

**CLEVEDON TOWN COUNCIL**  
**MINUTES OF THE TOWN EVENTS & AMENITIES COMMITTEE MEETING HELD IN**  
**THE COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 7<sup>th</sup> DECEMBER 2011**

**PRESENT:** Cllr C Francis-Pester – Committee Chairman in the Chair  
 Cllrs C Blades, J Geldart, L Knott, L Little, T Morgan,  
 N Pennycott, A Shopland, A Walker from 8.00 pm, A Withers,  
 Mrs I Johnson – Deputy Town Clerk

**IN ATTENDANCE:** Mr G Withers NSC Senior Officer Green Spaces (Parks & Open  
 Spaces, Local Nature Reserves – Informal Business  
 Cllrs R Garner; D Shopland

**7.30 PM INFORMAL BUSINESS**

**REQUEST TO SPONSOR A PUBLIC SEAT**

Cllr Blades had received a request from a resident to sponsor a specific bench overlooking St Andrew's Churchyard in memory of the resident's wife. Mr Withers agreed to investigate and provide costs. Cllr Morgan drew Mr Withers attention to the fact that a public seat adjacent to the Middle Yeo outfall had not been replaced following vandalism. The seat had been well used by residents.

**Action: Mr Withers, NSC**

**STREETS AND OPEN SPACES UPDATE**

Mr Withers reported;

POETS WALK SEATS MAINTENANCE – New wooden slats now in stock to be fitted to the seats before Christmas

ALEXANDRA GARDENS – Jason Cox, Tree Officer and Chris Webber, Parks Officer, had prepared a schedule of works to trees and shrubs to enable more light into the area adjacent to Hill Road to improve security and attract more visitors to the park. The works include; 1) cut to ground level shrubs in the raised bed and restock with low growing perennials; 2) remove low quality trees under the main canopy; 3) crown lift group of Yew trees; 4) monitor large Oak which has Ganoderma fungus. Concern was expressed by Members that the fungus might spread to other trees.

PIER COPSE TOILETS – Request from Pier for sign to Ladies Toilet. Sign now ready to be installed before Christmas. Also shrubs around toilets to be cut back to make the toilets more visible.

MARINE LAKE – Following the failed Parks for People application for Clevedon seafront, the HLF had intimated that a project to renovate Marine Lake would be more likely to be successful. Most of the work on this project had been done for the previous application. The area of work requiring most input is describing the difference the project will make to our heritage and to people. Mr Flannagan to meet with the Town Clerk and other community groups to discuss the project. The Committee wished to thank Mr Flannagan for his work on these applications.

SIXWAY TOILETS – Graffiti now removed.

ZIG ZAG SEATS MAINTENANCE New wooden slats to be fitted as with the Poets Walk seats above.

**7.54 PM FORMAL BUSINESS**

**TEA/11/94 APOLOGIES**

Apologies from absence received and accepted from Cllr P McNeill, out of Clevedon.

**TEA/11/95 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA**

Cllr A Withers declared a personal interest in Clevedon Pride min TEA/11/103.11.

**TEA/11/96 MINUTES**

The minutes of the meeting held on 12<sup>th</sup> October 2011 were approved and signed by the Chairman.

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

<b>PART 1</b>
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**TEA/11/97 2012 QUEEN'S DIAMOND JUBILEE TEA/11/89**

The Walton Ward Town Councillor informed the Members he had carried out a personal survey of twenty five people around the Triangle Area and had concluded that the request for suggestions to commemorate this event was not well known and few of those interviewed felt that Council Tax money should be spent on a permanent commemoration of this event. The Councillor's own opinion was that any commemoration should be funded by public subscription.

The following suggestions for a permanent commemoration of the event were discussed;

- Piece of sculpture/stand alone piece of art relevant to Clevedon and the monarchy or a tree in the middle of the Clevedon seafront flower bed adjacent to the Little Harp Public House.
- A six-armed traditional way-marking sign on Six Ways roundabout. The sign could also designate the roundabout as Six Ways Jubilee Roundabout.
- A plaque attached to the Clock Tower (built to commemorate Queen Victoria's Diamond Jubilee in 1897).
- Piece of children's play equipment (possibly a train) in Queen's Square.
- Railway Clock in Queen's Square.
- The renaming of the Coleridge Vale Playing Fields to Jubilee Playing Fields

Following a lengthy discussion a vote was taken as to whether to proceed with some form of commemoration of this event. VOTE 6 FOR ; 2 AGAINST

**RESOLVED:** 1) TO ADVISE COUNCIL that the Town Events & Amenities Committee has agreed to commemorate the Queen's Diamond Jubilee in Clevedon however the Committee has not allocated a sum in the Committee budget for 2012/13 for this purpose as it does not fall within the Committee's remit.

