388.85		
422016	13712.21 Prepayment		12023.06	£	469,388
	<u>Current Liabilities</u>				
£ 38,194	Creditors		£ 50,338		
38194				£	50,338
<u>383821</u>	<u>Net Assets</u>			£	419,051
£ 15,369	<u>Charity Trust Accounts Debtor</u>			£	11,297
<u>399190</u>	<u>Total Assets</u>			£	430,347
	<u>Represented by</u>				
339813	Reserve account b/forward			£	399,190
59377	transfer to/from reserves			£	31,157
<u>399190</u>	reserve account at 31.03.18			£	430,347

Signed as a true record



Chairman of Clevedon Town Council



Ms Paula Heath MILCM
Responsible Financial Officer

Public Works Loan Board					
57142	Balance at 1st April			£	45,714.26
	12704 Less repayments	£	12,435.72		
11429	1276 Plus Interest	£	1,007.14	£	11,428.58
<u>57142</u>	Balance at 31st March			£	34,285.68

CLEVEDON TOWN COUNCIL
STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR TO 31ST MARCH 2018

2017

2018

£

EXPENDITURE

	85,176.02	Administration Costs		
		Wages and Staff Costs	79,442.79	
		Elections		
£	85,176.02			79,442.79
		Office Expenses		
	497.70	Postage	440.81	
	479.29	Stationery	442.18	
	687.32	Photocopier	739.94	
	1,265.83	Telephone & Broadband	1,401.59	
	359.88	Web Site Maintenance	406.89	
	1,358.00	Archive & Back up costs	1,438.49	
	2,000.00	Newsletter	2,000.00	
		Advertisements	1,429.73	
	588.19	Refreshments & Water Cooler	413.00	
	2,689.11	Subscriptions	2,800.13	
	1,000.00	Audit & Account Fees	1,000.00	
	5,852.03	Insurance	4,393.20	
	192.62	Bank Charges	234.86	
	1,298.95	Training & Conferences	810.30	
	1,304.40	Office Equipment Purchase and Maintenance	534.00	
	14,400.00	CCTV Costs	14,400.00	
£	33,973.32			32,885.12
		Civic Expenditure		
	1,700.00	Chairman's Allowance	1,800.00	
	728.74	Council's Hospitality for Civic Events	686.50	
	40.00	Remembrance Wreaths	40.00	
		Regalia	276.85	
£	2,468.74			2,803.35
		Grants		
	5,550.00	Small Grants	3,297.00	
	20,000.00	CAB	20,000.00	
	10,000.00	YMCA youth worker	10,000.00	
	10,000.00	The Barn Management	10,000.00	
	23,100.00	The Barn Children Services	23,100.00	
	2,500.00	Clevedon Community Centre	2,500.00	
	8,000.00	Nailsea and District Community Bus	8,000.00	
		Clevedon Pier HLF Grant	5,000.00	
	20,000.00	Marine Lake HLF Grant		
	3,500.00	Street Orchard- Theatre	4,000.00	
	277.00	Neighbourhood Plan	5,550.00	
		CCT BID Grant	15,000.00	
£	102,927.00			106,447.00
		Public Toilets		
	105.00	Repairs	4,889.15	
	19,573.97	Contractor fee	20,259.06	
	12,704.30	PWLB Interest + Capital	12,435.72	
£	32,383.27			37,583.93

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2017

2018

£			
	903.84	Allotments Committee	
	717.52	Water Bills	1,089.73
	55.00	General Maintenance	1,904.85
	200.00	Subscription	55.00
	70.65	Best Garden Competition	102.81
£	1,947.01	Bank Charges	92.55
		Flower Show Entry & Sponsorship	50.00
			3,294.94
		Town Events & Amenity	
	11,252.93	Christmas Lights Installation and Electricity	14,189.67
	9,622.00	Dog bins purchase and empty	9,202.38
		Planters and Planting in QS	511.37
	12,332.90	Town Map	661.00
	- 415.90	Flower Beds & Horticultural	12,588.38
£	32,791.93	Salthouse Fields Tennis Courts	26,886.00
			64,038.80
		Environment & Property Committee	
		<u>Council Office</u>	
	3,048.23	Heat Light Power	3,275.00
	265.18	Alarm and key holder services	231.97
	596.23	Water rates	327.07
	10,394.00	Maintenance and Caretaking	6,119.67
		Equipment Purchase & Maintenance	2,795.00
	12,549.25	Rates	11,218.88
		<u>The Old School House</u>	
	183.00	Maintenance	140.00
	624.00	Management fees	624.00
		<u>Clock Tower</u>	
	1,145.14	Maintenance & Electricity	1,003.36
		<u>Skate park</u>	
	154.24	Maintenance	1,338.03
	624.00	Weekly Safety Insp	624.25
		<u>The Barn</u>	
£	30,243.27	Rent	660.00
			28,357.23
		Transport & Highways	
	3,312.00	Bus Shelter Cleaning and Maintenance	3,312.00
		School Crossing Patrol	2,463.50
	42.89	Safety Jackets	
£	3,354.89		5,775.50
£	325,265.45	TOTAL EXPENDITURE	360,628.66
£	59,377.19	Reserves Account Transfer	31,156.77

CLEVEDON TOWN COUNCIL
NOTES TO THE ACCOUNTS FOR YEAR END 31ST MARCH 2018

1. A list of all assets owned by Clevedon Town Council, or held in trust is recorded in the office

Land held on behalf of the people of Clevedon - nominal value

	<u>£</u>	
Moor Lane Allotments	1	
Cemetery Allotments	1	
Millennium Orchard	1	
Land between Highdale Ave and Highdale Road	1	
Highdale Avenue Allotments	1	
Victoria Road Allotments	1	
Church Hill Allotments	1	
Westbourne Avenue	1	
		£8.00

Property – per formal Valuation 25.03.2004

The School House, & The Council Offices, 42/44 Old Street	£1,164,000	
Clock Tower	£ 301,000	
		£1,465,000

Street Fixture, Furniture and Memorials

	£231740	
<u>Council Offices</u>		
Furniture, Equipment And Fittings	£ 53872	
		£285612

£1,743,501
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2. Land Held on Lease by the Town Council
 Skate & Wheel Park – to Oct 2032
 Multi Use Games Area - to Oct 2032
 The Chalet Toilets - to Oct 2112
 Station Road Toilets – to Oct 2112

3. Cash at Bank	£	
<u>Nat West</u>		
Current Account	1366	
<u>Unity Trust</u>		
Current Account	113835	
Allotment Account	25101	
<u>Investment Accounts</u>		
CCLA	220000	
Allotment Post Office	25617	
Deposits Holding Fund	6440	
 Petty Cash & pre-paid debit cards	15.	
	-----	£ 392374
4. Debtors		
Vat	23263	
Debtors including rents	3340	
Prepayments	12023	
	-----	£
Creditors		
Purchase Day book	50338	
	-----	£
5. Trustee Reserve		
Clevedon Town Council act as trustees for Herbert Gardens and the Village Hall as under Public Trustees Rules 19.12 (as amended).		
Debtor to Clevedon Town Council for underwriting expenditure	£11297	
Cash held in Trustee bank account	£38389	
6. Pensions		
Clevedon Town Council is a member of the Bath and North East Somerset Pension scheme as per Local Government Pension Scheme Regulations 1997 SO 1997/1612 (as amended).		