

CLEVEDON TOWN COUNCIL

MINUTES OF THE TOWN EVENTS & AMENITIES COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 25th NOVEMBER 2015

PRESENT: Cllr C Francis-Pester – Committee Chairman in the Chair
Cllrs C Blades, J Cook, J Geldart, G Hill, L Little, T Morgan, K O'Brien, A Shopland, G Watkins. Mrs I Johnson – Deputy Town Clerk

IN ATTENDANCE: Cllr N Barton

7.30 pm INFORMAL BUSINESS

1. NSC STREET & OPEN SPACES UPDATE – Mr G Withers, NSC Senior Green Spaces Officer had sent his apologies. He had confirmed that he would continue to attend TEA Committee meetings in lieu of attending full council meetings in his role of NSC Clevedon Liaison Officer. NOTED.

7.32 pm FORMAL BUSINESS

TEA/15/496 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr J Norton-Sealey – family commitment, M Harriott – out of Clevedon.

TEA/15/497 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

Cllr G Watkins declared a personal interest in Clevedon Twinning Association as he was recently appointed Vice-Chairman of the organisation.

TEA/15/498 MINUTES OF TOWN EVENTS & AMENITIES COMMITTEE HELD ON 30th SEPTEMBER 2015

The minutes of the above meeting were approved and signed by the Chairman as a correct record.

TEA/15/499 TO RECEIVE UPDATE ON COMMITTEE BUDGET 2015/16

The information was NOTED.

- 499.1 TO CONSIDER REQUEST FOR RETROSPECTIVE APPROVAL FOR THE REPAIRS TO THE LIGHTS IN THE TREE IN QUEENS SQUARE FGP/15/556
Due to time restraints, the tree needs to be illuminated for the Christmas Lights Switch-on event this weekend, the Finance & General Policy Committee had agreed the work should be undertaken.

RESOLVED: To ratify the repair costs of £870 which includes £480 for the cherry picker hire charge. To be allocated from the TEA budget 2015/16 Queens Square enhancement. The need for a sensor or full year timer to be investigated.

ACTION: Deputy Town Clerk

TEA/15/500 TO RECEIVE REPORTS OF THE RECENT CHRISTMAS LIGHTS SUB-COMMITTEE MEETINGS

The reports of the meetings held on 9th October and 13th November 2015 were received and noted. All Committee Members were encouraged to come along to the Switch On event on Saturday 28th November 2015 between 4-5pm. Information was given about the help required on the day. The Committee asked that their thanks to Sue Howard and Isabel Johnson in organising the event be minuted.

This year Clevedon Town Council has paid for all of the lights in the town centre and Members felt this should be emphasised at this Town Council event. The Council Chairman would be in attendance. Members were reminded that the Town Council also funds the installation, maintenance while in position, dismantling and storage of the Christmas lights on Hill Road which is not publicised.

RESOLVED: To prepare a press release for after the switch on event.

TEA/15/501 TO REVIEW THE CHRISTMAS LIGHTS CONTRACT

The current contract ends on 31st March 2016. The contract had changed considerably over the three years due to changes in the Christmas lights provision.

RESOLVED: 1. To obtain tenders for the Christmas Lights Contracts for Hill Road and the Town Centre the contracts to run for 3 years with the option for a 2 year extension. 2. To hold a meeting with the Triangle Traders early in January as they wish to discuss the Christmas lights provision. **ACTION: Deputy Town Clerk**

TEA/15/502 REQUEST FOR FUNDING FOR TOURIST INFORMATION/VISITOR CENTRE FOR NORTH SOMERSET

Weston Super Mare Town Council is looking at staffing and operating a TIC in The Bay on Weston Seafront from April to the end of October 2016. The Town Council is asking the three main towns in North Somerset if they wish to participate and contribute £5,000 each in return for being able to influence the content of the TIC to ensure their towns are promoted.

Members felt that most visitors to Clevedon were from Bristol or outside of North Somerset and it would be better for the Town Council to organise promotion of the town in conjunction with Clevedon 2020 so that specific areas and visitors can be targeted.

RESOLVED: 1. To inform WSM Town Council that Clevedon Town Council does not wish to contribute towards a WSM TIC at this time. 2. To arrange a meeting with Visit Somerset in the New Year. **ACTION: Deputy Town Clerk**

TEA/15/503 DOG BIN EMPTYING CONTRACT TEA/15/490

The Deputy Town Clerk reported that the twice weekly dog bin emptying had now been extended to run for the remainder of the first year of this contract. Recent monitoring reports show that 9-10 bins have been full when collected twice a week during October and November but there has been no waste outside the bins. The Committee **RATIFIED** their previous decision to continue the twice weekly collection which would require an additional sum in their 2016/17 budget. 1 VOTE AGAINST

TEA/15/504 QUEENS SQUARE PRINTED PICTURES TEA/15/487

A small provision had been made in this year's Committee budget for 7 printed vinyl pictures of Clevedon in the past to be installed on the blocked out windows on Morrisons store.

RESOLVED: Not to itemise a specific sum for the pictures in the Committee Budget for 2016/17. To continue to leave this item in abeyance.

TEA/15/505 CONTRACT FOR PLANTING AND MAINTENANCE OF SPECIFIED FLOWER BEDS, TUBS AND PLANTERS IN CLEVEDON TEA/15/489

The current Contractor had confirmed that only an annual RPI increase is applied or the price is held if the RPI is at zero. This is calculated on the contract anniversary date March 2016. The Deputy Town Clerk reported that it was difficult to compare the arrangements for planting and maintenance in Portishead and Nailsea as most of the planting is done by volunteers under the Britain in Bloom competition.