2) TO RECOMMEND THAT COUNCIL allocate the sum of up to £2,000 in the 2012/13 budget towards the 2012 commemoration of the Queen's Diamond Jubilee.

3) Subject to 2) above a Sub-Committee of the Town Events & Amenities Committee be formed to consider and cost the suggestions above. **Action: Deputy Town Clerk**

<b>PART 2</b>
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*Following a request from Councillor Garner the Committee agreed to take his reports under item 9 of the agenda next minute TEA/1198*

**TEA/11/98 REPORTS FROM TOWN COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**

**98.1.1 N Som CAB** Cllr R Garner had attended the AGM where the work of the previous year had been reviewed and volunteers thanked for their help. CAB felt the workload would continue to increase next year due to the financial situation, however it could be difficult to maintain funding for the service.

**98.2 Clevedon Hospital Redevelopment Project Advisory Board** Cllr R Garner had received no communication concerning the substantial delay in the redevelopment which had been publicised in the local press. It was reported that a representative from the PCT would be addressing the NSC Heath Scrutiny Panel next week. There had been no reply to the Town Council concerning the review of the Project Advisory Board.

**RESOLVED:** To write a follow up letter to the PCT concerning membership of the Redevelopment Project Advisory Board. **Action: Deputy Town Clerk**

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

**TEA/11/99 UPDATES ON ACTION ITEMS NOT ELSEWHERE ON AGENDA**

There were no items.

**TEA/11/100 UPDATE ON CURRENT COMMITTEE BUDGET FOR 2011/12**

Members received and noted the update on the Town Events & Amenities Committee budget for 2011/12. The following items to be funded from this budget.

100.1 MUGA Members considered the purchase of three litter bins.

**RESOLVED:** To purchase three litter bins @ £119.95 per bin including fixing kit and carriage to match new replacement bins to be purchased by the Environment & Property Committee for the adjacent Skate Park. **Action: Town Clerk**

100.2 REQUEST FOR DOG BIN IN THE VICINITY OF THE ZIG ZAG TEA/11/88.2

This new dog bin could not be installed by the Town Council Caretaker without the purchase of banding and a banding tool. This would not be cost effective as it would not be greatly used.

**RESOLVED:** To agree the revised cost of this new bin - £172.57 + VAT (£59 for bin and then £113.57 for installation including pole and fitting). The cost of emptying - £5 per empty as this is an additional dog bin outside of the NSC agreed contract price. **Action: Deputy Town Clerk**

100.3 REPLACEMENT DOG BIN WOODLAND GLADE TEA/11/88.1

As with min TEA/11/99.2 above there would be an additional cost for installation.

**RESOLVED:** 1) To agree the revised cost of £114 + VAT (£59 dog bin + £55 to fit bin). 2) : In future to obtain alternative costs for installation (at present the bins are installed by the NSC Contractor). **Action: Deputy Town Clerk**

100.4 CTC DOG BINS – FUTURE PROVISION

Arising from the discussions under TEA/11/99.2 and 99.2. Two Committee members who had voted against the purchase of these dog bins were concerned about the criteria for installing new bins. Cllr Geldart proposed and Cllr Withers seconded a proposal that no further dog bins be purchased by the Town Council for the foreseeable future. The motion was lost Vote 2 FOR 5 AGAINST.

**TEA/11/101 COMMITTEE BUDGET 2012/13**

**RESOLVED:** TO RECOMMEND to the Finance & General Policy Committee the following budget for the Town Events & Amenities Committee for 2012/2013; £

**Christmas Lights**

- |   |                        |
|---|------------------------|
| • <b>Hill Road</b>  |                        |
| Erection, dismantling, maintenance during switch on, testing and storage of 10 Band of Star motifs to street Lighting columns as per 2011/12.               | 1,500.00               |
| • <b>Triangle Area</b>  |                        |
| Test anchor bolts supply certificate and visually inspect catenary wire.  | 550.00                 |
| Erection, dismantling, maintenance during switch on, testing and storage of festoon lighting on catenary wires and icicle lights for Clock Tower as 2011.12 | 4,000.00               |
| • <b>Pier Christmas Tree</b>  | 100.00                 |
| • <b>New Lights/replacement lights</b>  | 3,000.00               |
| • <b>Electricity</b>  | <u>200.00</u>          |
|   | <b><u>9,350.00</u></b> |

**TEA/11/101 COMMITTEE BUDGET 2012/13** continued...

<b>CTC Dog Bins</b> to include any new/replacement dog bins, fixing and emptying (24 @ £2; 2 @ £5 new bins) and any increase in the emptying contract.	4,000.00
<b>Litter Bins</b>	2,000.00
<b>Queens Square</b>	
Electricity	150.00
Unspecified maintenance	500.00
<b>Planting</b>	
To plant flower beds agreed by the Town Council to include planting in Queens Square	10,000.00
<b>Children and Young People</b> Arising from TEA/11/56.1	3,000.00
<b>MUGA</b> Maintenance	<u>1,000.00</u>
<b>TOTAL</b>	<b>30,000.00</b>

## ITEMS NOT INCLUDED IN THE COMMITTEE BUDGET 2012/13

101.1 **Queen's Diamond Jubilee** See minute TEA/11/97 above.

101.2 **Freestanding noticeboards** to hold maps of the two Clevedon shopping areas as discussed at the meeting with Traders in October.

101.3 **Planters for Old Street** this item had also been raised at the October meeting with Traders.

**RESOLVED:** To purchase two inexpensive planters (£55 each approximately) from the funding remaining in the Queens Square Enhancement allocation of the Committee budget for the current year. This is instead of the permanent planters to match those in Old Church Road and adjacent to Clock Tower to be funded from the 2012/13 budget.

**Action: Deputy Town Clerk**

**TEA/11/102 TO CONSIDER ITEMS ARISING FROM INFORMAL BUSINESS ABOVE**

102.1 NSC UPDATE – No further discussion.

**TEA/11/103 REPORTS FROM TOWN COUNCIL REPRESENTATIVES ON OUTSIDE BODIES** see also TEA/11/98 above

103.1 **Community Association** Cllr J Geldart reported ongoing concerns regarding building maintenance and finance.

103.2 **Curzon Cinema** – Cllr J Geldart reported that there had been a slight loss this year. It was hoped the financial situation would improve with the centenary of the Cinema special events next year.

103.3 **Strode Centre User Ctte** Cllr Blades reported that a meeting was planned for next week. Ward Councillors and users invited to attend.

103.4 **N Som Safety & Coastal Advisory Group** Cllr T Morgan – Meeting 22 November 2011 Cllr Morgan unable to attend. Minutes available. Members were reminded that they can put forward items for consideration by this Group.

103.5 **Clevedon Civic Society** Cllr C Wring – Minutes of last meeting available and newsletter.

103.6 **Clevedon Pier Trust** Cllr L Knott reported that the Trust is still optimistic about the proposed Visitor Centre.

103.7 **Clevedon Sailing Club Ctte** Cllr L Knott that the Club is 'flourishing'.

103.8 **Clevedon Twinning Association** Cllr C Hall No report .

**TEA/11/103 REPORTS FROM TOWN COUNCIL REPRESENTATIVES ON OUTSIDE BODIES** continued...

- 103.9 **Police & Communities Together** Cllr P McNeill – Minutes of 1 November 2011 available. PACT had met the previous evening. An incident at Sixways the previous weekend had resulted in an arrest.
- 103.10 **Gwilliam & Woodward Trust** Cllr L Little reported that there had been no meeting in November following the death of the Clerk to the Trustees earlier in the year.
- 103.11 **Clevedon Pride** Cllr A Withers reported disappointment about the Town Council decision not to make a grant towards the Clevedon Pride Christmas Lights. The Christmas Lights switch on had been a very successful event. It was hoped the Town Council and Clevedon Pride switch on could be coordinated next year.

**TEA/11/104 FOR INFORMATION** Members received and noted the following items;

- 104.1 CLEVEDON CCTV STATISTICS FOR SEPTEMBER 2011.
- 104.2 SOMERSET PLAYING FIELDS ASSOC NEWSLETTER - THE PLAYING FIELD

**TEA/11/105 CHAIRMAN ITEMS FOR INFORMATION ONLY**

There were none.

**TEA/11/106 TO DETERMINE PART I AND PART II ITEMS**

Agenda item 7 (minute TEA/11/97) 2012 Queen’s Diamond Jubilee.

The meeting finished at 9.53 pm                      APPROVED AS A TRUE RECORD

CHAIRMAN:.....DATE:.....