RESOLVED: To extend the above Contract for a further two years from 1st April 2016 to 31st March 2018. **ACTION: Deputy Town Clerk**

TEA/15/506 QUEENS SQUARE PLANTERS TEA/15/488

The Committee received three quotations for replacement planters in Queens Square. There are currently seven large barrel planters around the tree in the

TEA/15/506 QUEENS SQUARE PLANTERS continued...

Square. These would be replaced by four Victoriana Flower Planters. Clevedon Pride had indicated that they would be willing to make a donation towards new planters for Queens Square.

RESOLVED: 1. To accept quotation 1 four planters @ £343.11 each and request the price for a smaller planter for the pavement on Old Street. To be funded from any balance from the TEA Budget for 2015/16. 2. To accept the offer of a donation from Clevedon Pride. **ACTION: Deputy Town Clerk**

506.1 SEAFRONT PLANTERS A Committee Member had asked that consideration be given to replacement planters for the concrete ones adjacent to the Bandstand. The concrete planters are now the responsibility of the Town Council.

RESOLVED: As the current planters are in good condition it was decided not to replace these with Victorian style planters.

TEA/15/507 TO CONSIDER COMMITTEE BUDGET 2016/17

RESOLVED: TO RECOMMEND to the Finance & General Policy Committee the following Budget for the Town Events & Amenities Committee for 2016/2017;

Christmas Lights

• Hill Road	
Erection, dismantling, maintenance during switch on, testing and storage of 10 Band of Star motifs to street Lighting columns as per three year contract.	£ 1,500.00
• Triangle Area	
Erection, dismantling, maintenance during switch on, testing and storage of festoon lighting on catenary wires and icicle lights for Clock Tower as per three year contract	4,000.00
• Addition to the Triangle Area three year contract – extension along Kenn Road	360.00
Addition to Triangle Area three year contract – extension Along Old Church Road	2,200.00
• Queens Square/Station Road – icicle lights installation	4,000.00
• New lights and additional fixing points required	<u>1,000.00</u>
	13,060.00
• Pier Christmas Tree	100.00
• Electricity	<u>300.00</u>
	£13,460.00

Dog Bins

Two emptyings per bin per week £3.95 per empty 24 bins 10,000.00

Planting To plant flower beds agreed by the Town Council 13,500.00

Salthouse Fields Tennis Courts 1,000.00

Queens Square Events & other leisure activities 4,000.00

Reprints of Clevedon Illustrated Map 5,000 copies + artwork 750.00

World War I Commemoration 2018 500.00

£ 43,210.00

TEA/15/508 DIAL HILL – FLY TIPPING TEA/15/491

NSC had provided a copy of the letter to be sent by that Council to residents whose properties adjoin Dial Hill. The contents of the letter were **AGREED** and **NOTED**.

TEA/15/509 REPORTS FROM TOWN COUNCIL REPRESENTATIVES ON OUTSIDE**BODIES:**

Community Association Cllrs C Francis-Pester reported that work to the garden is continuing. There are ongoing concerns about repairs to the fabric of the building.

N Somerset Safety & Coastal Advisory Group Cllr A Giles-Townsend No meeting.

Clevedon Civic Society Cllr J West Minutes of the last meeting available.

Strode Leisure Centre User Group Cllrs C Blades, J Norton-Sealey, J Geldart A future date for a meeting of this Group to be progressed by Cllr Geldart Strode Centre users to be informed of the meeting date by the Councillors. Still concerns about damaged tiling etc. **ACTION: Cllr J Geldart**

Clevedon Pier Trust Cllr C Francis-Pester reported on a recent meeting and the change to the timescale for the Pier works. The future of the Gents Toilet had been discussed.

Clevedon Sailing Club Cttee Cllr B Hatch No meeting/report.

Clevedon Twinning Association Cllr G Watkins reported on the AGM on 19th November 2015. He was voted Vice-Chairman of the Association. A letter of condolence had been sent to Epernay following the Paris bombings. A visit to Epernay is planned for 16th March 2015.

N Som CAB Cllr B Hatch in discussions with CAB as she has not been receiving notice of events until the last minute.

Police & Communities Together Cllrs J Geldart reported on the meeting the previous evening which had been well attended. The main subjects for discussion were parking and the Chapel Hill School Crossing Patrol.

Gwilliam & Woodward Trust Cllr A Shopland reported on a meeting on 20th October 2015 where a number of grants had been awarded to young people to assist with education and training.

Clevedon Tides Festival Cllrs C Francis-Pester, B Hatch, G Watkins No report.

Clevedon Commissioning Network Cllr J Geldart reported that the planned meeting had been cancelled.

MARLENS Trustees – vacancy. Full Council to appoint. Cllr Blades reported that he is the NSC representative.

Farmers' Market Co-op Cllr J West to meet with representatives next Saturday. Concerns raised by the Market about the closure of Morrisons.

TEA/15/510 CCTV LOG FOR AUGUST AND SEPTEMBER 2015

The log was NOTED. The future budgets for CCTV would be considered by the Finance & General Policy Committee.

TEA/15/511 CHAIRMAN ITEMS FOR INFORMATION ONLY

511.1 ITEMS FOR FUTURE AGENDA NSC UPDATE: 1) A member questioned the work being done to the upper wall of Marine Lake by the Salthouse pub, as the WIP notice states this would be repaired by third party – who and when? 2) Flags on The Beach adjacent to The Pier; 3) Lovers Walk – state of fencing and path – refer to Area Officer. 3) Cycling on The Beach and on Footpath from St Andrew's Church to Salthouse Fields – currently being discussed by the Transport & Highways Committee. **ACTION: Deputy Town Clerk**

TEA/15/512 TO DETERMINE PART I AND PART II ITEMS

There were no Part I items.

The meeting finished at 9.20 pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....DATE.....

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL